

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: IL-515 - South Central Illinois CoC

1A-2. Collaborative Applicant Name: Embarras River Basin Agency

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Embarras River Basin Agency

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Nonexistent	No	No
3.	Disability Advocates	Yes	Yes	Yes
4.	Disability Service Organizations	Yes	Yes	Yes
5.	EMS/Crisis Response Team(s)	Yes	No	Yes
6.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
7.	Hospital(s)	Yes	No	Yes
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	Yes	Yes
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	Yes
11.	LGBTQ+ Service Organizations	Yes	Yes	Yes
12.	Local Government Staff/Officials	Yes	Yes	Yes
13.	Local Jail(s)	No	No	Yes
14.	Mental Health Service Organizations	Yes	Yes	Yes
15.	Mental Illness Advocates	Yes	Yes	Yes
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	No	Yes

17.	Organizations led by and serving LGBTQ+ persons	No	No	Yes
18.	Organizations led by and serving people with disabilities	Yes	No	Yes
19.	Other homeless subpopulation advocates	Yes	Yes	Yes
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
22.	Street Outreach Team(s)	Yes	Yes	Yes
23.	Substance Abuse Advocates	Yes	Yes	Yes
24.	Substance Abuse Service Organizations	Yes	Yes	Yes
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	Yes
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	Yes
28.	Other Victim Service Organizations	Yes	Yes	Yes
29.	State Domestic Violence Coalition	Yes	Yes	Yes
30.	State Sexual Assault Coalition	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Homeless Organizations	Yes	No	Yes
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.	Employment and Job Training	Yes	Yes	Yes
35.	Veterans Services	Yes	Yes	Yes

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

The South Central Illinois CoC has successfully collaborated with Brown communities in our geographic area to design and operate programs that equitably benefit the growing Hispanic/Latinx population. Our CoC's area has a concentration of Brown communities centered mostly in Douglas County, a largely rural area where people from Central and South America have settled to work on farms and in small manufacturing firms.

To collaborate with this community, we employ a Hispanic and bilingual case manager. We disseminate Spanish CE pamphlets and brochures through Mexican restaurants, Hispanic groceries, and Spanish-speaking churches in the Douglas County area.

African Americans do not live in any specific neighborhoods in our CoC; they tend to be scattered in relatively small numbers throughout the CoC. Our largest county, Coles County, has about 4% Black population, which is the highest among our 18 counties. With this dispersion, we cannot target to a certain neighborhood; instead, we collaborate through intentionally recruiting and welcoming Black leaders and persons with lived experience on our CoC board and committees.

To assess equity, we conduct a rigorous Racial Equity Analysis study every two years. Our analysis studies racial disparities for three factors: the likelihood of becoming homeless; the likelihood of receiving housing assistance; and the likelihood of obtaining positive housing outcomes.

1B-2.	Open Invitation for New Members.	
	NOFO Section V.B.1.a.(2)	
	Describe in the field below how your CoC:	
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

1. Our invitation process for new members is transparent and inclusive. We issue formal invitations to join the CoC two times per year at our semi-annual public meetings, held in April and October. These public meetings offer free training on relevant topics, and we publicize them through news media, social media, our website, and mass emails. At these meetings, we provide an orientation to the CoC and invite every group that may have an interest. Any group can join instantly. We do not charge fees for membership, and there is no waiting period for approval.

In addition to these meetings, we invite persons and groups to join the CoC at any time through a "Join Us!" page on our website (https://scilcoc.org/?page_id=548) and our Facebook page (<https://www.facebook.com/South-Central-Illinois-Continuum-of-Care-941081195943042/>)

2. We ensure communication with potential CoC members who have disabilities. Our county-level field office staff, who are entry points for coordinated entry, reach out directly using adaptive technology and assistive accommodations. We issue all invitations and printed materials in accessible PDF format. Our semi-annual meetings and all Board meetings are in hybrid format.

3. We have included three organizations that serve culturally specific communities. Two culturally specific youth advocacy organizations serve on the CoC's Youth Homeless System Improvement team: Lorde Rustin (led by and serving LGBTQ youth), and World Service Enterprise Organization, a Black-led organization. In addition, Soyland Access to Independent Living (led by and serving the disability community) is presenting at our semi-annual CoC meeting on October 9, 2024.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

1. Our CoC obtains a wide range of opinions from its 18-county geographic area. We use four methods to solicit opinions: (1) Our CoC’s Lived Experience Workgroup meets quarterly to gather input from persons with lived experience. (2) County offices participate in monthly interagency meetings to obtain input from charitable organizations, law enforcement, disability advocates, health care, early childhood programs, and senior centers. (3) Our Coordinated Entry evaluation obtains input from clients. (4) The three Regional Lead Agencies annually survey users. In recent surveys, affordable housing ranked as a high need in every region.

2. We communicate through semi-annual public CoC meetings and Listening Sessions. Our public meetings offer educational training sessions relevant to homeless providers. The annual Listening Sessions include organizations and individuals that have knowledge of homelessness or interest in preventing and ending homelessness. We designed questions for these sessions from a format used by the US Interagency Council on Homelessness. Participants include individuals with lived experience, school district employees, and social service providers, and others.

3. The CoC posts all solicitations, proposals and policies in accessible formats on its website. We maintain an email list and request feedback to ensure our communications reach persons with disabilities across our wide geographic area, and that we receive and consider their responses. Twice per year we hold large gatherings that draw 75-150 persons from throughout the CoC; these meetings are streamed through Zoom, allowing many more persons to participate.

4. We take input into consideration and take action to improve our work, as shown by these three examples from the past year: (1) Youth and youth advocates desired a stronger and more organized approach to youth homelessness, so we partnered with an adjacent CoC to submit a successful YHSI (Youth Homelessness System Improvement) application, which will result in a systematic plan. (2) When our monitoring process revealed low employment rates, we partnered with the regional WIOA (Workforce Innovation and Opportunity Act) administrator and received a competitive state grant to improve job opportunities for participants. (3) We continued to train and reinforce front-line staff in empathy and trauma-assumed skills, in response to comments from coordinated entry participants in prior evaluations.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
NOFO Section V.B.1.a.(4)		
Describe in the field below how your CoC notified the public:		
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1. On August 1, 2024, we opened the process for submitting project applications. We posted a public notice on our website and on social media. The notice included information on the CoC competition as well as what types of new projects were allowed in this competition. We sent news releases to local newspapers, posted the notice on electronic media, and emailed it to all charitable organizations and interested persons in the CoC's geographic area. Simultaneously, the three regional lead organizations posted the notice to their websites and social media accounts.

We strongly encouraged project applications from entities that have not received CoC funding. We included the following language in all public announcements, postings, and solicitations: "The CoC is open to, and it will accept and consider proposals from organizations that have not previously received CoC Program Grants. Organizations that have not received CoC funding in the past are encouraged to apply."

2. Our notice provided details on how to submit applications, as well as links to the NOFO and to HUD's helpful websites. The notice contained: types of eligible projects, new and renewal project information and deadlines, and the precise process for submitting proposals. We provided information for a local contact person. We also released a CoC competition timeline with all pertinent dates. This was emailed out to the full CoC membership and posted on the CoC's website. We distributed weekly updates to all interested organizations to ensure they were able to meet all deadlines.

3. The announcements stated that the Monitoring, Review & Ranking Committee would determine which projects are accepted for inclusion in the CoC Application and gave the date when every applicant would be notified of acceptance, rejection, or reduction, as well as the date when final rankings would be publicly posted. The announcement stated that organizations not previously funded must pass a threshold review, and that all projects would be assessed for eligibility with HUD regulations and the NOFO.

4. Our notice was accessible for individuals with disabilities. We posted the notice on four accessible websites. We sent emails to all organizations who voiced interest, and submitted the notice to local newspapers and electronic media radio. We published all related notifications and announcements in accessible PDF format.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC’s geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Nonexistent
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.	Faith-based organizations	Yes

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	No
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

In Illinois, the SEA is the Illinois State Board of Education, and it has Regional Offices of Education (ROEs) throughout the state. The ROEs and local school districts are both considered LEAs.

The CoC's regional lead agencies have MOUs with youth education providers. These MOUs commit the CoC to providing coordinated entry, shelter, and access to eligible housing. Youth education providers commit to registration, enrollment, and other resources to ensure that all homeless students receive the McKinney-Vento services to which they are entitled.

The CoC has MOUs with all three ROEs serving our geography. The respective ROE coordinates the rights and McKinney-Vento services to which students are entitled. The CoC provides access to housing and supportive services as appropriate.

The CoC has MOUs with all local school districts serving our geography. The MOUs between local school districts and the CoC outline formal commitments from each organization. The school districts provide appropriate public education, enrollment even if documents are lacking, attendance in school of origin, transportation, and educational services similar to those provided to other students. The CoC provides coordinated entry, housing and supportive services.

In addition to the above, an ROE representative serves on the CoC Board and ranking committee.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section V.B.1.d.	

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

Our policies and procedures guide this work. Our Program Standards Policy Manual states as follows:

“SCICoC homeless projects serving families with children of preschool and school age must inform individuals and families who become homeless of their eligibility for educational services. The procedures for this are as follows:

- SCICoC providers must collaborate with Local Education Agencies, (LEAs), principally through the McKinney Vento Act Local Education Liaisons (Local Liaisons), for the coordinated and continued identification of persons eligible for both homeless and educational services, and the continued effort in the provision of services.
- Each Coordinated Entry point must maintain a current listing of all local education providers, including Head Start early childhood programs, public school districts, special education districts, and community colleges.
- Whenever a family with children ages 3-18 seeks homeless services or housing, the provider must inquire as to school enrollment and ensure that the family is informed of all educational programs for which the children may be eligible, including free or reduced-cost meals and transportation.
- The provider must coordinate with the family and educational institutions to assure that education is disrupted as little as possible; for example, children should remain in their original school when possible and safe.”

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	Yes
2.	Child Care and Development Fund	Yes	Yes
3.	Early Childhood Providers	Yes	Yes
4.	Early Head Start	Yes	Yes
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	Yes	Yes
7.	Healthy Start	Yes	Yes
8.	Public Pre-K	Yes	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

1. Victim service providers are integral members of the CoC and guide our policy making for all CoC and ESG projects. The South Central Illinois CoC covers 18 rural counties. These counties are served by five domestic violence victim service providers: Dove Inc., HOPE of East Central Illinois, Oasis Women’s Center, Sojourn Shelter & Services, and SWAN. HOPE of East Central Illinois is headquartered in the CoC’s geographic area, as is SACIS, the largest sexual assault provider in the CoC. HOPE and SACIS have seats on the CoC Board. HOPE is a CoC and ESG provider, and is funded by CoC, U.S. Department of Justice, and other funds.

HOPE and SACIS take the lead in crafting and updating all policies affecting survivors in CoC and ESG projects. The HOPE Executive Director and the HOPE Direct Services Coordinator wrote the protocols in our Coordinated Entry Policy & Procedures Manual covering screening for abuse, making warm handoffs, and housing searches for survivors of abuse. These protocols have served as models for other Illinois CoCs. No CoC policy is adopted without input from HOPE and SACIS on how the policy impacts domestic violence and sexual assault survivors. In addition, one of our primary policy consultants has a background in the field, having served for 19 years as Executive Director of Dove Inc., another victim service provider that serves part of our CoC.

2. The CoC assures that all services and housing provided in the CoC’s geographic area are trauma-informed and tailored to the needs of domestic violence survivors – from the first contact by our outreach workers up to and including ongoing case management for PSH and PH-RRH participants. HOPE and SACIS offer technical assistance throughout our CoC, and they vigorously advocate for the needs of survivors in all CoC discussions and decisions. In the past year victims service organizations trained outreach workers, CE staff, partner agencies, and all providers on trauma-informed practices. This training, held on April 10, 2024, was led by two domestic violence providers – Oasis Women’s Center and HOPE of East Central Illinois. It stressed client-centered approaches.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC’s Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC’s coordinated entry addresses the needs of DV survivors by including:	
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

1. The protocols in our Coordinated Entry Policy and Procedures Manual specifically require CE to assure that all DV survivors have access to safety planning. The manual reads, “CE immediately connects all individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, trafficking, or stalking, to the appropriate domestic violence victim service program. This assures that such persons have safe and confidential access to emergency services such as domestic violence counseling, advocacy, and shelter, as well as a comparable CE process.

“Connecting person with a DV program requires a ‘warm handoff’ A warm handoff is when the CE staff first obtains consent to call the appropriate DV hotline, and then introduces the person to the DV representative on the hotline. Simply providing the number of the hotline is not appropriate. However, if the person declines the offer for CE to call the hotline, it is appropriate to give the person the number of the DV hotline.”

2. Similarly, CE rigorously safeguards the confidentiality needs of survivors though established protocols. We annually train every CE staff person on the critical importance of confidentiality and in how to maintain it. Staff members practice techniques such as skillful client-centered questioning, conducting all interviews in private locations with doors closed, logging out of computers whenever leaving the office (even for breaks), and using discretion in making referrals to supportive service providers.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section V.B.1.e.	

In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors’ individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors’ rights, voices, and perspectives are incorporated?	Yes	Yes
	Other? (limit 500 characters)		
7.			

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below:

1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

1. Our CoC's policies and procedures include an emergency transfer plan. The CoC updated its Emergency Transfer Policy in April 2023 to make it more trauma-informed. The CoC trains all providers and coordinated entry staff annually in how to execute the Emergency Transfer Plan.

2. Whenever a participant is entered in any project, provide staff inform them of the CoC's Emergency Transfer Policy and provide a written copy. We do this with all participants regardless of whether we are aware of any previous exposure to domestic violence, sexual assault, dating violence, trafficking, or stalking. We make every participant aware of this policy and their rights to request emergency transfers without regard to gender, gender identity, sexual orientation, or familial status.

3. The policy details what households needs to do to request an emergency transfer. It is summarized as follows: "A tenant wishing an emergency transfer must submit a written request to the appropriate Regional Lead Agency. The RLA may assist the tenant in creating the request if needed. The written request should include either: A statement expressing that the tenant reasonably believes that there is a threat of imminent harm from further violence if the tenant were to remain in the same dwelling unit assisted under the CoC's program; OR a statement that the tenant was a sexual assault victim and that the sexual assault occurred on the premises."

4. Our policy requires the CoC to act promptly to identify safe housing options within the limits of its capacity. The policy reads. "The CoC will act as quickly as possible to move a tenant who is a victim of domestic violence, dating violence, sexual assault, or stalking to another unit, subject to availability and safety of a unit. If the CoC has no safe and available units for which a tenant who needs an emergency is eligible, the CoC will assist the tenant in identifying other housing providers who may have safe and available units to which the tenant could move. At the tenant's request, the CoC will also assist tenants in contacting the local organizations offering assistance to victims of domestic violence, dating violence, sexual assault, or stalking that are attached to this plan."

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

Our operating policies and our day-to-day practices assure that every survivor has full and complete choice of all housing and services that the CoC has to offer. Our Coordinated Entry Policy & Procedures Manual says this: “All people in different populations and subpopulations in the CoC’s geographic area, including people experiencing chronic homelessness, veterans, families with children, youth, and survivors of domestic violence, have fair and equal access to the CE process.”

We have similar statements in other policies. Our Program Standards Manual specifically states that domestic violence survivors are automatically eligible for every form of housing in the CoC, including those funded by CoC, ESG, other federal, state, local and private sources. HOPE, a victim services provider, operates a joint TH and PH-RRH project that is dedicated exclusively for persons fleeing domestic violence.

In daily practice, survivors are given equal access to housing and services. We quickly offer DV survivors access to housing. This is possible because CE works collaboratively with victim service providers to assure that all survivors are assisted to move into permanent housing as quickly as they can safely do so.

We have two pathways in which survivors enter the system and are prioritized – our CoC’s Coordinated Entry (CE) system, and the DV 24-hour crisis line. When any person contacts the CoC’s CE system, the CE worker immediately screens them for possible domestic violence using a set of trauma-sensitive questions designed by victim service providers. At the first indication of domestic violence, the CE worker offers to make a warm hand-off to a victim service provider via a 24-hour crisis line. Survivors also contact victims service agencies directly through crisis lines. With either pathway, we prioritize survivors for housing using self-determination, based on their own resources and safety needs.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	
	Describe in the field below how your CoC ensures survivors receive safe housing and services by:	
	1. identifying barriers specific to survivors; and	
	2. working to remove those barriers.	

(limit 2,500 characters)

1. The major systemic barriers on our CoC are directly related to the rural nature of our geographic area. The safety of survivors is compromised by two critical barriers that inhibit access and opportunities to services, housing, and advocacy:

- (i) Rural isolation: Long distances make it difficult and often impossible for persons impacted by domestic violence, sexual assault, dating violence, trafficking and stalking to get to a shelter or safe place.
- (ii) Small populations in rural communities: When everyone knows everyone, it can be difficult to reach out for help. For example, their many small towns have only one police officer, who could be a friend of the abuser. In such situations, victims are understandably opposed to contacting local law enforcement.

2. To address and remove these barriers, we have implemented several ways to ease access and protect the safety of rural survivors. We place posters with our crisis number in private locations such as restrooms in restaurants and bars. We place notices on pizza boxes that are prepared for home delivery. We recently began distributing an app for mobile phones that masquerades as an innocuous game, but hidden in the game is a method to make emergency contact with a domestic violence provider.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:

	1. how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
	2. how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
	3. your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
	4. your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

1. The CoC has a strong anti-discrimination policy, which is updated based on stakeholder feedback from persons who identify as LGBTQ+ as well as human rights experts. The CoC conducts annual training on the Equal Access Final Rule and the Gender Identity Final Rule. This training session is mandatory for the Board, CE workers, and all providers. The Human Rights Investigator for the City of Decatur conducts the training. He is responsible for enforcing the City’s Unlawful Discrimination Ordinance and serves as a consultant to the CoC.

2. We advise all providers and participants of the CoC policy, and we offer technical assistance to them in crafting their own policies and practices. All CoC providers have anti-discrimination policies in place. These policies ensure that persons receive all services regardless of sex, gender identity or sexual orientation. In fact, all of our CoC providers are under the direct control of HUD and/or HHS, which require antidiscrimination policies and fair and equal access and treatment for LGBTQ+ individuals and families. The CoC supports these policies and encourages non-HUD-funded member organizations to use them as models. Our consultant is available to assist any CoC member to develop effective antidiscrimination policies.

3. Evaluation of compliance with antidiscrimination policies is integrated into our monitoring and ranking process. The CoC Monitoring, Review & Ranking Committee (MRR) is responsible for assuring compliance. All CoC Providers must submit an “Equity Questionnaire” to the Ranking Committee on an annual basis. This questionnaire asks the following, among other questions: “Do you disaggregate program data by race, ethnicity, gender identity, or age? In the past 3 years, have you assessed your program for racial/ethnic equity in participation and outcomes? In the past 3 years, has your organization adopted written plans to address inequities? In the past 3 years, has your organization taken any specific steps to address inequities?” We require proof in the form of written documentation.

