

January 8, 2025
SCICoC Virtual Board Meeting

Present: Jodi Rusher, Roselene Quick, Kelly Hardy, Fred Spannaus, Cindy Mayer, Jess Pauley, Kevin Bushur, Lyn Carlen, Matt Jones, Samantha McCullough, Paige Hanks, Heather Meyers, Jamie Corda-Hadjaoui, Lisa Blackwell and Chris Davis.

President, Kevin Bushur, called the meeting to order at 10:01am. Introductions were made and roll call was observed.

Board Application Training:

Jess and Fred discussed the board application training. The group was briefed on the NOFO application process, reasons for board training on the application process. Updated the group on the 2025 application process. Provided a history of the CoC and its success in the application process. The NOFO Board Training was held on Application Questions 1D-9a, 1D-9b and 1D-9c. The questions pertained to Advancing Racial Equity in Homelessness. Information regarding these questions were contained in the packet. Fred reviewed how data is utilized in answering the questions in the NOFO. The CoC's webpage where information about the CoC can be located was referenced. Discussion was held into how the CoC breaks up regions within the CoC. Discussion was also held regarding how the CoC will assess, monitor outcomes and implement strategies related to the NOFO questions on Advancing Racial Equity in Homelessness.

Minutes from October Meeting:

The minutes from the October meeting were contained in the packet. Lyn Carlen motioned to approve the minutes. Roselene Quick seconded the motion. All in favor, motion carried.

Old Business:

- CoCBuils NOFO Update – Jess updated the group on the CoC Buils NOFO. The application was submitted. Have not heard if it was approved. Looking at potentially hearing the outcome of the application in March.

Committee Reporting:

- Executive Committee – Kevin reported that the committee met the previous day and discussed a few items related to the agenda for the meeting today.
- HMIS Committee – Jess discussed the LSA, which is submitted. LSA is a snapshot of the entire system for the year. We do not anticipate any further corrections. The SCICoC was awarded an YHSI grant. The State of Illinois was also awarded an YHSI grant, discussed a few items related to discussions and working agreements into data needs for those projects.
- Membership & Marketing Committee – Paige discussed that the committee had not met but had communicated via email. The committee was recommending the following slate of officers for 2025. Kevin Bushur as President, Cathy Feltner as Vice President and Kelly Hardy as Secretary. Sam McCullough motioned to approve the slate of officers as presented. Paige Hanks seconded the motion. Kevin Bushur and Kelly Hardy abstained. Motion Carried. The committee is also recommending that Dana Tell be removed from the Board and the Monitoring and Ranking Committee, as she has moved on from her previous employer. Roselene Quick motioned to remove Dana from the board and monitoring and ranking committee. Paige Hanks seconded the motion. All in favor. Motion carried. Lisa Blackwell is interested in joining the Board and the Review and Ranking Committee. The committee recommends Lisa be added to both. Roselene Quick motioned to add Lisa Blackwell to the Board and to the Review and Ranking Committee. Paige Hanks seconded the motion. All in favor. Motion carried.

- Planning and Assessment – Cindy reported that the committee met November 6th and continued to discuss the Gaps and the Priorities. Noted that Data from the 3rd quarter of calendar year 2024 showed a gain in both income growth and employment growth, which are both goals the CoC had identified as areas to work towards increasing. The committee also discussed having a representative from DOORS attend the next meeting to look at ways to assist individuals with differing abilities in increasing their income. The lived experienced group is meeting monthly and are working on developing guidance documents for potential new members. Finally, the group discussed a need to appoint a new chair for the committee. Discussion was held regarding the CoC Governance Charter and CoC Committees. The Planning and Assessment Committee will look at nominating a new chair and inviting new members to the committee at their next meeting.
- Monitoring and Ranking –Fred reported that the 3rd Quarter Report was included in the packet. The results were discussed. The monitoring process and outcomes were discussed. Housing placement rates were high, retention rates were high and returns to homelessness were low. The data quality rates were high with fewer than three errors per thousand data points. Employment income results were also positive. Individual projects and spending reports were also discussed. The committee had requested input into the ranking scales and input was discussed regarding the ranking scales and their use. Further discussion was held regarding data for average days to housing. It was decided to continue to gather this data and have the committee continue reporting it. Data regarding clients reporting no income at the point of entry was also discussed.
- Coordinated Entry Committee – Jess reported that the Annual Coordinated Entry Training is scheduled. Dates were included in the packet and information about the training was provided. Fred discussed the CE Equity Study. The background and the purpose of the CoC using priority listing based on assessments was described. Bias that may exist within the assessment was discussed. The CoC developed our own assessment and that assessment is currently being tested for bias. Timelines regarding this project were discussed.

Sub Committees and Task Force Reports:

- Veterans – Jess provided an update from Rebecca. Discussion was held regarding the Veteran by name list data, what the by name list is and when the sub-committee meets.
- SOAR – Jess provided an update regarding the SOAR Leadership Academy Training scheduled for February. Discussion was held into the SOAR program and into the training.
- HIC/PIT – Jess reported that dates for the HIC and PIT counts were set for January and dates for training by region were included in the packet. The trainings will be recorded and sent to programs to be disseminated to staff and or volunteers. The Lived Experience Workgroup will also be providing input on the PIT count and the process, which will also be shared prior to the count.
- Lived Experience Work Group – Jess reported that the group has been meeting monthly and has been working on developing a job description for new members. The work group has been working with HUD for TA (Technical Assistance) in coming up with a structure for the job description for new members.
- Youth Action Board – Lyn reported that the Youth Action Board is in the process of implementation.

Roselene motioned to approve all committee actions and reports as presented. Sam seconded the motion. All in favor. Motion carried.

New Business:

- CoC Spending Report – 9/30/24 – Jess reported that the report was included in the packet. HUD sends the report every quarter, it was discussed and reviewed.
- YHSI Update – Lyn reported that ERBA is working with DOVE to develop job descriptions for grant-funded roles. Housing Navigators and Data Quality roles were discussed.

- DCEO Workforce Pilot Update – Jess reported that the group met the previous day and has switched to having weekly check-in calls. Targeting a soft launch date in February. In the process of finishing sub-contracting agreements and working out payment and reimbursements with sub-grantees. Discussion was held into the role of programs with shelters in providing referrals for the program in order for staff to be able to work with those individuals in obtaining employment.
- 2025 Timeline – The timeline was included in the packet. CoC deadlines may change, as there will not be a full CoC competition next year so updates will be made to the timeline when confirmed.

Other:

- Fred discussed the data and trends that have been shared regarding homelessness across the nation. Data from the National Alliance to End Homelessness was discussed, as was a national lack of housing inventory and a rise of those experiencing homelessness across the nation.
- The next meeting is scheduled for April 9, 2025 at Lake Land College in Mattoon, IL.

The meeting was adjourned at 11:23am on a motion from Roselene, which was seconded by Jamie.

Respectfully Submitted by: Kelly Hardy