4. The process for addressing noncompliance with CoC policies is clear. The MRR Committee notifies the provider that it is out of compliance. If the issue is not resolved, the Board will conduct an investigation and ultimately has the power to terminate the provider and transfer their projects (with HUD approval). We have never had an issue of noncompliance with antidiscrimination policies.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
NOFO Section V.B.1.g.		
You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.		
Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC's geographic area, provide information on the one:		

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Clay County Housing Authority	30%	Yes-Public Housing	No
Coles County Housing Authority	30%	Yes-Public Housing	No

1C-7a.	Written Policies on Homeless Admission Preferences with PHAs.	
	NOFO Section V.B.1.g.	

Describe in the field below:	
1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

1. Two of our largest PHAs have preference for admission to public housing for households experiencing homelessness. The Coles County PHA, which serves the most populous county in the CoC, extends 2 preference points for persons or families who are homeless. The Clay County PHA has five populations that are given preferences, and homelessness is one of those.

2. N/A

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:
--

1.	Multifamily assisted housing owners	Yes
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c.	Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
	NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:
--

1.	Emergency Housing Vouchers (EHV)	Yes
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	Yes
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	No
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
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NOFO Section V.B.1.h.

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.
--

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
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NOFO Section V.B.1.i.

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	9
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	9
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
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NOFO Section V.B.1.i.

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.
Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

1. The CoC has a firm commitment to Housing First in policy and in practice. The CoC’s policy is clear that all funded projects must not require service participation or place preconditions beyond those required by HUD. Further, our Coordinated Entry (CE) referral process mandates that projects do not place preconditions on acceptance of referrals.

To assure fidelity to the model, the CoC’s Monitoring, Review and Ranking Committee requires every project to complete the HUD Housing First Assessment Tool every year. The committee uses the results from the tool as a ranking criterion for new and renewal projects.

2. The Housing First factors used by the committee include: low-barrier access; prompt attachment to permanent housing; no discrimination on basis of sexual orientation, gender identity or familial status; cultural appropriateness; person-centered approach; participant choice and input; voluntary services; no unnecessary denial of housing; and eviction avoidance.

The Housing First performance indicators are length of time from project entry to move-in date, percentage of participants who are chronically homeless at entry, percentage of participants with multiple disabling conditions, barriers; percentage of participants fleeing domestic violence, percentage of participants coming from uninhabitable locations, and percentage of participants with zero income at entry.

3. The CoC Monitoring, Review, and Ranking Committee monitors each project every three months for adherence to Housing First. This monitoring includes reviewing the length of time from project entry to move-in date, as well as project-level data for permanent housing placement and retention.

4. We take several steps to improve fidelity to Housing First. The CoC mandates that all providers attend the annual Housing First training. The CoC’s Homeless Program Standards require that all funded projects must use a Housing First approach. Further, the manual specifies what that means: reducing barriers to entry, screening people in rather than screening them out, prioritizing those with highest needs and vulnerabilities, voluntary services, and housing-focused, client-centered practices. Our Coordinated Entry Manual mandates that projects do not place preconditions on acceptance of referrals.

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

We tailor our street outreach process to identify groups who are least likely to request assistance. Our 2023 Gaps Analysis identified one specific group: households at high risk of becoming first-time homeless.

We have adopted three strategies to address this group through street outreach:

(i) The first is enhancing and reinforcing communication with hotel and motel operators; in our rural area, they are often the first point of contact for households at extreme risk. They serve in two ways: identifying households at immediate risk of homelessness, and providing short-term lodging in emergencies.

(ii) The second is applying for and receiving \$749,150 in state funds for prevention and diversion, which our outreach workers can distribute instantly. These funds are used to reach high-risk households such as paying back rent and utilities, and arranging for short-term lodging.

(iii) The third strategy is carefully tracking inquiries to CE which are prevented or diverted from entering the system (and are therefore not reported or tracked in HDX 2.0). We track these households for 90 days after we render assistance, and find that over 98% avoid becoming literally homeless.

We conduct outreach on a daily basis. Our outreach offices are open full-time, five days a week. All offices are accessible, and all materials are available in adaptive formats for persons with disabilities. The staff in these offices respond to reports of homelessness by personally visiting locations of reported homeless persons, often dispelling rumors.

We operate a robust street outreach system to identify every unhoused individual and family and to link them promptly to CE, emergency lodging, and an array of services. Our outreach system has outreach offices in all 18 counties. Each office is staffed, and the workers have strong relations with local systems to identify and engage persons experiencing homelessness; these systems include government, hospitals and outpatient clinics, schools, law enforcement, faith institutions, social services, and informal community networks. We enter all persons identified through street outreach in our HMIS system with their consent.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC's strategies to prevent the criminalization of homelessness in your CoC's geographic area:

Your CoC's Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1. Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2. Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes
3. Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes
4. Other:(limit 500 characters)		

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

	HIC Longitudinal HMIS Data	2023	2024
Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	HIC	60	160

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

Mainstream Benefits	CoC Provides Annual Training?
1. Food Stamps	Yes
2. SSI–Supplemental Security Income	Yes
3. SSDI–Social Security Disability Insurance	Yes
4. TANF–Temporary Assistance for Needy Families	Yes
5. Substance Use Disorder Programs	Yes
6. Employment Assistance Programs	Yes
7. Other (limit 150 characters)	

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	
	Describe in the field below how your CoC:	
1.	works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and	
2.	promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.	

(limit 2,500 characters)

1. The CoC case managers and CE staff work with local hospitals, substance abuse treatment facilities, and mental health organizations to enroll participants who are not eligible for Medicaid and Medicare in private health insurance plans or Affordable Care Act plans. Our staff are our “boots on the ground;” they make appointments and provide transportation. The CoC’s skilled Family Development staff assist participants with health insurance applications. At our CoC semi-annual meetings, Family Community Resource Center Representatives update staff on health insurance eligibility.

Through intensive case management, we assure effective utilization of Medicaid and other benefits. Case Managers, Housing Counselors and Coordinators in each county contact participants regularly to monitor usage of benefits. Our basic living skills training includes the “how to” on measuring chronic health problems and determining if home health visits, physician's office appointments, or emergency room intervention is needed.

2. All regional lead agencies in our CoC have program SOAR-certified staff who serve all clients who need to apply for SSI/SSDI benefits. We include SOAR-certification as a scoring criteria in our annual CoC Ranking Process. Our SOAR Local Lead attends the SOAR Peer Support groups and quarterly meetings and disseminates the information to other providers within the CoC at our CoC quarterly Board Meetings.

ID-7.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:	
1.	respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

1. Our CoC coordinates with mainstream health organizations including local health departments, Illinois Department of Public Health, and Sarah Bush Lincoln Health Center (a regional hospital). We follow all guidance recommended by these sources to respond to infectious disease outbreaks. Our CoC utilized this guidance when it created the "South Central Illinois Emergency Policies and Procedures," a CoC document that outlines steps agencies should take when responding to a disease outbreak.

The Illinois Department of Public Health published guidance for homeless shelters and homeless providers to encourage shelter clients, staff and volunteers to get vaccinated, to wear well-fitting masks and to provide educational materials related to COVID-19 for staff, volunteers and clients. All of our shelters and homeless providers have adopted the recommended guidelines.

2. In the event of an infectious disease outbreak, our CoC works closely with state and local public health agencies to help prevent the spread among people experiencing homelessness. Each regional lead agency works as a contact point to distribute supplies such as masks, hand sanitizer, hazardous material gowns, and informational pamphlets on how to reduce the spread of infectious diseases to both frontline workers and to people experiencing homelessness. All agencies in the CoC also follow the guidance of their local health departments in regard to social distancing, temperature checks and contact tracing.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases. NOFO Section V.B.1.n.	
Describe in the field below how your CoC:		
1.	effectively shared information related to public health measures and homelessness; and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

1. Our CoC communicated information on public health measures to our homeless service providers by email, virtual conference calls and phone calls. Whenever new recommended measures were released by the CDC, the CoC Collaborative Applicant shared the information in high-priority emails to all provider agencies. Additionally, the CoC Board set aside agenda time at all CoC public meetings for presentations about ongoing safety measures and recommendations on how to best implement them. The attendees then shared this information with all homeless individuals that they meet and serve.

2. During times of infectious disease outbreaks, we relied heavily on our local health departments to provide accurate information on changing local guidance. Because our CoC is so vast and covers 18 counties, each regional lead agency acts as the point of contact with its local health departments and disseminates the information to all provider agencies in their region. Our shelters posted important information about the infectious disease outbreak and information on mitigations necessary to stop the spread in multiple locations throughout the shelters. Our outreach programs printed and disseminated informational pamphlets on disease mitigation to all known homeless individuals.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC's coordinated entry system:	
	1. can serve everybody regardless of where they are located within your CoC's geographic area;	
	2. uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;	
	3. collects personal information in a trauma-informed way; and	
	4. is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

1. With expansive outreach, our Coordinated Entry system covers our entire 200-mile wide geographic area. Our CoC has 19 CE access points. These full-time outreach offices are operated by our three regional lead agencies. This vast CE network allows us to serve anybody regardless of where they are located in our geographic area.
 2. To assess and prioritize based on need, our CE has a standardized, detailed assessment process. We have a three-stage assessment protocol. We do a triage assessment at initial intake to determine if a person is in immediate crisis or imminent danger, and whether there is an opportunity for a quick resolution – either through diversion, prevention, or self-resolution.
- We follow that with a comprehensive assessment. We designed and implemented a new tool that replaced the VI-SPDAT. Our new tool considers six factors, with greatest weight given to unsheltered status and disabilities. Other factors are length of homelessness, domestic violence status, household composition, and lack of income. Finally, we use case conferencing among CE assessment staff to make final determinations based on objective data. We review aggregated data to identify and measure racial disparities.
3. We collect all personal information using trauma-assumed principles. Our CE staff members assess for trauma in the initial stage of the assessment process. They employ questions suggested by HOPE, our area’s largest DV provider.
 4. We regularly update and improve our CE system based on formal and informal feedback from participants, partners, and projects. This year we provided two day-long intensive training sessions for all CE entry point staff on trauma-assumed care and person-centered practices. This is in response to a recent CE evaluation that revealed that participants felt unheard.

We completed our most recent CE evaluation in September 2024, interviewing 56 persons who had been CE participants in the previous 12 months. Of these, 77% had obtained permanent housing, and the majority felt the CE had provided valuable assistance. Based on this feedback, the CoC set these priorities: (i) focus on increasing participants’ incomes; (ii) continue ongoing training in best practices; (iii) build community awareness of CE; and (iv) improve data quality.

	1D-8a. Coordinated Entry–Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC's coordinated entry system:	
	1. reaches people who are least likely to apply for homeless assistance in the absence of special outreach;	
	2. prioritizes people most in need of assistance;	
	3. ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and	
	4. takes steps to reduce burdens on people seeking assistance.	

(limit 2,500 characters)

1. Our CE system reaches those who are least likely to apply for assistance. In our rural CoC, four groups are unlikely to use a CE access point. (i) First are those reluctant due to pride and fear of being stigmatized. We reach this group through services such as tax assistance. (ii) The second group are persons in extremely isolated rural areas. We reach out to them with locally based institutions including churches, restaurants, and senior centers. (iii) The third group are single adults wandering the streets and panhandling. Upon encountering such an individual, police and sheriff departments immediately contact a CE access point. (iv) The fourth group is the growing Hispanic population, many of whom do not communicate easily in English. We hired a Hispanic case manager, and we distributed Spanish CE pamphlets and brochures through restaurants, groceries, and churches. We also participated in a Latinx homeless study conducted by the University of Chicago.

2. Our process automatically prioritizes those most in need of assistance. Our CE system resolves problems quickly when possible. When that is not possible, CE assesses the need. The Lived Experience Group helped design our prioritization system, which focuses on length of homelessness, disability, and domestic violence.

3. Supervisors review assessments and referrals to assure that those most in need are assisted promptly. We move persons up the list due to higher risks and vulnerabilities such as length of homelessness, unsheltered status, and lack of social support. We contact each person monthly to learn their housing status and attempt to secure alternative housing. Client choice is paramount; our CE Policies and Procedures Manual states, "Client-Focused: Our system is accessible, leaves no one behind, and accommodates client choice/need."

4. Wherever possible, we reduce burdens on persons using CE. Our CE protocols mandate that at each stage, we never ask for more information than we need at that point. Our new assessment tool greatly reduced the number and invasiveness of questions needed to objectively prioritize participants. When persons can be placed in immediate housing through diversion, we do so without burdening them with a battery of questions. When we place persons in emergency lodging, we intentionally delay conducting a full assessment for a few days because many of them – especially families – will self-resolve without needing a full assessment.

1D-8b.	Coordinated Entry–Informing Program Participants about Their Rights and Remedies–Reporting Violations.	
	NOFO Section V.B.1.o.	
	Describe in the field below how your CoC through its coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;	
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and	
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.	

(limit 2,500 characters)

1. Our CoC affirmatively markets its housing and services to reach all persons experiencing homelessness. This is especially important given the nature of our CE system with more than 18 entry points scattered across our large geography. Our three Regional Lead Agencies, which operate these CE entry points, use a variety of means to market CE to persons regardless of race, color, national origin, religion, sex, gender identity, sexual orientation, age, familial status, disability, and other legally protected characteristics.

We include assurances of nondiscrimination and fair housing in all printed materials and on social media postings. We have printed marketing materials in Spanish. A Hispanic bilingual staff person conducts specialized outreach in communities where Spanish is the primary language. Our online marketing materials are in accessible .pdf format for persons with visual disabilities.

2. Staff at our CE entry points inform all participants of their rights and remedies under fair housing and civil rights laws. They do this at the first personal contact with incoming participants. We give incoming participants printed material with a description of their rights and instructions on how to file charges with federal and state enforcement agencies. We also host training sessions on fair housing and tenants’ rights for persons with lived experience.

3. The Illinois Housing Development Authority (IHDA) is the Consolidated Planning jurisdiction for the Balance of State in Illinois, including 100 percent of our CoC. Our CoC reports impediments and barriers to fair housing choice for current or prospective program participants to IHDA. We also report apparent violations of fair housing law to the Illinois Department of Human Rights, which enforces fair housing in the state of Illinois.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	07/21/2023

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC’s Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	
	Describe in the field below:	
1.	the data your CoC used to analyze whether any racial disparities are present in your CoC’s provision or outcomes of CoC Program-funded homeless assistance; and	
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC’s provision or outcomes of CoC Program-funded homeless assistance.	

(limit 2,500 characters)

1. We conduct a rigorous Racial Equity Analysis study every two years. Our quantitative data sources are the American Community Survey of the United States Census Bureau, the annual Point-in Time Count (PIT), the CoC’s LSA files, and the HDX 2.0 Stella Performance Module. We have two qualitative data sources: in-depth focused discussions with the Lived Experience Workgroup, and telephone interviews with current and former participants in our CE program.

Our analysis studies racial disparities for three factors: the likelihood of becoming homeless; the likelihood of receiving housing assistance; and the likelihood of obtaining positive housing outcomes.

2. To conduct our analysis, we use the HUD CoC Racial Equity Analysis Tool, and the Racial Equity Toolkit of the National Alliance to End Homelessness. The process has three steps. First, we compare the racial and ethnic composition of the general population with that of the homeless population using the most recent available data.

Second, we compare the racial composition of persons in the homeless system – as measured by HMIS – with the makeup of those receiving distinct types of housing assistance. We look at the three groups of housing assistance provided directly by Continuum of Care providers: Emergency Shelters and Transitional Housing projects (ES and TH); Rapid Rehousing projects (RRH); and Permanent Supportive Housing projects (PSH).

Finally, we compare the housing outcomes experienced by racial groups. We looked at three outcomes that relate directly to HUD’s System Performance Measures: exits to permanent housing (SPM 7); returns to homelessness (SPM 2); and days homeless (SPM 1).

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.

1.	Are your CoC’s board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC’s geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes

8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.	The CoC replaced its former assessment tool that contained racial bias.	Yes

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

Our CoC has taken numerous steps to address racial inequities at the system level, and to regularly evaluate our policies and practices for racial equity. The CoC's three regional lead agencies disaggregate client data by race and ethnicity every year and report their data to the CoC's Monitoring, Review and Ranking Committee. Each agency has adopted Equal Opportunity/Affirmative Action plans, and they report equity data to their boards at least once a year. One provider has gone further and adopted a Racial Equity Statement.

We conduct racial disparity training annually. In October 2024 we trained all providers, CE staff, and partner agencies on human resource practices to improve diversity, equity and inclusion (DE&I) within their organizations. Because the widely used VI-SPDAT assessment has been found to contain racial bias, the CE Committee designed and implemented a customized assessment tool tailored to the needs of our rural population. It gives high priority to persons with long periods of unsheltered homelessness and high barriers to housing. The CoC is monitoring housing placements and housing outcomes by race to detect the presence of bias in our new assessment tool.

To reach the small but growing Hispanic/Latinx population we implemented a policy that all publications and brochures must be issued in English and Spanish. We employ a bilingual case manager and distribute our them in Spanish-speaking restaurants, Hispanic grocery stores, community centers, and churches.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

1. To track our progress, we compare disparities studies over time, conducting an in-depth Equity Analysis every two years. The results are reported in detail to the CoC’s Planning and Assessment Committee and to the CoC Board. We use the following data sources: the U.S. Census Bureau, our PIT count, HMIS, and HDX 2.0.

This analysis examines three key questions: (1) Are persons of differing races or ethnicities more or less likely to experience homelessness? (2) Are persons of differing races or ethnicities more or less likely to receive homeless assistance? (3) Are persons of differing races or ethnicities more or less likely to experience positive outcomes?

At the project level, we will continue to prioritize equity as a major factor in project monitoring and ranking, while we offer technical assistance to organizations in tracking and addressing disparities. The City of Decatur’s Human Rights Investigator serves as a consultant to the CoC. This person advises organizations on creating inclusive and diverse workplaces.

2. To measure progress, we rely exclusively on tools from the CoC Racial Equity Analysis Tool and the Racial Equity Toolkit of the National Alliance to End Homelessness. Every two years we examine the racial makeup of the homeless population compared with the general population to see what groups are over-represented. Next, we look at access by comparing the racial makeup of the homeless population with the racial makeup of program participants. We then study outcomes – Who is more likely to achieve permanent housing? How long do they have to wait? What groups are more apt to experience returns to homelessness?

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section V.B.1.q.	
	Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.	

(limit 2,500 characters)

To engage those with lived experience of homelessness in leadership roles and our decision-making processes, our CoC created a Lived Experience Workgroup in 2022. This group consists of five individuals, all of whom have been literally homeless. Three of these individuals have also been victims of domestic violence and sexual assault.

Our CoC utilized targeted outreach to find participants for the workgroup by asking agencies to recommend previous or current clients that they have worked with who could provide focused input to help shape the CoC's processes. To assure participant safety, this workgroup meets virtually, and participants are given the option to remain off camera and anonymous if desired. This group discusses current outreach and housing programs and makes recommendations on how best to reach those who are homeless, ways to better serve those who are currently housed in our programs and suggestions on what types of new projects are needed. The Lived Experience Workgroup was heavily involved in designing projects for previous competitions, including the Special FY 2022 Rural and Unsheltered NOFO and the FY 2023 Youth Homelessness Systems Improvement NOFO. It participates in decision-making during the traditional CoC competition. The Workgroup is also involved in designing the CoC's project for the 2024 CoC Builds NOFO.

One of the members from the Lived Experience Workgroup also serves on the CoC's Board of Directors as a voting member and serves on committees within the CoC.

Our CoC receives monthly Technical Assistance from Abt to help structure our Lived Experience Workgroup and to provide support to our folks with lived expertise.

To engage homeless youth, our CoC created its Youth Action Board in 2023. Hopes and Dreams, a youth transitional housing provider, agreed to sponsor the YAB and conducted targeted outreach for individuals to participate. The YAB has provided a unique opportunity for youth with lived experience to learn about the CoC and participate in the decision-making processes of the CoC. We hope that in the future YAB members will serve the CoC in leadership roles. Through our YHSI award, our CoC is also sub-contracting with several other local agencies to identify and support youth to participate in the YAB.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.
 Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	61	61

2.	Participate on CoC committees, subcommittees, or workgroups.	5	5
3.	Included in the development or revision of your CoC's local competition rating factors.	5	5
4.	Included in the development or revision of your CoC's coordinated entry process.	61	61

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

Each of the three CoC's regional lead agencies hires persons with lived experience of homelessness on its staff. The agencies award extra points to applicants with lived experience during the screening and selection process. Because of this policy, at least six individuals with lived experience of homelessness currently serve in positions responsible for outreach, case management, and business operations.

Our CoC utilizes the National Coalition for the Homeless Lived Experience Training Academy (LETA) to provide professional development for the individuals on our Lived Experience Workgroup. LETA is a virtual and inclusive professional development program offering 12 to 16 hours of certified professional development. The webpage states, "LETA is a vehicle to help the growing silenced, unhoused population seeking justice, equality, and freedom. We equip you with the tools and resources you need to make your voice the centerpiece of strategy and advocacy." The CoC covers all costs for LEW members to attend, and members receive a stipend at completion.

CoC membership organizations promote professional development programs and encourage their employees with lived experience to participate in all trainings and learning sessions. As an example, one organization provides specialized training in automated accounting software to an employee with lived experience. Agencies cover the cost for all training and pay employees for their time.

Our CoC also provides specific professional development and employment opportunities to youth with lived experience. Our YAB and a youth provider have partnerships with WIOA and local businesses to provide internships, employment, and skill-based training for youth who served in our programs. Additionally, with our recent YHSI award, we have budgeted to hold two-in-person training conferences for youth with lived experience.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below:

1.	how your CoC gathers feedback from people experiencing homelessness;
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2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;
4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

1. Our CoC gathers feedback from people experiencing homelessness in two different ways. First, we hold listening sessions for community members and individuals with lived experience. Questions for the sessions are drawn from listening sessions hosted by US Interagency Council on Homelessness. We also solicit feedback from members of the CoC’s Lived Experience Workgroup (LEW). Our LEW is instrumental in informing Coordinated Entry procedures, PIT count planning, and new project design. Three individuals in the workgroup were not served with CoC or ESG funds.

2. We conduct our Listening Sessions annually. The last session was held on August 2, 2024. We solicit feedback from our Lived Experience Workgroup on a monthly basis.

3. We use two steps to gather feedback from people who received assistance through the CoC Program or ESG Program. First, we conduct bi-annual Coordinated Entry Evaluations. In the last evaluation, completed in summer of 2024, we hired an independent consultant who interviewed 56 previous CE clients. The consultant asked each person three questions relating to: their current housing situation; if the CoC agency helped with their housing problem; and what would they recommend the agency could have done better. We then summarized the feedback and distributed it to all CoC agencies, the CoC Board, and the general public.

Second, our CoC gathers feedback by conducting exit interviews with all program participants when they exit the program. During these interviews, case managers obtain feedback as to how participants were supported throughout their time in the program and if additional supports would be helpful to better stabilize their households. We record all issues and suggestions for program management to ensure all programs respond to the issues raised by participants.

4. We systematically gather feedback through the formal evaluation every two years. The last evaluation was completed in September 2024. We gather feedback from our exit interviews on an on-going basis.

5. We address challenges raised by people with lived experience. As one example, we were guided by the Lived Experience Workgroup to provide resource bags to all individuals counted on the night of the PIT. Additionally, our CoC chose to apply for YHSI funding based on feedback we received from homeless youth. Finally, due to feedback from our CE Evaluation, the CoC hosts annual empathy training for all front-line staff.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	
	Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1.	reforming zoning and land use policies to permit more housing development; and
	2.	reducing regulatory barriers to housing development.

(limit 2,500 characters)

1. Overall, geographic areas in our CoC do not have restrictive zoning and land use policies. However, they do have a shortage of affordable housing. Our CoC participated in the Supportive Housing Institute, a 10-day training sponsored by the Illinois Housing Development Authority (IHDA), the state housing finance agency. During the institute, we worked with IHDA on action steps to reform zoning and land use policies and allow more affordable housing developments. The CoC worked with a nonprofit developer to successfully apply to IHDA for 25 units of new PSH in Coles County, the most populous county in our CoC. The project is scheduled for occupancy in fall 2024.

The CoC also is partnering with the same developer to submit an application for a new development, Warrior Place Apartments in Casey, IL. This project would be jointly funded by IHDA and the CoCBuilds NOFO. It would provide multifamily residential housing, with at least 10 units set aside for homeless, income-eligible clients that are directly referred from our CoC's Coordinated Entry system. The developer worked with the City of Casey to obtain proper zoning.

2. While our CoC does not have many regulatory barriers, we have taken two steps to reduce regulatory barriers to housing development.

(i) Our CoC has been an active participant and has a seat on the Illinois Office to Prevent and End Homelessness' Community Advisory Council since its inception in 2022. The council is integral in creating the State's response to homelessness. The Council released the updated "Home Illinois: Illinois' Plan to Prevent and End Homelessness" in December 2023. In the plan, Strategy #1 is "Build Affordable and Supportive Housing."

(ii) On August 2, 2024, the CoC hosted a virtual Listening Session. We invited those with lived expertise to share their experiences, needs and hopes surrounding housing in their communities. We also invited any organizations or individuals in the community who had an interest in preventing and ending homelessness. The input from this listening session guides our advocacy with state legislators about reducing regulatory barriers to housing development and increasing the supply of affordable housing.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC’s Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC’s local competition.	08/01/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC’s local competition.	08/01/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below. NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.	
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You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	50
2.	How many renewal projects did your CoC submit?	7
3.	What renewal project type did most applicants use?	PH-RRH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process. NOFO Section V.B.2.d.	
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Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

1. To assess how successful projects were in providing and sustaining permanent housing, we generated SAGE APR reports for each renewal project for the 12-month period from July 1, 2023 to June 30, 2024. We scored each project on retention of PH (the number staying in the project plus the number exiting to a PH destination, divided by the total number of participants). The sources are Q5 and Q23c in the APRs. To score, we used a sliding scale from 60% to 100%, with a maximum score of 5 points.

2. We assess the process of quickly achieving permanent housing using HUD’s Housing First Assessment Tool, which has prompt access to housing as a performance criteria. In addition, we assess returns to homelessness using a customized report generated by our HMIS lead. This report uses the total exits to permanent housing over the past 24 months, and calculates the percentage of that group who reentered the CoC system as homeless. To score, we used a scale from 6.9% (the CoC average) to 0.0%, with a maximum score of 2 points.

3. In establishing its ranking criteria, the CoC clearly recognized that projects with the hardest-to-serve populations may have lower performance levels in terms of rapid placement in permanent housing or the ability to maintain permanent housing. The CoC’s selection and ranking process gave significant weight to projects that serve the hardest-to-serve populations: Persons with high levels of need and who are vulnerable. The CoC’s ranking criteria for renewal project applications gives 8 of 50 points (16%) for projects serving persons with severe disabilities or other needs. The CoC’s ranking criteria for new project applications gives 6 of 42 points (14%) for projects serving persons with severe disabilities or other needs.

4. The CoC’s criteria include the following needs and vulnerabilities: domestic violence, chronic homelessness, mental health, substance use disorders, HIV/AIDS, chronic health conditions, physical disabilities, developmental disabilities, little or no income, and coming from places unfit for human habitation.

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
NOFO Section V.B.2.e.		
Describe in the field below:		
1.	how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
3.	how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	

(limit 2,500 characters)

1. The overall population in our CoC’s geography is 96% white, 2% African American, and 2% other races. According to our 2024 Point-in-Time count (the most recent full PIT), our homeless population was 94% white, 5% African American, and 1% multiple races. Stella P data for FY 2023 shows that 7% of persons served in all projects were Black, and 90% were White. From these numbers it is clear that African Americans are over-represented in the homeless population compared to their representation in the general population.

We obtain input into our review and ranking process by having diverse representation on CoC Board, which is the primary source of input into rating factors. The CoC’s Board has 15 members, one of whom is Black. The percentage of Blacks on the Board (7%) is higher than that in the general population (2%) and in the homeless population (5%). Input from the Board was crucial in determining the number of points available to each project for addressing racial disparities (5 points, which is 10% of the overall maximum score).

2. The Monitoring Review & Ranking Committee (MRR) is responsible for conducting the review, selection, and ranking processes. It has four members, none of whom are affiliated with any applicant organization or potential applicant. Three of the members identify as white, and one identifies as Black (25%).

3. Racial Equity was a scoring criteria in the CoC’s project rankings. In determining rankings, the Ranking Committee considered whether applicants had underrepresented groups in their leadership, if they had underrepresented groups on their board, if they disaggregated data by race and ethnicity, if they had assessed for inequities in participation and outcomes, and if they had taken specific and meaningful steps to address racial inequities. Each of these five factors was worth one point.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC’s local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

1. The CoC’s written reallocation process includes provisions for voluntary and involuntary reallocations. Any grantee can voluntarily reallocate an existing project by reducing its renewal request in whole or in part.

Involuntary reallocation is based on benchmarks in the monitoring process. Every quarter the Monitoring, Review and Ranking Committee monitors project outcomes. If the monitoring process indicates that a project is low performing, the committee takes the following steps:

(i) The committee sends a letter or email to the grantee noting the specific issue(s) and requesting an explanation. The grantee is responsible for providing a response regarding the noted deficiency and how it is being addressed.

(ii) If the deficiency is not corrected by the next quarterly monitoring cycle, or if the grantee fails to respond to the notice, the committee places the project on a corrective action plan and offers to arrange for technical assistance as necessary. The committee will give the project at least 12 months to improve the deficiency.

(iii) If the problem is not corrected in the specified timeframe, or if the grantee does not cooperate with the corrective action plan, the committee may decide to reallocate some or all of the grant funds for the project in the next NOFA funding competition cycle.

2. The CoC did not identify any projects as low performing or addressing needs that were no longer high priorities in this year’s local competition.

3. The CoC did not reallocate. There were no low-performing or less-needed projects this year.

4. We had no low performing or less-needed projects. Our CoC conducted major reallocations in the FY 2016 and FY 2021 CoC competitions. These reallocations eliminated all low-performing and less needed projects.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	No
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	09/27/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g.	
	You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status–Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/15/2024
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1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC's website or partner's website.	10/15/2024
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	04/24/2024
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2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.	

(limit 2,500 characters)

1. To comply with the HMIS Data Standards and with our CoC’s data requirements, the only DV provider located within the CoC has installed a fully comparable database. HOPE of East Central Illinois, which currently operates an ESG-funded Emergency Shelter project and a CoC-funded Joint TH and PH-RRH project, uses Osnum software. “Osnum is an HMIS/HUD comparable database, meaning our database is consistent with HMIS Data and Technical Standards and meets HPRP reporting requirements. The database is equipped with both the ESG Capex and APR reports exportable in CSV format for uploading to the SAGE portal” (<https://www.osnum.com/os-soft/>).

Using the Osnum comparable database, the DV provider submits de-identified data to the CoC’s Monitoring Review & Ranking Committee every quarter. This aggregated data measures system performance in Length of Homelessness (SPM 1), and Exits to Permanent Housing (SPM 7), and Destination Errors (SPM DQ). The Committee uses this data to monitor the project and to improve overall system performance across the Continuum.

2. The DV housing and service provider in South Central Illinois CoC is using a HUD-compliant comparable database – compliant with the FY 2024 HMIS Data Standards.

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	135	25	116	85.93%
2. Safe Haven (SH) beds	0	0	0	0.00%
3. Transitional Housing (TH) beds	51	37	37	72.55%
4. Rapid Re-Housing (RRH) beds	160	5	160	100.00%
5. Permanent Supportive Housing (PSH) beds	58	0	58	100.00%
6. Other Permanent Housing (OPH) beds	15	0	15	100.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and	
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2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.
----	--

(limit 2,500 characters)

1. All project types except Transitional Housing have bed coverage rates above the 84.99% benchmark. Our shortfall is due to one TH provider, Hopes and Dreams. This organization joined the CoC within the two years and participated in the 2023 and 2024 Point in Time counts. It is currently building the capacity to participate in HMIS.

In the next 12 months we will take the following steps to increase our TH bed coverage rate to 100%: (1) provide one-on-one technical assistance to Hopes and Dreams; (2) build partnerships between Hopes and Dreams and other HMIS participating agencies; and (3) utilize our YHSI funding to build the capacity to serve youth throughout the CoC's demographic area.

2. We plan to implement the steps to increase the bed coverage rate in three ways:

(i) The CoC Lead and HMIS Lead will continue providing one-on-one HMIS technical assistance to Hopes and Dreams. Staff members at the agency completed New User Training and are entering client data into the HMIS system.

(ii) A regional lead agency will partner with Hopes and Dreams to increase case management capacity and offer one-on-one HMIS training. This will allow Hopes and Dreams to continue to grow its capacity and increase its familiarity with the HMIS system.

(iii) Hopes and Dreams is funded by donations only, and is operated by volunteers. The CoC was awarded a Youth Homelessness Systems Improvement (YHSI) grant. With these funds, we will build capacity to serve youth in our CoC by hiring youth data specialists and housing navigators. These positions will help build capacity throughout the CoC, but specifically with Hopes and Dreams. The Youth Data Specialists will assist in entering data into the HMIS and running reports, and the Youth Housing Navigators will assist in building relationships with landlords and to secure housing.

We expect to achieve 100% bed coverage by the end of the 2025 calendar year.

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	
	Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes

2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/24/2024
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	04/29/2024
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

1. Our CoC engaged unaccompanied youth and youth serving organizations in the CoC’s 2024 PIT count planning process by collaborating with our Regional Offices of Education. In the months prior to the PIT count, we met with schools’ McKinney-Vento homeless liaisons and counselors. These conversations were facilitated by Roselene Quick, the School Services Director for a Regional Office of Education and a CoC Board Member. Through these meetings, we identified specific agencies, truancy officers at local school districts, and social workers to participate in the planning process.

2. Our CoC utilized Hopes and Dreams, our primary youth homelessness provider, to identify locations where homeless youth were most likely to be identified during the 2024 PIT Count. The staff at Hopes and Dreams created a list of locations within our geographic area where they believed homeless youth congregate. These locations included truck stops, laundromats, gas stations, libraries, and all-night diners.

3. We included youth experiencing homelessness as counters during the 2024 unsheltered PIT count held on January 24, 2024. Our Eastern Regional Lead Agency, ERBA, recruited three youth to help canvas during the night of the PIT. Each of the youth partnered with an ERBA staff member, and provided invaluable guidance on locations to canvas, as well as best practices when speaking to youth experiencing homelessness. We will increase the number of youth for next year’s count by utilizing our newly expanded Youth Action Board.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
3.	describe whether your CoC’s PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs’ geographic; and
4.	describe how the changes affected your CoC’s PIT count results; or
5.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2024.

(limit 2,500 characters)

Not applicable – we made no changes in methodology or data quality to our unsheltered count in 2024.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1. Our CoC has two methods for determining the risk factors that are associated with persons who become homeless for the first time. The first method is by gathering qualitative input from operators of emergency shelters and from managers of hotels and motels used for emergency lodging. More than one-third of the first-time homeless in our CoC go to shelters, or use hotel/motel vouchers, immediately after becoming homeless for the first time. According to a survey of these operators during the 2024 PIT count, nearly 67% of the homeless individuals entering these facilities are homeless for the first time.

The second method is by analyzing quantitative data from HMIS client records of households who are unhoused for the first time. Specifically, we look at prior living situations, household composition, age, and disabling conditions. From this statistical evidence, we learned that the typical first-time homeless person in our CoC is a single male with mental illness or substance use issues.

2. Our CoC’s strategy to address individuals and families at risk of becoming homelessness is to divert those at risk of becoming homeless and offer prevention assistance. From March 2023 to February 2024, our Coordinated Entry team diverted 2,850 households who were at risk and prevented them from becoming homeless. This was 80% of all persons contacting CE.

When we can provide prevention assistance, we are extremely successful. Of the 237 households we provided prevention assistance to in State Fiscal Year 2024, 92% avoided homelessness altogether. Armed with this success, our CoC is advocating for more prevention funding from the State of Illinois.

3. The CoC Advisory Team of three persons is responsible for overseeing this strategy. It meets quarterly and reviews real-time data.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC’s Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:
--

1.	natural disasters?	No
2.	having recently arrived in your CoC’s geographic area?	No

2C-2.	Reducing Length of Time Homeless—CoC’s Strategy.	
	NOFO Section V.B.5.c.	

In the field below:
1. describe your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
2. describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

1. The lack of affordable housing makes it challenging to reduce the length of time homeless in our counties. To expedite housing in our rural CoC, we have a three-pronged strategy: (i) The continuum consultant reviews emergency shelter entries twice per week and enters clients into the CE project. A dedicated Case Manager travels to the emergency shelter and meets with clients twice per week to work on housing plans. (ii) We coordinate with private landlords and work through the State Referral Network to increase the affordable housing inventory. (iii) The Eastern region of the CoC partnered with a local developer to apply to the Illinois Housing Development Authority (IHDA) for funding to build 25 units of affordable housing in Coles County. The application was approved, and 6 of the 25 units will be dedicated as PSH for persons experiencing homelessness. This complex should be completed in November of 2024. We are also in the process of submitting a joint IHDA and CoCBuilds application for a complex in Clark county that has 10 units set aside for PSH housing.

Additionally, several CoC agencies recently were awarded new funding from the Illinois Department of Human Services (IDHS). These grants provide funding for much needed rapid rehousing and permanent supportive housing units in our rural communities. We have built relationships with private landlords to ensure a large pool of available units, thus reducing the length of time families remain homeless.

2. We identify and prioritize persons on the by-name wait lists, based on length of time homeless. Our Coordinated Entry policy manual requires that we organize our priority list based on length of homelessness along with other risk factors gleaned from our assessments. As an additional measure, the CE policy provides that supervisors may advance persons who have experienced long periods of homelessness.

3. The CoC Planning & Assessment Committee is responsible for overseeing this strategy. It meets quarterly and reviews real-time data for System Performance Measure #1 (Length of Time Homeless).

2C-3.	Successful Permanent Housing Placement or Retention –CoC’s Strategy.	
	NOFO Section V.B.5.d.	
	In the field below:	
	1. describe your CoC’s strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
	2. describe your CoC’s strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

1. Our CoC’s strategy to increase the rate of exits from emergency shelters to permanent housing involves a partnership between one of our regional lead agencies and the CoC’s largest emergency shelter. In this partnership, the two organizations hold joint case conferencing sessions to monitor and update exit data on a regular basis. Together, the regional lead agency’s case manager and the emergency shelter case manager meet with clients two days per week at the emergency shelter to review housing and service plans. Together they identify unique case risk factors and implement remedial plans.

In order to increase the rate of exits from rapid rehousing to permanent housing, we use three approaches. First, we conduct exit interviews with all RRH clients near the end of their enrollment to identify specific actions that will promote success in sustaining permanent housing. Second, all RRH providers offer an additional six months of case management after financial assistance has ended. This allows clients time to stabilize and work through issues that may arise following their RRH exit. Third, we connect our RRH clients with resources to improve job skills such as free online training and college courses.

Our effectiveness is demonstrated in System Performance Measure Metric 7b.1 (exits to PH from ES and RRH); in FY 2023 successful exits were 56%.

2. Our strategy to increase the rate that individuals and families residing in permanent housing projects retain their permanent housing or exit to permanent housing relies on regular, client-centered case management with prompt linkages to services. Case managers identify risks and barriers such as health, transportation and budgeting. Our System Performance Metric 7b.2 (retention of PH and exits from PH to PH), remained very high, at 98%.

Additionally, our CoC focuses on assisting clients in increasing their income, which in turn helps the household retain their permanent housing. We have partnered with DCEO to administer a new Workforce Pilot program that provides focused on-the-job training, as well as barrier reduction funding. We also encourage program participants to utilize local WIOA services, and one of the CoC Board Members is the Executive Director of LWIA 21. He provides updates on available WIOA funding and supports at each quarterly CoC Board Meeting.

3. Case Managers in our emergency shelters, our RRH and our PSH programs are responsible for overseeing this strategy.

2C-4.	Reducing Returns to Homelessness—CoC’s Strategy.	
	NOFO Section V.B.5.e.	
	In the field below:	
1.	describe your CoC’s strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC’s strategy to reduce the rate that individuals and families return to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. We identify individuals and families who return to homelessness (SPM #2) in three ways: (i) The Monitoring and Ranking Committee reviews each project quarterly for returns to homelessness. This identifies projects with higher rates of returns. The projects then identify the individual participants who returned. (ii) We ask all incoming households if they previously stayed in a shelter or CoC housing project, and we obtain their housing histories. (iii) Using Stella data, we identify pathways and trends where interventions can impact the rate of returns.

2. Our process to reduce returns has distinct strategies at the emergency shelter and RRH levels. In the shelters, substance addiction is the primary cause of returns. We address substance use disorders by encouraging long-term interventions and referring clients for professional recovery support and treatment. We understand that overcoming addictions is a long process, and many persons need in-house treatment for up to 24 months. Once the household leaves the security of the emergency shelter, it is too easy to go back to the old lifestyle. While long-term treatment is preferred, for the short-term we identify additional mental health providers and drug use disorder intervention programs.

In RRH projects, we conduct a move-on assessment for all participants as they near the end of their rental assistance support. After they exit the project, we offer intensive case management for six months after the end of rental assistance. This is especially important because RRH participants must adjust to being responsible for rental payments, and these six months are crucial. At any point after they leave the project, we offer to intervene with advocacy if an eviction is imminent, using non-HUD funding. Our Case Managers have good relationships with landlords and serve as liaisons between tenants and landlords. Agencies also utilize non-HUD funding to provide mental health services and transition assistance in order to keep households stable and housed.

In order to enforce these strategies, we added Returns to Homelessness as a ranking factor for CoC projects. Our HMIS Lead generates customized project-level reports every three months, allowing us to track returns.

3. Case Managers in emergency shelters and RRH projects are responsible for overseeing this effort.

2C-5.	Increasing Employment Cash Income—CoC's Strategy.	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC's strategy to access employment cash sources;
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

1. Increasing individuals’ and families’ employment income is a top priority in South Central CoC’s Strategic Plan. To assist in this effort, our CoC was awarded funding from the State of Illinois’ Workforce Home Pilot program. As one of only four grantees in the state, we are excited to provide additional supports for program participants who are housed in shelters and rapid rehousing projects. We partnered with two Local Workforce Innovation Areas (LWIAs) to provide occupational skills training, skill upgrading and retraining, supportive services, work experience/internships, and on-the job training.

Additionally, we will provide barrier reduction funding in the form of non-HUD funded rental assistance and utility payments. This program will provide dedicated employment specialists to work with homeless case managers and provide wrap-around case management. These employment specialists will be mobile, assisting persons in emergency shelters, visiting hotels where clients have been temporarily housed, and going to rapid rehousing rental units.

The Monitoring, Review and Ranking Committee tracks increases in income at the project level through its quarterly monitoring process. It shares the results with the CoC’s Board of Directors. The committee uses income growth as a CoC project ranking factor, ranking high performing projects over lower performing projects.

Case Managers are aware of local employment opportunities and assess each client to determine personal aptitudes and skills to increase employment income. For clients not prepared for employment, Case Managers refer to agencies where participants can volunteer to build their experience.

2. The Director of Workforce Investment LWIA 23, Cindy Mayer, is a member of our Planning and Assessment Committee, and provides insight on employment and income gaps in our area. One of our regional lead agencies administers the WIOA program in our region. This assures a smooth connection between case managers and local workforce offices. The CoC also receives employment opportunities information from the Supportive Services for Veteran Families representative, who serves on the CoC Board.

3. The Planning and Assessment Committee is responsible for overseeing this effort.

2C-5a.	Increasing Non-employment Cash Income–CoC’s Strategy	
	NOFO Section V.B.5.f.	

	In the field below:
1.	describe your CoC’s strategy to access non-employment cash income; and
2.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.

(limit 2,500 characters)

1. Our CoC's strategy to increase access to non-employment cash income is rooted in client-centered care. Our case managers and county-level outreach offices assist participants in navigating and applying for benefits from the many sources: Social Security (for SSI, SSDI, pension and survivor benefits) through our SOAR-trained team; the abe.illinois.gov website (for TANF, AABD, and Refugee Resettlement); our SSVF workers (for VA benefits); Township Offices (for General Assistance); Legal Aid (for child support and spousal support); the Illinois Department of Employment Security (for unemployment); and Community Services Block Grant (for cash scholarships for education and training opportunities).

Our case management team screens participants to assure they receive all non-employment cash income they are entitled to. They offer a range of personal assistance, such as transportation to sources of mainstream benefits and assistance with filling out and submitting any applications.

2. The CoC Planning and Assessment Committee is responsible for overseeing this effort.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
Rapid Rehousing E...	PH-RRH	8	Both

3A-3. List of Projects.

1. What is the name of the new project? Rapid Rehousing Expansion February 1, 2025

2. Enter the Unique Entity Identifier (UEI): J14TMNAYEYY7

3. Select the new project type: PH-RRH

4. Enter the rank number of the project on your CoC's Priority Listing: 8

5. Select the type of leverage: Both

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

Not applicable.

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

N/A

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?		Yes
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4A-1a.	DV Bonus Project Types.	
	NOFO Section I.B.3.j.	

Select yes or no in the chart below to indicate the type(s) of new DV Bonus project(s) your CoC included in its FY 2024 Priority Listing.

	Project Type	
1.	SSO Coordinated Entry	Yes
2.	PH-RRH or Joint TH and PH-RRH Component	No

You must click "Save" after selecting Yes for element 2 PH-RRH or Joint TH/RRH Component to view questions 4A-3b. through 4A-3h.

4A-2.	Information About the Project Applicant for the New Support Services Only Coordinated Entry (SSO-CE) DV Bonus Project.	
	NOFO Section I.B.3.j.(3)	

Enter in the chart below information about the project applicant that applied for the new SSO-CE DV Bonus project:

	1. Applicant Name	HOPE of East Central Illinois
	2. Project Name	IL-515 SSO-CE DV Bonus

4A-2a.	Addressing Coordinated Entry Inadequacies through the New SSO-CE DV Bonus Project.	
	NOFO Section I.B.3.j.(3)(c)	
	Describe in the field below:	
	1. the inadequacies of your CoC's current Coordinated Entry that limits its ability to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking; and	
	2. how the proposed project addresses inadequacies identified in element 1 of this question.	

(limit 2,500 characters)

1. While our CoC has continued to strengthen its Coordinated Entry system over the past several years, it has three inadequacies that will be addressed by an SSO-DV CE project.

(i) Because our CoC covers rural geography across 18 counties, networking and communication is difficult, especially with survivors and those providing them services. We have an extensive outreach network with CE entry points in 19 locations. However, these outreach offices are operated by community action agencies, not victim service providers. We provide annual training on best practices on meeting the needs of survivors; however, additional training on trauma-informed care and safety planning is needed to ensure survivors receive consistent opportunities throughout the CoC.

(ii) Second, the capacity of the DV system limits our ability to fully integrate traditional CE processes with DV intake procedures. As our CoC has continued to grow and become more visible to the community, the number of homeless individuals has increased as well. As with most communities, during and after COVID-19, we experienced a substantial increase in the number of survivors requesting services.

(iii) Integrating usable data between the CoC and DV providers continues to be an on-going challenge. While our largest DV provider recently installed the Osnum system which meets HMIS data standards, our CoC will benefit from specialized ad-hoc reporting to help us with system planning.

2. With a dedicated SSO-CE DV Bonus project, our CoC will engage a consultant to guide system mapping and data collection practices, and generate customized reports to help integrate our traditional CE system with our DV intake procedures. Additionally, after the initial system set-up, the SSO-CE DV project will support additional staff members who will be located in the largest DV provider in our CoC. This will offer an additional resource for data entry, reporting and communication. We anticipate that this project will add 2 more Coordinated Entry points, bringing the total to 21 access points.

	4A-2b. Involving Survivors in Policy and Program Development, Operations, and Evaluation in the New SSO-CE DV Bonus Project.	
	NOFO Section I.B.3.j.(3)(d)	

	Describe in the field below how the new project will involve survivors:
1.	with a range of lived expertise; and
2.	in policy and program development throughout the project's operation.

(limit 2,500 characters)

1. SCILCoC involves survivors with a range of lived expertise in all aspects of the CoC by working closely with our Lived Experience Workgroup (LEW). The LEW is comprised of 4 individuals, 3 of whom are domestic violence survivors. One of these individuals is also a survivor of human trafficking. Their ages range from 25 to 55, and each member brings a unique perspective on homelessness, including skills gained from living in an unsheltered situation. All 4 members are active advocates of system change and are instrumental in aligning our system with the needs of the community, especially those who are domestic violence survivors.

The chair of the LEW is a CoC Board Member and participates in all board meetings, providing guidance on policies and procedures, new funding opportunities, and ways to better engage survivors. Our LEW has been instrumental in assessing gaps in our system and recommending changes to ensure that survivors feel safe throughout the entire Coordinated Entry process. For example, on the recommendation of LEW, we reworded our intake questions to ensure survivors are not triggered during the CE encounter.

2. To involve survivors in policy and program development throughout the project's operation, we will continue to rely on our Lived Experience Workgroup (LEW). The chair of the LEW is a CoC Board Member who is an active advocate for survivors and their needs. To develop plans the LEW will meet regularly with an experienced consultant. The LEW will monitor the implementation of plans through quarterly assessment comparing progress with target dates. On an annual basis the LEW and consultant will conduct a formal evaluation of policies and procedures, offering real-time review and recommendations.

Applicant Name
This list contains no items

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

- | | |
|----|---|
| 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete. |
| 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'. |
| 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| 4. | Attachments must match the questions they are associated with. |
| 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. |
| 6. | If you cannot read the attachment, it is likely we cannot read it either. |
| | . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). |
| | . We must be able to read everything you want us to consider in any attachment. |
| 7. | After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include. |
| 8. | Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions. |

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/12/2024
1C-7. PHA Moving On Preference	No		
1D-10a. Lived Experience Support Letter	Yes	Lived Experience ...	10/14/2024
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/02/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/11/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	09/30/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/30/2024
1E-5a. Notification of Projects Accepted	Yes	Notifications of ...	10/02/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/02/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	2024 HDX Competit...	09/10/2024
3A-1a. Housing Leveraging Commitments	No	Housing Leveragin...	09/09/2024
3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	09/09/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description:

Attachment Details

Document Description: Lived Experience Support Letter

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notifications of Projects Accepted

Attachment Details

Document Description: Local Competition Selection Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: 2024 HDX Competition Report

Attachment Details

Document Description: Housing Leveraging Commitment

Attachment Details

Document Description: Healthcare Formal Agreement

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/12/2024
1B. Inclusive Structure	09/30/2024
1C. Coordination and Engagement	10/07/2024
1D. Coordination and Engagement Cont'd	10/15/2024
1E. Project Review/Ranking	Please Complete
2A. HMIS Implementation	10/07/2024
2B. Point-in-Time (PIT) Count	10/07/2024
2C. System Performance	10/15/2024
3A. Coordination with Housing and Healthcare	10/07/2024
3B. Rehabilitation/New Construction Costs	10/07/2024
3C. Serving Homeless Under Other Federal Statutes	10/07/2024

4A. DV Bonus Project Applicants	10/07/2024
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

Public Housing Agencies within Your CoC's Geographic Area –
New Admissions – General/Limited Preference

Attachment 1C-7 – PHA Homeless Preference

South Central Illinois CoC

IL-515

4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

PHA Policy

The PHA will use the following local preferences:

- **10 Points - Residency Preference:** For families who live, work, or have been hired to work in the jurisdiction.
- **10 Points – Disability/Elderly Preference:** A family whose head of household, spouse, or sole member is at least 62 years of age or disabled.
- **10 Points - Working Preference:** Families where the head and/or spouse/cohead is employed at least 20 hours per week or who are active participants in accredited educational and training programs designed to prepare the individual for the job market. *This preference is automatically extended to an applicant family if the head and spouse, or sole member is age 62 or older, or is a person with disabilities.*
- **5 Points – Veterans:** Current members, veterans or surviving spouses of veterans
- **5 Points -Near Elderly- Single Applicants:** 50-61 Years Old
- **2 Points – Homeless:** preference for a person or family who are homeless
- **2 Points – Domestic Violence Victim:** preference for a family that includes a family member who is a victim of domestic violence.

VERIFICATION OF WAITING LIST PREFERENCES – POLICY OPTIONS

Residency Preference: For families who live, work or have been hired to work in the jurisdiction of the PHA.

In order to verify that an applicant is a resident, the PHA will require a minimum of ^{two} of the following documents: rent receipts, leases, utility bills, employer or agency records, school records, drivers licenses, voters registration records, credit reports, statement from household with whom the family is residing.

For families who have been hired to work in the jurisdiction of the PHA, a statement from the employer will be required.

Page from Clay County PHA showing Homeless Preference

“Displaced person preference” – refers to Homeless Population

Hearing, the Authority reverses its decision to deny the applicant, no new application is required and the applicant will be returned to the appropriate spot on the Waiting List.

- G. If the applicant does not request a hearing within the designated period, he/she waives his/her right to a hearing.

XIII. TENANT SELECTION AND ASSIGNMENT

A. Policy

It is the Authority's policy that each applicant will be assigned his/her appropriate place on one Community-Wide Waiting List in sequence based upon selection preferences, date and time the application is received, and type and size of unit needed. Exceptions will be permitted only to comply with Court Orders, Settlement Agreements, or when approved in advance by Fair Housing and Equal Opportunity.

B. Method of Applicant Selection

1. The Authority will select families based on the following preferences within each bedroom size category:
 - A. Residency preference
 - B. Displaced person preference
 - C. Working preference
 - D. Veteran preference
 - E. Victims of Domestic Violence preference
 - F. All other applicants

Based on the above preferences, all families in preference A will be offered housing before any families in preference B, and preference B families will be offered housing before any families in preference C, etc.

The date and time of application will be noted and utilized to determine the sequence within the above prescribed preferences.

Notwithstanding the above, families who are elderly, disabled, or displaced will be offered housing before other single persons.

Active CoC Participation of Individuals with
Lived Experience

Attachment 1D-10a - Lived Experience Support Letter

South Central Illinois CoC

IL-515



South Central Illinois Continuum of Care

400 West Pleasant Street
P.O. Box 307
Greenup, IL 62428-0307
Phone: 217-923-3113
Fax: 217-331-7021

Providing services to the homeless in Calhoun, Christian, Clark, Clay, Coles, Crawford, Cumberland, Douglas, Edgar, Effingham, Fayette, Greene, Jasper, Jersey, Macoupin, Montgomery, Moultrie and Shelby counties

September 16, 2024

Mr. Kevin Bushur, President
South Central Illinois Continuum of Care
c/o Embarras River Basin Agency, Inc.
400 W. Pleasant St.
P.O. Box 307
Greenup, IL 62428

Dear Mr. Bushur:

As the Lived Experience Workgroup for the South Central Illinois Continuum of Care (SCILCoC), we write this letter to strongly endorse the application of the CoC under the 2024-2025 CoC Competition NOFO issued by HUD.

We have reviewed SCILCoC's funding application, the Priority Listing, and the project applications and we support the priorities for serving individuals and families experiencing homelessness with severe service needs in the CoC's geographic area that are laid out in these documents. The Lived Experience Workgroup has played a key role in many of the strategies in the applications.

Sincerely,

Honey Lynn Arnold
Member, Lived Experience Workgroup

Devon McHenry
Member, Lived Experience Workgroup

Lynette Taylor
Member, Lived Experience Workgroup

Project Evaluation for Housing First Compliance

Attachment 1D-2a - Housing First Evaluation

South Central Illinois CoC

IL-515



Housing First Standards Assessment Tool

Overview: This tool aims to assess and document how closely a housing and service provider adheres to the recommended best practice standards of the Housing First model, in the context of the broader work to implement a Housing First orientation at the system-level. This tool specifically evaluates project-level fidelity to Housing First, which directly impacts a system’s fidelity to Housing First. In addition to the universal best practice standards identified in this tool, Continuums should also take into account their local community context and local written standards pertaining to Housing First when assessing projects. A Continuum of Care can use this tool to prompt discussion and to

Provider Info tab: The Provider Information tab should be completed *prior* to beginning the assessment. Specifically, the **Project Name, Project Type, Target Sub-Population served, and Date of Assessment** fields need to be completed in order to populate the assessment standards and report summary with questions that are specific to the project type and population. Please complete this section prior to printing any standards for assessment.

Standards: The standards have been arranged into the following categories: *Access, Evaluation, Services, Housing, Leases, and Project-Specific*. The “Tab” chart at the bottom of this page describes each of the categories in more detail. Some of the categories are not applicable for all project types, and those standards do not need to be completed, (see

Project Type	Applicable Standards
Coordinated Entry	Access & Evaluation; Project-specific
Street Outreach	Access & Evaluation; Project-specific
Emergency Shelter	Access & Evaluation; Service & Housing; Project-specific
Transitional Housing	Access & Evaluation; Service & Housing; Leases; Project-specific
Rapid Rehousing	Access & Evaluation; Service & Housing; Leases; Project-specific
Permanent Supportive Housing	Access & Evaluation; Service & Housing; Leases; Project-specific

Safeguarding: Please keep in mind safeguarding concerns when assessing projects. In particular, we advise Continuums of Care to work with projects with victims of domestic violence to make sure that adequate safety and confidentiality policies and practices are in place before beginning assessments.

Scoring: For each standard, there are three scoring criteria: “Say It”, “Document It”, and “Do It” (as explained further below). To show that a project is in full compliance with each standard, the assessor should mark “Always” for each scoring criteria. Use the drop down in the three columns to the right to select “Always” or “Somewhat” or “Not at

- “Say It” means that project and agency staff can describe verbally what they do concerning each standard. The assessor should be able to identify that the organizational culture supports the standard by how staff talks about what is done.
- “Document It” means that there is written documentation that supports the project’s compliance with each standard. Written documentation could include Policies and Procedures, Personnel Handbooks, Professional Development Plans, Project Rules, etc.
- “Do It” means that the assessor was able to find evidence that supports the project’s compliance with each standard. Evidence could include information contained in client or other administrative files, client acknowledgement that something is being done, staff can point to documentation that supports implementation of the standard, etc.

Assessor Notes: A cell below each individual standard allows the assessor to add optional notes about the information collected for that particular standard. The notes can include where information was found, what questions were asked, who answered the questions, what additional information is needed to be able to mark that standard as

Tab	Description	Purpose
Instructions	Tool overview and aim	Offers instruction to users on the assessment tool
Provider Info	Input provider, project and general assessment information	Determines project-specific standards for consideration
Standards - Access & Evaluation	Input compliance with standards concerning participant access to the project and input, project evaluation and performance management	Assesses whether access and evaluation are compliant with Housing First principles
Standards - Leases	Input compliance with standards concerning the lease and occupancy agreements, where applicable	Assesses whether leases and occupancy agreements are compliant with Housing First principles
Standards - Services & Housing	Input compliance with standards concerning the service and housing models and structure, where applicable	Assesses whether services and housing are compliant with Housing First principles
Standards – Project-Specific	Prompts assessment standards based on project type and targeted sub-populations served by the project, where applicable	Assesses whether specific project standards are compliant with Housing First principles
Report Summary	Displays assessment scores and conclusions, and highlights non-compliant standards	Printable summary of the assessment



Provider Information

Please complete the information below on the organization being assessed.

Provider Information	
Provider's Legal Name	Embarras River Basin Agency Inc
Acronym (If Applicable)	ERBA
Year Incorporated	1965
EIN	37-0890281
Street Address	400 W. Pleasant St
Zip Code	62428

Project Information	
Project Name	Permanent Support Housing
Project Budget	\$336,858
Grant Number	IL0319L5T152316
Name of Project Director	Lyn Carlen
Project Director Email Address	lync@erbainc.org
Project Director Phone Number	217-923-3113
Which best describes the project *	Permanent Supportive Housing
<i>If project is a Safe Haven, please choose project type that it most operates like, e.g. shelter, transitional housing, or permanent housing</i>	
Are your services targeted to any of the following populations specifically? Please select one if so, as this impacts your assessment questions.	None of the above

*Please note that when you select a project type, particular standards may not be relevant.

Management Information	
Name of CEO	Cathy Feltner
CEO Email Address	cathyf@erbainc.org
CEO Phone Number	217-923-3113
Name of Staff Member Guiding Assessment	Lyn Carlen
Staff Email Address	lync@erbainc.org
Staff Phone Number	217-923-3113

Assessment Information	
Name of Assessor	Lyn Carlen
Organizational Affiliation of Assessor	ERBA Homeless Program Coordinator
Assessor Email Address	lync@erbainc.org
Assessor Phone Number	217-923-3113
Date of Assessment	Sep 13 2024



For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

No.	Standard	Access Definition / Evidence	Say It	Document it	Do it
Access 1	Projects are low-barrier	Admission to projects is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, "housing readiness," history or occurrence of victimization, survivor of sexual assault or an affiliated person of such a survivor or other unnecessary conditions unless required by law or funding source. <i>Optional notes here</i>	Always	Always	Always
Access 2	Projects do not deny assistance for unnecessary reasons	Procedures and oversight demonstrate that staff do everything possible to avoid denying assistance or rejecting an individual or family for the reasons listed in Access Standard #1. <i>Optional notes here</i>	Always	Always	Always
Access 3	Access regardless of sexual orientation, gender identity, or marital status	Equal access is provided in accordance with the 2012 and 2016 Equal Access Rules, meaning that any project funded by HUD must ensure equal access for persons regardless of one's sexual orientation or marital status, and in accordance with one's gender identity. Adult only households, regardless of marital status, should have equal access to projects (if these project types are not available within a CoC, the CoC should conduct an assessment to determine if these project types are needed and work with providers to accommodate the need). Please see Equal Access Rules here: https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/ <i>Optional notes here</i>	Always	Always	Always
Access 4	Admission process is expedited with speed and efficiency	Projects have expedited admission processes, to the greatest extent possible, including helping participants obtain documentation required by funding sources, as well as processes to admit participants regardless of the status of their eligibility documentation whenever applicable. <i>Optional notes here</i>	Always	Always	Always
Access 5	Intake processes are person-centered and flexible	Intake and assessment procedures are focused on the individual's or family's strengths, needs, and preferences. Projects do not require specific appointment times, but have flexible intake schedules that ensure access to all households. Assessments are focused on identifying household strengths, resources, as well as identifying barriers to housing that can inform the basis of a housing plan as soon as a person is enrolled in the project. <i>Optional notes here</i>	Always	Always	Always
Access 6	The provider/project accepts and makes referrals directly through Coordinated Entry	Projects actively participate in the CoC-designated Coordinated Entry processes as part of streamlined community-wide system access and triage. If these processes are not yet implemented, projects follow communities' existing referral processes. Referrals from Coordinated Entry are rarely rejected, and only if there is a history of violence, the participant does not want to be in the project, there are legally valid grounds (such as restrictions regarding sex offenders) or some other exceptional circumstance that is well documented. <i>Optional notes here</i>	Always	Always	Always
Access 7	Exits to homelessness are avoided	Projects that can no longer serve particular households utilize the coordinated entry process, or the communities' existing referral processes if coordinated entry processes are not yet implemented, to ensure that those individuals and families have access to other housing and services as desired, and do not become disconnected from services and housing. Households encounter these exits under certain circumstances, such as if they demonstrate violent or harassing behaviors, which are described within agencies' regulation-adherent policies. <i>Optional notes here</i>	Always	Always	Always
Name	Participant Input Definition / Evidence		Say It	Document it	Do it
Participant Input 1	Participant education is ongoing	Project participants receive ongoing education on Housing First principles as well as other service models employed in the project. In the beginning of and throughout tenancy, participants are informed about their full rights and responsibilities as lease holders, including the potential causes for eviction. <i>Optional notes here</i>	Always	Always	Always
Participant Input 2	Projects create regular, formal opportunities for participants to offer input	Input is welcomed regarding the project's policies, processes, procedures, and practices. Opportunities include involvement in: quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services. <i>Optional notes here</i>	Always	Always	Always



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Lease and Occupancy Definition / Evidence	Say It	Document It	Do It
Leases 1	Housing is considered permanent (not applicable for Transitional Housing)	Housing is not time-limited (though rent assistance may be) and leases are automatically renewable upon expiration, except with prior notice by either party. <i>Optional notes here</i>	Always	Always	Always
Leases 2	Participant choice is fundamental	A participant has, at minimum, choices in deciding the location and type of housing based on preferences from a range of housing types and among multiple units, as available and as practical. In project-based settings, participants should be offered choice of units within a particular building, or within the portfolio of single site properties. In projects that use shared housing, i.e. housing with unrelated roommates, participants should be offered choice of roommates, as available and as practical. Additionally, as applicable, participants are able to choose their roommates when sharing a room or unit. <i>Optional notes here</i>	Always	Always	Always
Leases 3	Leases are the same for participants as for other tenants	Leases do not have any provisions that would not be found in leases held by any other tenant in the property or building and is renewable per the participants' and owner's choice. People experiencing homelessness who receive help moving into permanent housing should have leases that confer the full rights, responsibilities, and legal protections under Federal, state, and local housing laws. For transitional housing, there may be limitations on length of stay, but a lease/occupancy agreement should look like a lease that a person would have in the normal rental market. <i>Optional notes here</i>	Always	Always	Always
Leases 4	Participants receive education about their lease or occupancy agreement terms	Participants are also given access to legal assistance and encouraged to exercise their full legal rights and responsibilities. Landlords and providers abide by their legally-defined roles and responsibilities. <i>Optional notes here</i>	Always	Always	Always
Leases 5	Measures are used to prevent eviction	Property or building management, with services support, incorporates a culture of eviction avoidance, reinforced through practices and policies that prevent lease violations and evictions among participants, and evict participants only when they are a threat to self or others. Clear eviction appeal processes and due process is provided for all participants. Lease bifurcation is allowed so that a tenant or lawful occupant who is a victim of a criminal act of physical violence committed against them by another tenant or lawful occupant is not evicted, removed or penalized if the other is evicted. <i>Optional notes here</i>	Always	Always	Always
Leases 6	Providing stable housing is a priority	Providers engage in a continued effort to hold housing for participants, even if they leave their housing for short periods due to treatment, illness, or any other temporary stay outside of the unit. <i>Optional notes here</i>	Always	Always	Always
Leases 7	Rent payment policies respond to tenants' needs (as applicable)	While tenants are accountable to the rental agreement, adjustments may be needed on a case by case basis. As necessary, participants are given special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements. <i>Optional notes here</i>	Always	Always	Always



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Services Definition / Evidence	Say it	Document it	Do it
Services 1	Projects promote participant choice in services	Participants are able to choose from an array of services. Services offered are housing focused and include the following areas of support: employment and income, childhood and education, community connection, and stabilization to maintain housing. These should be provided by linking to community-based services. <i>Optional notes here</i>	Always	Always	Always
Services 2	Person Centered Planning is a guiding principle of the service planning process	Person-centered Planning is a guiding principle of the service planning process <i>Optional notes here</i>	Always	Always	Always
Services 3	Service support is as permanent as the housing	Service connections are permanently available and accessible for participants in Permanent Supportive Housing. Rapid Re-Housing projects should, at a minimum, be prepared to offer services for up to 6 months after the rental assistance ends. In emergency shelter and transitional housing, services are available as long as the participant resides in the unit or bed – and up to 6 months following exit from transitional housing. <i>Optional notes here</i>	Always	Always	Always
Services 4	Services are continued despite change in housing status or placement	Wherever possible, participants continue to be offered services even if they lose their housing unit or bed (for congregate projects), or if they are placed in a short-term inpatient treatment. Ideally, the service relationship should continue, despite a service hiatus during some institutional stays. <i>Optional notes here</i>	Always	Always	Always
Services 5	Participant engagement is a core component of service delivery	Staff provide effective services by developing relationships with participants that provide immediate needs and safety, develop trust and common ground, making warm hand-offs to other mainstream service providers, and clearly explain staff roles. Engagement is regular and relationships are developed over time. <i>Optional notes here</i>	Always	Always	Always
Services 6	Services are culturally appropriate with translation services available, as needed	Project staff are sensitive to and support the cultural aspects of diverse households. Wherever possible, staff demographics reflect the participant population they serve in order to provide appropriate, culturally-specific services. Translation services are provided when needed to ensure full comprehension of the project. Projects that serve families with children should have family-friendly rules that allow for different schedules based on work and school hours and have services that allow parents to participate in activities without having to constantly supervise their children themselves (i.e. can use the bathroom or take a shower without their children being in the bathroom with them). <i>Optional notes here</i>	Always	Always	Always
Services 7	Staff are trained in clinical and non-clinical strategies (including harm reduction, motivational interviewing, trauma-informed approaches, strength-based)	Services support a participant's ability to obtain and retain housing regardless of changes in behavior. Services are informed by a harm-reduction philosophy, such as recognizing that substance use and addiction are a part of some participants' lives. Participants are engaged in non-judgmental communication regarding their behavior and are offered education regarding how to avoid risky behaviors and engage in safer practices. <i>Optional notes here</i>	Always	Always	Always
	Standard	Housing Definition / Evidence	Say It	Document It	Do it
Housing 1	Housing is not dependent on participation in services	Participation in permanent and temporary housing settings, as well as crisis settings such as emergency shelter, is not contingent on participating in supportive services or demonstration of progress made on a service plan. Services must be offered by staff, but are voluntary for participants. <i>Optional notes here</i>	Always	Always	Please select answer
Housing 2	Substance use is not a reason for termination	Participants are only terminated from the project for violations in the lease or occupancy agreements, as applicable. Occupancy agreements or an addendum to the lease do not include conditions around substance use or participation in services. If the project is a recovery housing model focused on people who are in early recovery from drugs or alcohol (as outlined in HUD's Recovery Housing Brief), different standards related to use and subsequent offer of treatment may apply. See HUD's Recovery Housing brief here: https://www.hudexchange.info/resource/4852/recovery-housing-policy-brief/ <i>Optional notes here</i>	Always	Always	Always
Housing 3	The rules and regulations of the project are centered on participants' rights	Project staff have realistic expectations and policies. Rules and regulations are designed to support safe and stable communities and should never interfere with a life in the community. Participants have access to the project at all hours (except for nightly in and out shelter) and accommodation is made for pets. <i>Optional notes here</i>	Always	Always	Always
Housing 4	Participants have the option to transfer to another project	Transfers should be accommodated for tenants who reasonably believe that they are threatened with imminent harm from further violence if the tenant remains in the same unit. Whenever possible, transfers occur before a participant experiences homelessness. <i>Optional notes here</i>	Always	Always	Always



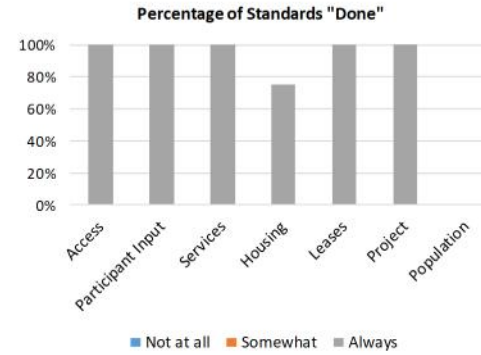
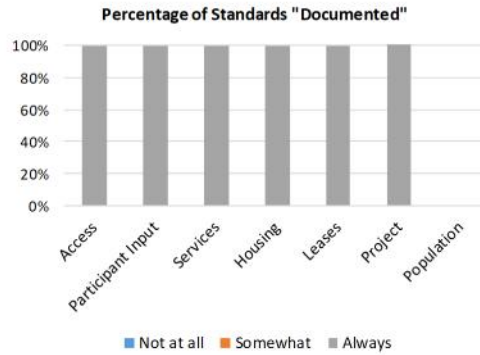
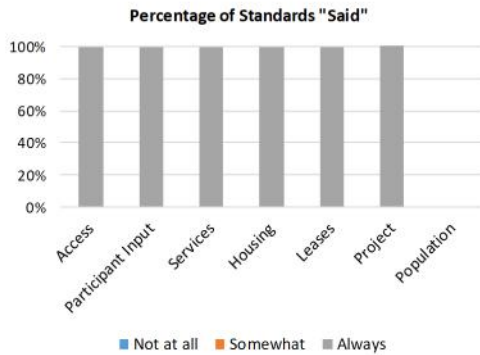
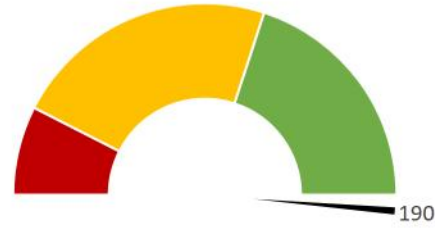
Housing First Standards: Assessment Summary

Embarras River Basin Agency Inc
13-Sep-24

Some standards have not been evaluated. Please return and complete all standards before finalizing report.

Your score: **190**
Max potential score: 180

Score is calculated by awarding 1 point for standards answered 'sometimes' and 2 points for standards answered 'always'. Categories that are not applicable for your project are not included in the maximum potential score.



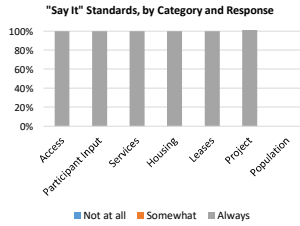


This page does not comprise part of the assessment. It is for information only.

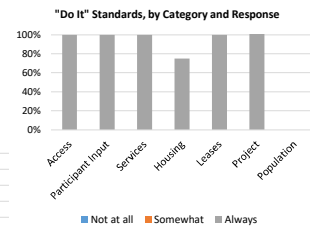
Numbers	Access			Participant Input			Services			Housing			Leases			Project-specific			Population		
	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always
Please select answer	0			0			0			1			0			-6			12		
Say it	0	0	7	0	0	2	0	0	7	0	0	4	0	0	7	0	0	5	0	0	0
Document it	0	0	7	0	0	2	0	0	7	0	0	4	0	0	7	0	0	5	0	0	0
Do it	0	0	7	0	0	2	0	0	7	0	0	3	0	0	7	0	0	5	0	0	0
Checks	-			-			-			-			-			-			-		

Percentages	Access			Participant Input			Services			Housing			Leases			Project-specific			Population		
	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always
Please select answer	0%			0%			0%			25%			0%			-200%			300%		
Say it	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	167%	0%	0%	0%
Document it	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	167%	0%	0%	0%
Do it	0%	0%	100%	0%	0%	100%	0%	0%	100%	0%	0%	75%	0%	0%	100%	0%	0%	167%	0%	0%	0%
Number of standards	7			2			7			4			7			3			4		

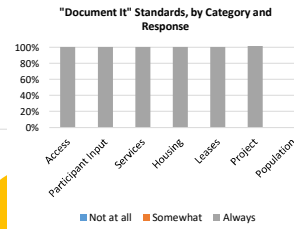
'Say It'	Access			Participant Input			Services			Housing			Leases			Project			Population		
	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always
Not at all	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Somewhat	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Always	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	167%	100%	100%	167%	100%	100%	0%
Check	-			-			-			-			-			-			-		



'Document It'	Access			Participant Input			Services			Housing			Leases			Project			Population		
	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always
Not at all	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Somewhat	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Always	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	167%	100%	100%	167%	100%	100%	0%
Check	-			-			-			-			-			-			-		



'Do It'	Access			Participant Input			Services			Housing			Leases			Project			Population		
	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always	Not at all	Somewhat	Always
Not at all	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Somewhat	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Always	100%	100%	100%	100%	100%	100%	75%	100%	100%	100%	100%	100%	100%	100%	167%	100%	100%	167%	100%	100%	0%
Check	-			-			-			-			-			-			-		



Supportive Housing Standards Rating		Pointer
Start	0	Value 190
Initial	15	Pointer 3
Middle	45	End 180
End	40	
Max	100	

Score: 190

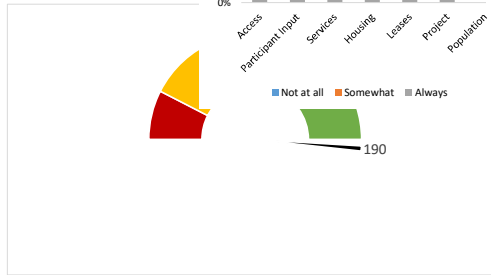
Standard Numbers	With special pop	Without special pop
Coordinated entry	16	12
Street outreach	16	12
Emergency shelter	27	23
Transitional housing	34	30
Rapid rehousing	34	30
Permanent supportive housing	34	30

Max answer score (for 'always') 6 3 categories (say, document, do) x 2 max points for 'always'

Answer Numbers	With special pop	Without special pop
Coordinated entry	96	72
Street outreach	96	72
Emergency shelter	162	138
Transitional housing	204	180
Rapid rehousing	204	180
Permanent supportive housing	204	180

Project type	Permanent Supportive Housing	3
Special population	None of the above	0

Evaluation max score 180





Assumptions for the standards

This page does not comprise part of the assessment. It is for information only.

Project standards

Standard	Coordinated Entry	Street Outreach	Emergency Shelter	Transitional Housing	Rapid Rehousing	Permanent Supportive Housing	Joint Transitional Housing & Rapid Rehousing	
Title	Coordinated Entry does not screen people out for perceived barriers	Projects screen for health and safety needs	Focus of emergency shelter is on safe and responsive temporary shelter	Quick access to TH assistance	Quick access to RRH assistance	Quick access to PH assistance	Quick access to RRH assistance	
Project 1	Coordinated Entry does not screen people out for assistance due to perceived barriers related to housing or services, including, but not limited to, a history of substance use, domestic violence history, minimal linkages to other services, the type or extent of disability-related services or supports that are needed, or criminal justice history.	Outreach projects screen people contacted through outreach as soon as possible for critical health and safety needs, providing immediate response to people with the most severe needs.	Participants and staff understand that the primary goal of the emergency shelter are to provide temporary accommodations that is safe, respectful, and responsive to individual needs and that participants are offered permanent housing as quickly as possible, regardless of perceived barriers.	A transitional housing project screens quick linkage to a unit and/or services based on participant choice.	A Rapid Re-housing project screens quick linkage to rapid re-housing assistance, based on participant choice.	A permanent supportive housing project screens quick linkage to a unit and wrap-around services, based on participant needs, preferences, and resource availability.	A Rapid Re-housing project screens quick linkage to rapid re-housing assistance, based on participant choice.	
	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	
Title	Process to assess project-level policies and alert CoC	Street outreach projects are focused on providing access to housing and services	Housing comes first	Transitional housing is focused on safe and quick transitions to permanent housing	RRH services support people in maintaining their housing	PH is focused on closing homelessness for those with the most severe barriers to maintaining housing	RRH services support people in maintaining their housing	
Project 2	Written policies and procedures exist to determine which projects have project-level policies that screen out "high barrier" households, and the steps that the coordinated entry provider will take to alert the CoC of these projects, thereby enabling the CoC to take steps to amend these projects in adopting Housing First principles.	Participants and staff understand that the primary goal of street outreach is to provide access to temporary housing and services and to re-engage participants in permanent housing as quickly as possible, regardless of perceived barriers. Street outreach projects reflect the low barrier orientation of the Coordinated Entry process.	If a temporary shelter placement is made, assessment and planning for permanent housing placement begins as soon as the individual or family expresses a desire to transition to permanent housing.	Participants and staff understand that the primary goal of transitional housing are to provide temporary accommodations that are safe, respectful, and responsive to individual needs, address the service needs of participants, and re-engage participants in permanent housing as quickly as possible, regardless of other personal issues or concerns, and homelessness and move participants to permanent housing as quickly as possible, regardless of perceived barriers.	Participants and staff understand that a primary goal of rapid re-housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers.	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers.	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers.	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers.
	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	
Title	RRH as a bridge to permanent supportive housing	Street outreach is linked to Coordinated Entry	TH projects provide appropriate services	Providers continuously assess a participant's need for assistance	Property Management duties are separate and distinct from services management	Providers continuously assess a participant's need for assistance		
Project 3	Written policy and procedures detail a process by which street outreach staff assess that persons encountered on the street are offered the same standardized process as persons assessed through intake-based access points. Outreach teams are coordinated, trained, and have the ability to engage and quickly connect people experiencing homelessness to the local coordinated entry process in order to apply for and obtain permanent housing. Based on the CoC's decision about how street outreach is incorporated into the assessment process, street outreach projects must comply with the CoC's decision.	No additional standards	TH projects provide appropriate services to meet the participants health and safety needs (e.g., persons in early recovery; domestic violence survivors; those who need special accommodations) when there are no permanent housing options available (with or without supportive services) or when the participant chooses transitional housing. Services are not required in order to participate in housing.	On an ongoing basis, providers assess a participant's needs for continued assistance and provide tailored assistance based on those assessments.	In order to provide clear roles of staff for participants in terms of lease and rules enforcement as well as tenant advocacy, property management and service provider staff should be separate roles. However, they should work together on a regular basis through regular communication and meetings regarding participant to address tenure issues in order to preserve tenancy.	On an ongoing basis, providers assess a participant's needs for continued assistance and provide tailored assistance based on those assessments.		
	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required	Type notes here, if required		
Title		Street outreach continuously engages those experiencing homelessness and on the street	Housing comes first			Transitional housing is focused on safe and quick transitions to permanent housing		
Project 4	No additional standards	Through continuous engagement strategies, a street outreach project provides quick linkage to housing and services when a person is ready to engage.	No individuals or families, including those who are unsheltered, are required to enter a transitional housing project in order to access permanent housing placement assistance and enter permanent housing.	No additional standards	No additional standards	Participants and staff understand that the primary goal of transitional housing are to provide temporary accommodations that are safe, respectful, and responsive to individual needs, address the service needs of participants, and re-engage participants in permanent housing as quickly as possible, regardless of other personal issues or concerns, and as desired by the participant. Participation in transitional housing services does not inhibit participants from moving to permanent housing when they choose to. Assessment and planning for permanent housing placement begins as soon as the individual or family expresses a desire to transition to permanent housing.		
		Type notes here, if required	Type notes here, if required			Type notes here, if required		
Title		Street Outreach engagements inform the community's efforts to improve their crisis response system				TH projects provide appropriate services		
Project 5	No additional standards	Communities use street outreach engagements with those on the street and in one-on-one settings to understand and remove barriers to those accessing the crisis response system.	No additional standards	No additional standards	No additional standards	TH projects provide appropriate services to meet the participants health and safety needs (e.g., persons in early recovery; domestic violence survivors; those who need special accommodations) when there are no permanent housing options available (with or without supportive services) or when the participant chooses transitional housing. Services are not required in order to participate in housing.		
		Type notes here, if required				Type notes here, if required		
Title								
Project 6	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	
Project 7	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	
Project 8	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	No additional standards	

Project standards

Standard	Youth and Young Adults	People in Recovery	Domestic Violence Survivors
Title	Services are offered	Recovery housing is offered as one choice among other housing opportunities	Participant safety is a priority in all planning processes
Population 1	Services are focused on ensuring that youth transition to independence	Recovery housing is offered as one choice among other housing opportunities	Let by the survivor, a safety plan is developed that includes an assessment of danger, particular points of vulnerability, and best approaches to increasing safety.
Title	Projects include positive youth development principles	Services include relapse support	Survivor-driven advocacy is available
Population 2	Youth projects should include positive youth development orientation. Positive youth development builds on strengths and resiliency. By focusing on strengths and assets, rather than what might be "wrong," youth are empowered and are equipped to make positive decisions.	Housing and services include relapse support that does not automatically exist or discharge a participant from the project for temporary relapse. Relapse support might include referrals to treatment or diversion of participants to services to address barriers to recovery (30-90 days) while the participant implements residential treatment.	The unique needs and strengths of each individual survivor and their children are taken into account with available and offered. Project uses flexible and survivor-focused approaches to overcome barriers that survivors may face in accessing services through traditional models.
Title	Staff use harm reduction practices and approaches	Services support sustained recovery	Housing stability is a priority
Population 3	Youth models employ a harm reduction orientation, including those developed for youth and young adults with substance use and addiction. Projects may make distance-based models available for youth and young adults; however, the choice should be with the participant, not with the project.	Recovery housing projects provide services that align with participants' choice and orientation of recovery, including but not limited to substance use and addiction. Projects may make distance-based models available for youth and young adults; however, the choice should be with the participant, not with the project.	Providers support survivors and their children to remain or obtain safe, stable housing. Survivors choose the type of housing and location of housing. Housing is located in an area that is considered safe from the abusive relationship.
Title	Project design accounts for the age of youth and young adults to be served		
Population 4	Developmentally-appropriate project design ensures that project entry and on-going participation is not prohibited on behaviors or experiences that youth and young adults may not currently have or if they were older would not result in consequences. For example, projects should accept and allow continued participation for youth who do not have income or immediate prospects of income because their age has not allowed them the opportunity to gain employment.	No additional standards	No additional standards
	Type notes here, if required		

None of the above

Project Review and Ranking Process Your CoC Used in Its Local Competition

Attachment 1E-2 – Local Competition Scoring Tool

South Central IL CoC

IL-515

South Central Illinois CoC (IL-515)

Project Selection and Rankings

Process and Criteria for FY 2024 – Approved 4/10/2024

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Review and Ranking Schedule and Deadlines

The Review and Ranking schedule for the FY 2024 CoC Competition consists of the following deadlines, which have been approved by the CoC's Board of Directors:

- Within one week of the release of the FY2024 Notice of Funding Opportunity (NOFO), the South Central Illinois CoC will notify all prospective applicants and issue a public notice containing the following:
 - Types of new projects that HUD will consider for funding
 - Selection and ranking criteria with point values
 - Local competition deadlines
- By August 15, existing project grantees must notify the CoC's Monitoring, Review, and Ranking Committee (MRR) of their intent to submit renewal project applications, and of their intent to request voluntary reallocation by reducing or eliminating projects.
- By August 28, organizations wishing to apply for new projects must notify MRR of their intent to apply, stating the project type and estimated dollar request.
- By August 28, new applicants must submit the Threshold Requirements form and attachments to MRR.
- By September 1, applications for renewal projects must be completely entered in e-snaps, and PDF printouts transmitted to the Collaborative Applicant.
- By September 4, applications for renewal projects must be submitted in e-snaps.
- By September 11, MRR will notify all applicants and publicly post the following:
 - Projects accepted for ranking
 - Projects rejected
 - Projects accepted for ranking but reduced
- By September 18, applications for new projects must be completely entered in e-snaps, and PDF printouts transmitted to the Collaborative Applicant.
- By September 25, applications for new projects must be submitted in e-snaps.
- By October 2, MRR will complete project rankings and release them to the CoC and the public.
- The deadline for appeals is 5 days after the release of rankings.

Project Selection Criteria

The CoC's Monitoring, Review, and Ranking Committee (MRR) selects projects for ranking based on these criteria for each project type:

Renewal Project Selection

Renewal projects are accepted for ranking unless:

1. The project has been terminated by action of HUD, the grantee, or the CoC.
2. The project has been eliminated – voluntarily or involuntarily – through the CoC's Reallocation Policy; or
3. The project type or activities proposed are no longer eligible for funding under the terms of the HUD NOFO.

New Project Selection

New projects are accepted for ranking if they meet all of the following criteria:

1. They are eligible for new project funding under the provisions of the HUD NOFO.
2. The activities proposed are eligible under the provisions of the HUD NOFO.
3. The applicant, if new to CoC and ESG funding, has met the CoC's Threshold Requirements and submitted required documentation:
 - a. IRS 501(c)3 documentation or other proof of HUD eligibility
 - b. Description of programs and how you measure success
 - c. Written references from funders or partner organizations
 - d. Letter authorizing submission of application
 - e. Most recent financial audit

All projects that are accepted are ranked. MRR may accept and rank projects for a total request that is higher than the maximum funding that is available. In that case, the lowest-ranked projects will not be funded unless HUD rejects a higher-ranked project.

Project Ranking Principles and Criteria

When rating and ranking projects, the MRR Committee is guided by HUD’s National Objectives and our planning priorities. HUD’s National Objective for Homelessness is “to make homelessness rare, brief, and non-recurring, while strengthening Federal, State, Tribal, and community implementation of evidence-based practices, such as Housing First, to address homelessness. and CoC priorities.”¹

SCILCoC has four planning priorities:²

- Reduce the number of persons who become homeless for the first time.
- Increase growth in income, especially among participants who exit from CoC housing projects.
- Strengthen relationships with new providers of housing and services.
- Give those with lived experience a greater voice.

Projects Submitted by Victim Service Providers

Restrictions are in place to protect privacy and safety for victims of domestic violence, sexual assault, stalking, dating violence, and human trafficking. These restrictions prohibit victim service providers from entering client data in the CoC’s HMIS database. Therefore, the CoC requires victim service providers to submit de-identified data from a comparable database.

Project Scoring and Ranking

All projects, new and renewal, are scoring on a percentage. The percentage is calculated based on the total points awarded to the project divided by the maximum possible points the project could achieve. If a project cannot be rated in a specific criteria (for example, data is not available), the possible points for that criteria are excluded from the calculation.

Renewal Projects with Less than 12 Months History

Newly funded renewal projects that have been under contract for less than 12 months cannot be ranked using the above criteria. In order to give them the opportunity to develop a track record, these projects will be ranked in Tier One as the last-ranked fully funded projects.

¹ Fiscal Year 2022 – 2026 HUD Strategic Plan

² SCILCOC Gaps Analysis and Priorities Report 2024-2026.

Point Values

Renewal Project Point Values

This scoring scale applies to all renewal projects with at least one full year of history, except HMIS.

HMIS. The committee will include the HMIS renewal project in Tier 1, due to its significance, value, and scope. It benefits the entire CoC.

Data Sources. Data is taken from SAGE reports for the 12-month period ending in the most recently completed calendar quarter unless otherwise noted.

Scoring. The following table shows Renewal Project scoring criteria and point values, and it indicates whether each criterion is based on objective data and/or uses System Performance Measures.

Criterion	Point Value	Objective	SPM
Needs and Vulnerabilities	5	5	0
Chronic Homelessness	3	3	0
Housing Stability	5	5	5
Housing First	5	5	0
Income Increases	5	5	5
Returns to Homelessness	2	2	2
APR Submission	3	3	0
Spending	5	5	0
Data Quality and Security	6	6	0
Type of Project	5	5	0
SOAR Training	1	1	0
Racial Equity	5	0	0
TOTAL	50	45 (90%)	12 (24%)

RENEWAL PROJECTS	Maximum Points
<p>1. Needs and Vulnerabilities</p> <p>HOW MEASURED: Percentage of participants who entered the project with high barriers.</p> <p>CALCULATION:</p> <p>For RRH Projects, there are three factors:</p> <ul style="list-style-type: none"> • At or above average of all RRH projects in percentage of adult participants with more than one condition at entry (Q13a2) • At or above average of all RRH projects in percentage of adult participants who entered project with domestic violence history (Q14a) • At or above average of all RRH projects in percentage of adult participants who entered project from place not meant for human habitation (Q15) • At or above average of all RRH projects in percentage of adult participants with zero income at entry (from item Q16)³ <p>For PSH projects, there are three factors:</p> <ul style="list-style-type: none"> • At or above average of all PSH projects in percentage of adult participants with more than one condition at entry (Q13a2) • At or above average of all PSH projects in percentage of adult participants who entered project with domestic violence history (Q14a) • At or above average of all PSH projects in percentage of adult participants who entered project from place not meant for human habitation (Q15) • At or above average of all PSH projects in percentage of adult participants with zero income at entry (from item Q16) <p>SCALE:</p> <p>Projects meeting all four factors = 5 points Projects meeting three factors = 4 points Projects meeting two factors = 3 points Projects meeting one factor = 1 points Projects meeting zero factors = 0 points</p>	5
<p>2. Chronic Homelessness</p> <p>HOW MEASURED: Percentage of participants who were chronically homeless at entry.</p> <p>CALCULATION: Number of chronically homeless adults divided by total number of adults (from item Q5a).</p> <p>SCALE:</p> <p>Highest percentage among all projects (including ties) = 3 points⁴ Second highest percentage (including ties) = 2 points All other projects serving any chronically homeless = 1 point Projects serving no chronically homeless = 0 points</p>	3

³ The Q numbers refer to SAGE report items.

⁴ If two projects tie for the highest percentage, both receive 3 points, and the next project receives 2 points.

RENEWAL PROJECTS	Maximum Points
<p>3. Housing Stability</p> <p>HOW MEASURED: The percentage of participants remaining in or exiting to permanent housing.</p> <p>CALCULATION: The number of stayers in permanent housing, including RRH, at the end of the year (from item Q5a), plus the number who exited PSH or RRH housing to permanent housing destinations during the year (from Q23c); divided by the total number of persons remaining in or exiting from CoC-assisted housing (Q5a). In RRH projects, the calculation excludes all exits to Other/Other destinations.</p> <p>SCALE:</p> <ul style="list-style-type: none"> 100% = 5 points 90.9% – 99.9% = 4 points 80.0% – 89.9% = 3 points 70.0% – 79.9% = 2 points 60.0% – 69.9% = 1 point Under 60.0% = 0 points 	5
<p>4. Housing First</p> <p>HOW MEASURED: Housing First Self-Assessment score (QUESTIONNAIRES ARE POSTED ON THE CoC WEBSITE)</p> <p>SCALE:</p> <ul style="list-style-type: none"> 100% = 5 points 95.0% – 99.9% = 4 points 90.0% – 94.9% = 3 points 85.0% – 89.9% = 2 points 80.0% – 84.9% = 1 point Under 80.0% = 0 points 	5
<p>5. Income Increases</p> <p>HOW MEASURED: Percentage of adults who increased any income.</p> <p>CALCULATION: From item Q19a1 and Q19a2. Number of adults in column 8, divided by total adults (column 7).</p> <p>SCALE:</p> <ul style="list-style-type: none"> 60.0% or more = 5 points 45.0% – 59.9% = 4 points 30.0% – 44.9% = 3 points 15.0% – 29.9% = 2 points 1.0% – 14.9% = 1 point 	5
<p>6. Returns to Homelessness</p> <p>HOW MEASURED: Specialized HMIS reports.</p> <p>CALCULATION: Percentage of returns compared with total exits to PH over past 24-month period.</p> <p>SCALE:</p> <ul style="list-style-type: none"> 0.00% = 2 points 0.01% – 6.90% = 1 point Over 6.90% = 0 points 	2

RENEWAL PROJECTS	Maximum Points
<p>7. APR Submission</p> <p>HOW MEASURED: If APR submitted within 90 days of project end date, as reported by grantees.</p> <p>SCALE: APR submitted within 90 days of project end date = 3 points 91 or more days = 0 points unless the project provides written notification from HMIS vendor of delays in implementation of HUD reporting updates, in which case they are awarded three points.</p>	3
<p>8. Spending</p> <p>HOW MEASURED: Percentage of funds expended as of 90 days past expiration of most recent completed project term, as documented in the HUD CoC Spending Report.</p> <p>SCALE: Project spent 100% of grant funds in most recent completed year = 5 points 90.0% – 99.9% = 3 points 80.0% – 89.9% = 2 points 70.0% – 79.9% = 1 point Under 70.0% = 0 points</p>	5
<p>9. Data Quality and Security</p> <p>HOW MEASURED: Accuracy and completeness of HMIS client data, and security measures to protect client data</p> <p>CALCULATION: (1) Percentage of errors in HMIS data fields (6 from Q6a, 5 from Q6b, and 1 from Q6c/Exits line 4): a. Universe for Q6a and Q6b is Q5a, line 1 (total # served) b. Universe for Q6c/Exits is Q5a, line 6 (# adult leavers) (2) Completion of HMIS security checklist.</p> <p>SCALE: Up to 3 points for percentage errors in HMIS client data fields: 0.00% error rate = 3 points 0.01% – 0.49% error rate = 2 points 0.50% – 0.99% error rate = 1 point 1.00% and above error rate = 0 points</p> <p>Up to 3 points for HMIS questionnaire: Follow all 3 core elements plus all 6 advanced elements = 3 points Follow all 3 core elements plus 3-5 advanced elements = 2 points Follow all 3 core elements and 0-2 advanced elements = 1 point Does not follow all 3 core elements = 0 points</p>	6
<p>10. Type of Project</p> <p>HOW MEASURED: Incentives for projects that provide permanent housing or meet critical local needs.</p> <p>SOURCE: Most recent project application. PSH = 5 points RRH = 3 points Joint TH and PH-RRH = 3 points</p>	5

RENEWAL PROJECTS	Maximum Points
<p>11. SOAR Training</p> <p>HOW MEASURED: As reported by grantees.</p> <p>SCALE: Staff of grantee or designated referral agency completed SOAR training in past 24 months = 1 point Staff of grantee or designated referral agency did not complete SOAR training in past 24 months = 0 points</p>	1
<p>12. Racial Equity</p> <p>HOW MEASURED: As reported by grantees.</p> <p>SCALE: 1 point if grantee has underrepresented individuals (BIPOC, LGBTQ+ etc.) persons in leadership 1 point if grantee’s board and staff includes at least one person with lived experience 1 point if grantee has assessed for inequities in participation and outcomes 1 point if grantee has done outreach to racial/ethnic groups that are more likely to be homeless 1 point if grantee has taken or will take specific steps to increase equity.</p>	5
MAXIMUM TOTAL POINTS	55

New Project Point Values

This scoring scale applies to all new projects except HMIS and CE projects. Data is taken from Project Applications unless otherwise noted.

Critical Needs. If the Planning and Assessment Committee determines that there is a need for certain projects (based on project type, region, and/or target population), the committee may rank projects meeting such needs above renewals if the situation warrants doing so.

Coordinated Entry. If a new Coordinated Entry project is proposed, the committee will have discretion to rank it in either tier based on need, scope, and the extent to which it addresses the goals of the CoC.

Other New Projects. New projects not fitting into any of the above groups will be ranked below renewals, in the order they address priority needs within the CoC geographical area.

Scoring. The following table shows New Project scoring criteria and point values, and it indicates whether each criterion is based on objective data and/or uses System Performance Measures.

Criterion	Point Value	Objective	SPM
Needs and Vulnerabilities	6	6	0
System Performance Measures	8	2	8
Housing First	5	5	0
Data Security	3	3	0
Type of Project	5	5	0
Racial Equity	5	0	0
HUD Bonus	10	10	0
TOTAL	42	31 (74%)	8 (19%)

NEW PROJECTS	Maximum Points
<p>1. Needs and Vulnerabilities</p> <p>HOW MEASURED: Percentage of anticipated participants with high barriers and/or domestic violence.</p> <p>CALCULATION: Serving participants with more than one disability (mental illness, substance use disorder, HIV/AIDS, physical disability, intellectual disability).</p> <p>SCALE: Projects serving 3 or more disability groups = 3 points Projects with 2 disability groups = 2 points Projects with 1 disability group = 1 point Projects with 0 disability groups = 0 points</p> <p>CALCULATION: Percentage of anticipated participants who are fleeing domestic violence (including sexual assault, dating violence, trafficking, and stalking)</p> <p>SCALE: Projects with 100% = 3 points Projects with 60.0% – 99.9% = 2 points Projects with 10.0% – 59.9% = 1 point Projects with under 10.0% = 0 points</p>	6
<p>2. System Performance Measures</p> <p>HOW MEASURED: Capacity of project to improve SCILCoC’s System Performance Measures (SPMs)</p> <p>CALCULATION: This measure looks at two SPMs where a project can make a substantial impact on the overall system performance:</p> <ul style="list-style-type: none"> ● Placement and/or retention of permanent housing ● Increases in income <p>SCALE: For each SPM:</p> <ul style="list-style-type: none"> ● Projects receive 1 point for mentioning in their Project Application that they have a plan to help participants improve that measure. ● Projects can receive up to 3 points for the quality of the plan, taking into consideration three factors: the applicant’s past experience, details of the plan, and impact on SPM. 	8
<p>3. Housing First</p> <p>HOW MEASURED: Housing First Self-Assessment score (QUESTIONNAIRES ARE POSTED ON THE CoC WEBSITE)</p> <p>SCALE: 100% = 5 points 95.0% – 99.9% = 4 points 90.0% – 94.9% = 3 points 85.0% – 89.9% = 2 points 80.0% – 84.9% = 1 point Under 80.0% = 0 points</p>	5

NEW PROJECTS	Maximum Points
<p>4. Data Security</p> <p>HOW MEASURED: Security measures to protect client data</p> <p>CALCULATION: Completion of HMIS security checklist.</p> <p>SCALE: Follow all 3 core elements plus all 6 advanced elements = 3 points Follow all 3 core elements plus 3-5 advanced elements = 2 points Follow all 3 core elements and 0-2 advanced elements = 1 point Does not follow all 3 core elements = 0 points</p>	3
<p>5. Type of Project</p> <p>HOW MEASURED: Incentives for projects that provide permanent housing or meet critical local needs.</p> <p>SOURCE: Project application. PSH = 5 points RRH = 3 points Joint TH and PH-RRH = 3 points</p>	5
<p>6. Racial Equity</p> <p>HOW MEASURED: As reported by grantees</p> <p>SCALE: 1 point if grantee has underrepresented individuals (BIPOC, LGBTQ+ etc.) persons in leadership 1 point if grantee’s board and staff includes at least one person with lived experience 1 point if grantee has assessed for inequities in participation and outcomes 1 point if grantee has done outreach to racial/ethnic groups that are more likely to be homeless 1 point if grantee has taken or will take specific steps to increase equity.</p>	5
<p>7. HUD Bonus</p> <p>HOW MEASURED: Ability of project to qualify the CoC for FY 2024 HUD Bonus Points</p> <p>SCALE: Qualify for Housing Bonus = 5 points Qualify for Healthcare Bonus = 5 points</p>	10
MAXIMUM TOTAL POINTS	42

			Needs and Vulnerabilities	System Performance	Housing First	Data Security	Type of Project	Racial Equity	HUD Bonus	Total
<u>Grantee</u>	<u>Project</u>	Max Points →	6	8	5	3	5	5	10	42

Tie Breakers

If two or more projects receive the exact same score, the tie(s) will be broken as follows:

- Tiebreaker #1 – **Funds available per person by region.** We compute this as follows: Take the total CoC and ESG funds currently available in each region, and divide it by the PIT count for the region. Projects in the region with the smaller amount of funds available per person win the tie. If projects are still tied because they are in the same region, we will move to Tiebreaker #2.
- Tiebreaker #2 - **Number of beds.** The project with the greater number of beds (from Project Application) wins the tie. If projects are still tied because they have the same number of beds, we will move to Tiebreaker #3.
- Tiebreaker #3 – **Budget.** The project with the higher total budget (from Project Application I) wins the tie.

Appeals Process

Applicants wishing to appeal a project's ranking must file a written appeal with the Chair of the Monitoring, Review, and Ranking Committee within 5 calendar days of the Board approval of the rankings. The appeal shall state the reason for the appeal and the action desired by the Applicant to resolve the problem. The Monitoring, Review, and Ranking Committee shall make a ruling on the appeal, and the Committee's ruling shall be final. The Committee shall inform all Applicants and the Board of the final decision as soon as possible.

Scored Project Forms from One Project from Your CoC's

Local Competition

Attachment 1E-2a– Scored Forms for One Project

South Central Illinois CoC

IL-515

South Central Illinois CoC (IL-515)

Renewal Project Application Form

Applicant: **ERBA**

Project: **Permanent Housing July 1, 2025** Type: **PSH**

Date: **September 27, 2024**

RENEWAL PROJECTS	Maximum Points	Actual Performance	Project Score
<p>1. Needs and Vulnerabilities</p> <p>HOW MEASURED: Percentage of participants who entered the project with high barriers.</p> <p>CALCULATION:</p> <p>For RRH Projects, there are three factors:</p> <ul style="list-style-type: none"> • At or above average of all RRH projects in percentage of adult participants with more than one condition at entry (Q13a2) • At or above average of all RRH projects in percentage of adult participants who entered project with domestic violence history (Q14a) • At or above average of all RRH projects in percentage of adult participants who entered project from place not meant for human habitation (Q15) • At or above average of all RRH projects in percentage of adult participants with zero income at entry (from item Q16)¹ <p>For PSH projects, there are three factors:</p> <ul style="list-style-type: none"> • At or above average of all PSH projects in percentage of adult participants with more than one condition at entry (Q13a2) • At or above average of all PSH projects in percentage of adult participants who entered project with domestic violence history (Q14a) • At or above average of all PSH projects in percentage of adult participants who entered project from place not meant for human habitation (Q15) • At or above average of all PSH projects in percentage of adult participants with zero income at entry (from item Q16) <p>SCALE:</p> <p>Projects meeting all four factors = 5 points Projects meeting three factors = 4 points Projects meeting two factors = 3 points Projects meeting one factor = 1 points Projects meeting zero factors = 0 points</p>	5	<p>Below average with more than one condition (13.3%; average 28.2%)</p> <p>Below average with domestic violence history (16.7%; average 23.1%)</p> <p>Below average with not meant for habitation (23.2%; average 25.6%)</p> <p>Above average with zero income (40.0%; average 35.9%)</p>	1

¹ The Q numbers refer to SAGE report items.

RENEWAL PROJECTS	Maximum Points	Actual Performance	Project Score
<p>2. Chronic Homelessness</p> <p>HOW MEASURED: Percentage of participants who were chronically homeless at entry.</p> <p>CALCULATION: Number of chronically homeless adults divided by total number of adults (from item Q5a).</p> <p>SCALE: Highest percentage among all projects (including ties) = 3 points² Second highest percentage (including ties) = 2 points All other projects serving any chronically homeless = 1 point Projects serving no chronically homeless = 0 points</p>	3	6.7% (4 th)	1
<p>3. Housing Stability</p> <p>HOW MEASURED: The percentage of participants remaining in or exiting to permanent housing.</p> <p>CALCULATION: The number of stayers in permanent housing, including RRH, at the end of the year (from item Q5a), plus the number who exited PSH or RRH housing to permanent housing destinations during the year (from Q23c); divided by the total number of persons remaining in or exiting from CoC-assisted housing (Q5a). In RRH projects, the calculation excludes all exits to Other/Other destinations.</p> <p>SCALE: 100% = 5 points 90.9% – 99.9% = 4 points 80.0% – 89.9% = 3 points 70.0% – 79.9% = 2 points 60.0% – 69.9% = 1 point Under 60.0% = 0 points</p>	5	100.0%	5
<p>4. Housing First</p> <p>HOW MEASURED: Housing First Self-Assessment score</p> <p>SCALE: 100% = 5 points 95.0% – 99.9% = 4 points 90.0% – 94.9% = 3 points 85.0% – 89.9% = 2 points 80.0% – 84.9% = 1 point Under 80.0% = 0 points</p>	5	100.0%	5

² If two projects tie for the highest percentage, both receive 3 points, and the next project receives 2 points.

RENEWAL PROJECTS	Maximum Points	Actual Performance	Project Score
<p>5. Income Increases</p> <p>HOW MEASURED: Percentage of adults who increased any income.</p> <p>CALCULATION: From item Q19a1 and Q19a2. Number of adults in column 8, divided by total adults (column 7).</p> <p>SCALE:</p> <ul style="list-style-type: none"> 60.0% or more = 5 points 45.0% – 59.9% = 4 points 30.0% – 44.9% = 3 points 15.0% – 29.9% = 2 points 1.0% – 14.9% = 1 point 	5	66.7%	5
<p>6. Returns to Homelessness</p> <p>HOW MEASURED: Specialized HMIS reports.</p> <p>CALCULATION: Percentage of returns compared with total exits to PH over past 24-month period.</p> <p>SCALE:</p> <ul style="list-style-type: none"> 0.00% = 2 points 0.01% – 6.90% = 1 point Over 6.90% = 0 points 	2	0.00%	2
<p>7. APR Submission</p> <p>HOW MEASURED: If APR submitted within 90 days of project end date, as reported by grantees.</p> <p>SCALE:</p> <ul style="list-style-type: none"> APR submitted within 90 days of project end date = 3 points 91 or more days = 0 points unless the project provides written notification from HMIS vendor of delays in implementation of HUD reporting updates, in which case they are awarded three points. 	3	47 days	3
<p>8. Spending</p> <p>HOW MEASURED: Percentage of funds expended as of 90 days past expiration of most recent completed project term, as documented in the HUD CoC Spending Report.</p> <p>SCALE:</p> <ul style="list-style-type: none"> Project spent 100% of grant funds in most recent completed year = 5 points 90.0% – 99.9% = 3 points 80.0% – 89.9% = 2 points 70.0% – 79.9% = 1 point Under 70.0% = 0 points 	5	100.0%	5

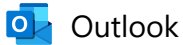
RENEWAL PROJECTS	Maximum Points	Actual Performance	Project Score
<p>9. Data Quality and Security</p> <p>HOW MEASURED: Accuracy and completeness of HMIS client data, and security measures to protect client data</p> <p>CALCULATION:</p> <p>(1) Percentage of errors in HMIS data fields (6 from Q6a, 5 from Q6b, and 1 from Q6c/Exits line 4):</p> <p> a. Universe for Q6a and Q6b is Q5a, line 1 (total # served)</p> <p> b. Universe for Q6c/Exits is Q5a, line 6 (# adult leavers)</p> <p>(2) Completion of HMIS security checklist.</p> <p>SCALE:</p> <p>Up to 3 points for percentage errors in HMIS client data fields:</p> <p> 0.00% error rate = 3 points</p> <p> 0.01% – 0.49% error rate = 2 points</p> <p> 0.50% – 0.99% error rate = 1 point</p> <p> 1.00% and above error rate = 0 points</p> <p>Up to 3 points for HMIS questionnaire:</p> <p> Follow all 3 core elements plus all 6 advanced elements = 3 points</p> <p> Follow all 3 core elements plus 3-5 advanced elements = 2 points</p> <p> Follow all 3 core elements and 0-2 advanced elements = 1 point</p> <p> Does not follow all 3 core elements = 0 points</p>	6	<p>0.24% error rate</p> <p>3 core, 5 advanced elements</p>	5
<p>10. Type of Project</p> <p>HOW MEASURED: Incentives for projects that provide permanent housing or meet critical local needs.</p> <p>SOURCE: Most recent project application.</p> <p> PSH = 5 points</p> <p> RRH = 3 points</p> <p> Joint TH and PH-RRH = 3 points</p>	5	PSH	5
<p>11. SOAR Training</p> <p>HOW MEASURED: As reported by grantees.</p> <p>SCALE:</p> <p> Staff of grantee or designated referral agency completed SOAR training in past 24 months = 1 point</p> <p> Staff of grantee or designated referral agency did not complete SOAR training in past 24 months = 0 points</p>	1	3/7/2023	1

RENEWAL PROJECTS	Maximum Points	Actual Performance	Project Score
<p>12. Racial Equity</p> <p>HOW MEASURED: As reported by grantees.</p> <p>SCALE:</p> <ul style="list-style-type: none"> 1 point if grantee has underrepresented individuals (BIPOC, LGBTQ+ etc.) persons in leadership 1 point if grantee’s board and staff includes at least one person with lived experience 1 point if grantee has assessed for inequities in participation and outcomes 1 point if grantee has done outreach to racial/ethnic groups that are more likely to be homeless 1 point if grantee has taken or will take specific steps to increase equity. 	5	4/5	4
MAXIMUM TOTAL POINTS	50		42

Projects Rejected/ Reduced - Notification Outside of e-snaps
Attachment 1E-5 - Notification of Projects Rejected-Reduced

South Central Illinois CoC

IL-515



CoC NOFO -- Projects Accepted for Ranking

From Fred Spannaus <fredspannaus@gmail.com>

Date Tue 9/3/2024 9:19 AM

To Kevin Bushur <kbushur@cefseoc.org>; Cindy Mayer <cmayer@cefseoc.org>; Cathy Feltner <CATHYF@ERBAINC.ORG>; Lyn Carlen <lync@erbainc.org>; Kelly Hardy <Kelly@hope-eci.org>; Abbie Easton <Abbie@hope-eci.org>; Stephanie Stahlhut <sstahlhut@ilvalley-edc.org>; Paige Hanks <phanks@ilvalley-edc.org>; Jessica Pauley <jessicadpauley@outlook.com>

Cc Jamie Corda-Hadjaoui <jlcarda05@yahoo.com>; Fred Spannaus <fredspannaus@gmail.com>; Roselene Quick <rquick@roe12.org>; Ky Newsome <ky.newsome@prevailil.org>; Dana Tell <danat@hourhousetrecovery.org>

📎 1 attachments (548 bytes)
fredspannaus.vcf;

Dear Applicant:

This is your official written notice as required by HUD:

**South Central Illinois CoC IL-515
Projects Accepted for Ranking**

The Monitoring, Review & Ranking Committee has accepted the following Projects for inclusion in the FY 2024 CoC Application and will rank them:

Renewals:

CEFS Rapid Rehousing	\$356,508
CEFS Permanent Supportive Housing	\$54,970
ERBA Rapid Rehousing	\$231,740
ERBA Permanent Supportive Housing	\$336,858
ERBA HMIS Project	\$69,345
IVEDC Rapid Rehousing	\$86,207
HOPE DV Joint-TH-RRH Project	<u>\$211,852</u>
	\$1,347,480

New:

ERBA RRH Expansion	\$186,769
IVEDC RRH Expansion	<u>\$53,363</u>
	\$240,132

New DV Bonus

HOPE SSO-CE DV Bonus Project	\$124,000
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In addition, the CoC will submit a Planning Project application for no more than \$100,055.

This also notifies you that no project applications were rejected, and no applications were reduced.

Thank you.

MRR Committee

Jamie Corda-Hadjaoui

Ky Newsome

Roselene Quick

Dana Tell

Projects Accepted - Notification Outside of e-snaps
Attachment 1E-5a - Notifications of Projects Accepted

South Central Illinois CoC

IL-515



Re: Notification of Projects Accepted and Rankings

From Fred Spannaus <fredspannaus@gmail.com>

Date Mon 9/30/2024 9:23 AM

To Cathy Feltner <CATHYF@ERBAINC.ORG>; Lyn Carlen <lync@erbainc.org>; Kevin Bushur <kbushur@cefseoc.org>; Cindy Mayer <cmayer@cefseoc.org>; Stephanie Stahlhut <sstahlhut@ilvalley-edc.org>; Paige Hanks <phanks@ilvalley-edc.org>; Kelly Hardy <Kelly@hope-eci.org>; Abbie Easton <Abbie@hope-eci.org>

Cc Jessica Pauley <jessicadpauley@outlook.com>; Jamie Corda-Hadjaoui <jlcordova05@yahoo.com>; Roselene Quick <rquick@roe12.org>; Ky Newsome <ky.newsome@prevailil.org>; Dana Tell <danat@hourhousererecovery.org>

3 attachments (821 KB)

Score Sheet NEW PROJECTS IL515 FY2024.pdf; Score Sheet RENEWALS IL515 FY2024.pdf; fredspannaus.vcf;

From: CoC Monitoring, Review & Ranking Committee

Re: Project Rankings

On September 3, 2024 we notified you of all projects that were accepted for ranking. This email notifies you of the final rankings for those projects. As required by HUD, this notice includes:

- 1) Project grantees
- 2) Project names
- 3) Project types
- 4) Funding amounts
- 5) Project scores
- 6) Project ranks
- 7) Project tiers

Please note that the HMIS infrastructure project is not scored, and that we use a different scoring scale for new projects. This is as specified in our FY2024 Project Selection and Ranking Criteria.

The rankings are as follows:

RANKINGS

Grantee	Project Name	New/Renewal	Type	Amount	Score	RANK	Cumulative	Tier	
ERBA	HMIS Bonus July 1, 2025	Renewal	HMIS	\$69,345	NA	1	\$69,345	Tier 1	Tier 1 \$1,212,732
CEFS	HUD PSH	Renewal	PSH	\$54,970	R 88.00%	2	\$124,315	Tier 1	
ERBA	Permanent Housing July 1, 2025	Renewal	PSH	\$336,858	R 84.00%	3	\$461,173	Tier 1	
ERBA	Rapid Rehousing February 1, 2025	Renewal	PH-RRH	\$231,740	R 68.00%	4	\$692,913	Tier 1	
CEFS	RRH Combined	Renewal	PH-RRH	\$356,508	R 60.00%	5	\$1,049,421	Tier 1	
IVEDC	IVEDC Rapid Rehousing Renewal 2024	Renewal	PH-RRH	\$86,207	R 56.00%	6	\$1,135,628	Tier 1	
HOPE	HOPE Joint TH RRH	Renewal	Joint	\$211,852	R 51.16%	7	\$1,347,480	Tier 1	
ERBA	Rapid Rehousing Expansion February 1, 2025	New	PH-RRH	\$186,769	N 85.71%	8	\$1,534,249	Tier 2	
HOPE	IL-515 SSO-CE DV Bonus	New	SSO-CE	\$124,000	N 47.83%	9	\$1,658,249	Tier 2	
IVEDC	IVEDC Rapid Rehousing Renewal 2024 Expansion	New	PH-RRH	\$53,363	N 30.95%	10	\$1,711,612	Tier 2	
TOTAL						\$1,711,612			

R=Renewal Project Scale
N=New Project Scale

The deadline for appeals to the Board is Monday, October 7, 2024 at 5:00 p.m. Central time. Appeals should be sent to this address (fredspannaus@gmail.com). The appeal shall state the reason for the appeal and the action desired by the Applicant to resolve the problem. The Monitoring, Review, and Ranking Committee shall make a ruling on the appeal, and the Committee's ruling shall be final. The Committee shall inform all Applicants and the Board of the final decision as soon as possible.

We have attached printouts of the detailed scoring.

Thank you,
CoC MRR Committee

*Jamie Corda-Hadjaoui
Ky Newsome
Roselene Quick
Dana Tell*

Local Competition Selection Results for All Projects
Attachment 1E-5b - Local Competition Selection Results

South Central Illinois CoC

IL-515

South Central Illinois Continuum of Care (IL-515) Project Listing						
Grantee	Project Name	Score	Accepted/ Rejected	Rank (If Accepted)	Requesting Funding Amount	Reallocated Funds
ERBA	HMIS Bonus July 1, 2025	NA	Accepted	1	\$69,345	\$0
CEFS	HUD PSH	R 88.00%	Accepted	2	\$54,970	\$0
ERBA	Permanent Housing July 1, 2025	R 84.00%	Accepted	3	\$336,858	\$0
ERBA	Rapid Rehousing February 1, 2025	R 68.00%	Accepted	4	\$231,740	\$0
CEFS	RRH Combined	R 60.00%	Accepted	5	\$356,508	\$0
IVEDC	IVEDC Rapid Rehousing Renewal 2024	R 56.00%	Accepted	6	\$86,207	\$0
HOPE	HOPE Joint TH RRH	R 51.16%	Accepted	7	\$211,852	\$0
ERBA	Rapid Rehousing Expansion February 1, 2025	N 85.71%	Accepted	8	\$186,769	\$0
HOPE	IL-515 SSO-CE DV Bonus	N 47.83%	Accepted	9	\$124,000	\$0
IVEDC	IVEDC Rapid Rehousing Renewal 2024 Expansion	N 30.95%	Accepted	10	\$53,363	\$0

Please note that HMIS is not scored and that we use a different scoring scales for renewals and new projects. This is as specified in our Project Selection and Ranking Criteria.

R=Renewal Project Scale

N=New Project Scale

HUD's Homeless Data Exchange (HDX) Competition Report

Attachment 2A-6 – 2024 HDX Competition Report

South Central Illinois CoC

IL-515

2024 HDX Competition Report

This workbook contains summary information about your CoC's data as it was entered into HDX 1.0 and HDX 2.0 for your use as part of the 2024 Competition.

To Print this Workbook:

This document has been configured as printable with preset print areas of relevant sections. To print it, go to "File", then "Print", then select "Print Entire Workbook" or "Print Active Sheets" depending on your needs.

To Save This Workbook as a PDF:

Click the "File" Tab, then click "Save As" or "Save a Copy", then click "Browse" or "More Options" then select "PDF", click "Options", select "Entire Workbook", press "OK", and click "Save". These instructions may change depending on your version of Microsoft Excel.

On Accessibility, Navigability, and Printability:

This workbook attempts to maximize accessibility, navigability, printability, and ease of use. Merged cells have been avoided. All tables and text boxes have been given names. Extraneous rows and columns outside printed ranges have been hidden. Formulas may include references to hidden rows and columns or data tables. For ease of use, these referenced sources have been hidden but can be unhidden by any user at any time. Raw data sources contained in this workbook are named according to the module and fiscal year from which they originate - e.g. "HIC_2024" is the Housing Inventory Count raw data from Fiscal Year 2024.

For Questions:

If you have questions, please reach out to HUD via the "Ask a Question" page, <https://www.hudexchange.info/program-support/my-question/> and choose "HDX" as the topic.

2024 HDX Competition Report

2024 HDX Competition Report

2024 Competition Report - Summary

IL-515 - South Central Illinois CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX 2.0
2023 LSA	Yes	Government FY 2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY 2023 (10/1/22 - 9/30/23).**	February 2024 to March 2024
2024 HIC	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY 2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY = Fiscal Year

2) *This considers all extensions where they were provided.

2) **"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY 2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	EST AO	EST AC	EST CO	RRH AO	RRH AC	RRH CO	PSH AO	PSH AC	PSH CO
Fully Usable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Partially Usable									
Not Usable									

EST

Category	2021	2022	2023
Total Sheltered Count	295	386	428
AO	202	234	292
AC	93	150	136
CO	0	2	0

RRH

Category	2021	2022	2023
Total Sheltered Count	468	560	552
AO	228	267	247
AC	240	293	306
CO	0	0	0

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

PSH

Category	2021	2022	2023
Total Sheltered Count	44	45	56
AO	25	30	35
AC	19	15	21
CO	0	0	0

1) Glossary: EST = Emergency Shelter, Save Haven, & Transitional Housing; RRH = Rapid Re-housing;

PSH = Permanent Supportive Housing; AO = Persons in Households without Children; AC = Persons in Households with at least one Adult and one Child; CO=Persons in Households with only Children

2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type.

Therefore, the sum of the number of people by household type may be greater than the unique count of people.

3) Total Sheltered count only includes those served in HMIS participating projects reported by your CoC.

4) For CoCs that experienced mergers during any of these reporting periods, historical data will include only the original CoCs.

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is later.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	430	31.9	15.0
1.2 Persons in ES-EE, ES-NbN, SH, and TH	430	31.9	15.0

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

b. This measure is based on data element 3.917

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to "housing move in")	662	143.8	54.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to "housing move in")	662	143.8	54.0

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

Metric	Total # of Persons Exited to a PH Destination (2 Yrs Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
	Count	Count	% of Returns	Count	% of Returns ⁴	Count	% of Returns ⁶	Count	% of Returns ⁸
Exit was from SO	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from ES	105	9	8.6%	5	4.8%	1	1.0%	15	14.3%
Exit was from TH	2	1	50.0%	0	0.0%	0	0.0%	1	50.0%
Exit was from SH	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from PH	277	1	0.4%	1	0.4%	14	5.1%	16	5.8%
TOTAL Returns to Homelessness	384	11	2.9%	6	1.6%	15	3.9%	32	8.3%

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	432
Emergency Shelter Total	432
Safe Haven Total	0
Transitional Housing Total	0

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	20
Number of adults with increased earned income	1
Percentage of adults who increased earned income	5.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	20
Number of adults with increased non-employment cash income	15
Percentage of adults who increased non-employment cash income	75.0%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	20
Number of adults with increased total income	16
Percentage of adults who increased total income	80.0%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	131
Number of adults who exited with increased earned income	19
Percentage of adults who increased earned income	14.5%

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	131
Number of adults who exited with increased non-employment cash income	12
Percentage of adults who increased non-employment cash income	9.2%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	131
Number of adults who exited with increased total income	28
Percentage of adults who increased total income	21.4%

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	418
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	34
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	384

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	764
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	55
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	709

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

Measure 6 is not applicable to CoCs in this reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
Universe: Persons who exit Street Outreach	0
Of persons above, those who exited to temporary & some institutional destinations	0
Of the persons above, those who exited to permanent housing destinations	0
% Successful exits	0.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	633
Of the persons above, those who exited to permanent housing destinations	353
% Successful exits	55.8%

Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	51
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	50
% Successful exits/retention	98.0%

2024 HDX Competition Report

2024 Competition Report - SPM Data

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	432	0	56	570	0
Total Leavers (HMIS)	391	0	12	391	0
Destination of Don't Know, Refused, or Missing (HMIS)	5	0	1	3	0
Destination Error Rate (Calculated)	1.3%	0.0%	8.3%	0.8%	0.0%

2024 HDX Competition Report

2024 Competition Report - SPM Notes

IL-515 - South Central Illinois CoC

FY 2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure

Note: Cells may need to be resized to accommodate notes with lots of

Measure	Notes
Measure 1	No notes.
Measure 2	No notes.
Measure 3	No notes.
Measure 4	No notes.
Measure 5	No notes.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	No notes.

2024 HDX Competition Report

2024 Competition Report - HIC Summary

IL-515 - South Central Illinois CoC

For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current Beds in HMIS or Comparable Database	Total Year-Round, Current, Non-VSP Beds	Removed From Denominator: OPH EHV [†] Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non-VSP Beds	Adjusted HMIS Bed Coverage Rate for Year-Round, Current Beds
ES	135	91	110	0	110	82.7%
SH	0	0	0	0	0	NA
TH	51	0	14	0	14	0.0%
RRH	160	155	155	0	155	100.0%
PSH	58	58	58	0	58	100.0%
OPH	15	15	15	0	15	100.0%
Total	419	319	352	0	352	90.6%

2024 HDX Competition Report

2024 Competition Report

IL-515 - South Central Illinois C

For HIC conducted in January/

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, VSP Beds in an HMIS-Comparable Database	Total Year-Round, Current, VSP Beds	Removed From Denominator: OPH EHV [†] Beds or Beds Affected by Natural Disaster**	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds
ES	135	25	25	0	25	100.00%
SH	0	0	0	0	0	NA
TH	51	37	37	0	37	100.00%
RRH	160	5	5	0	5	100.00%
PSH	58	0	0	0	0	NA
OPH	15	0	0	0	0	NA
Total	419	67	67	0	67	100.00%

2024 HDX Competition Report

2024 Competition Report

IL-515 - South Central Illinois C

For HIC conducted in January/

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	135	116	135	85.93%
SH	0	0	0	NA
TH	51	37	51	72.55%
RRH	160	160	160	100.00%
PSH	58	58	58	100.00%
OPH	15	15	15	100.00%
Total	419	386	419	92.12%

2024 HDX Competition Report

2024 Competition Report - HIC Summary

IL-515 - South Central Illinois CoC

For HIC conducted in January/February of 2024

Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	100	123	180	60	160

1) † EHV = Emergency Housing Voucher

2) *This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.

3) **This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMIS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.

4) Data included in these tables reflect what was entered into HDX 2.0.

5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/V Beds") or Seasonal Beds ("Total Seasonal Beds").

6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

IL-515 - South Central Illinois CoC

For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/24/2024	Not Applicable

Total Population PIT Count Data

Category	2019	2020	2021	2022	2023	2024
PIT Count Type	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and partial unsheltered count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count
Emergency Shelter Total	40	69	60	75	88	133
Safe Haven Total	0	0	0	0	0	0
Transitional Housing Total	19	22	26	31	31	53
Total Sheltered Count	59	91	86	106	119	186
Total Unsheltered Count	35	32	65	51	51	80
Total Sheltered and Unsheltered Count*	94	123	151	157	170	266

1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.

2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

IL-515 - South Central Illinois CoC

For PIT conducted in January/February of 2024

New PH-RRH Project – Leveraging Housing Resources

Attachment 3A-1- Housing Leveraging Commitment

South Central Illinois CoC

IL-515

ERBA



Helping People,
Changing Lives

EMBARRAS RIVER BASIN AGENCY, INC.

CATHY FELTNER, EXECUTIVE DIRECTOR

400 West Pleasant Street

P.O. Box 307

Greenup, Illinois 62428-0307

Phone: (217)923-3113

FAX Head Start: (217)331-7022

FAX All Other: (217)331-7021

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and Richland Counties

9/4/2024

Dear South Central Illinois Continuum of Care Board of Directors,

This is a letter of commitment for housing resources in the **ERBA Rapid Rehousing Expansion February 1, 2025** project, potentially funded under the FY24-FY25 CoC Competition, issued by the U.S. Department of Housing and Urban Development (HUD). This RRH project will be utilizing housing subsidies funded by the State of Illinois' DHS Rapid Rehousing program, not funded through the CoC or ESG programs.

In our application for the new project through the CoC competition, we plan to provide 10 units of rapid rehousing rental assistance along with supportive services, approximately serving 20 individuals. Our DHS leveraging grant provides 12 units of rapid rehousing, approximately serving 24 individuals, thus serving 120% of the program participants anticipated to be served by the project. These services and housing resources will be provided consistent with the new project's period of performance, with estimated dates from February 1, 2025 to January 31, 2026.

We have attached a copy of our signed grant agreement with the State of Illinois showing the availability of the leveraging grant funds. We anticipate these funds will be renewed next year as well. Please let me know if you have any questions.

Thank you!

Cathy Feltner

Executive Director

Embarras River Basin Agency, Inc.



GRANT AGREEMENT

BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF HUMAN SERVICES
AND
EMBARRAS RIVER BASIN AGENCY, INC.

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and EMBARRAS RIVER BASIN AGENCY, INC. (Grantee)(collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	Definitions
Article II	Award Information
Article III	Grantee Certifications and Representations
Article IV	Payment Requirements
Article V	Scope of Award Activities/Purpose of Award
Article VI	Budget
Article VII	Allowable Costs
Article VIII	Lobbying
Article IX	Maintenance and Accessibility of Records; Monitoring
Article X	Financial Reporting Requirements
Article XI	Performance Reporting Requirements
Article XII	Audit Requirements
Article XIII	Termination; Suspension; Non-compliance
Article XIV	Subcontracts/Subawards
Article XV	Notice of Change
Article XVI	Structural Reorganization and Reconstitution of Board Membership
Article XVII	Conflict of Interest
Article XVIII	Equipment or Property
Article XIX	Promotional Materials; Prior Notification
Article XX	Insurance
Article XXI	Lawsuits and Indemnification
Article XXII	Miscellaneous
Exhibit A	Project Description
Exhibit B	Deliverables or Milestones
Exhibit C	Contact Information
Exhibit D	Performance Measures and Standards
Exhibit E	Specific Conditions
Exhibit F	Payment

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

DEPARTMENT OF HUMAN SERVICES

By: **Dulce Quintero** Digitally signed by Dulce Quintero signed by Michael R. Martin
signed by Date: 2024.07.16 13:00:23
Michael R. Martin -05'00'

Signature of Dulce Quintero, Secretary

Date: _____

Designee Name: _____

Designee Title: Contract Obligations Analyst

By: _____

Signature of Second Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Second Grantor Approver

By: _____

Signature of Third Grantor Approver, if applicable

Date: _____

Printed Name: _____

Printed Title: _____

Third Grantor Approver

EMBARRAS RIVER BASIN AGENCY, INC.

By:  _____

Signature of Authorized Representative

Date: 7/3/2024

Printed Name: Cathy Feltner

Printed Title: Executive Director

E-mail: _____

FEIN: 370890281

By: _____

Date: _____

Printed Name: _____

Printed Title: _____

Second Grantee Approver
(optional at Grantee's discretion)

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PART ONE – THE UNIFORM TERMS

**ARTICLE I
DEFINITIONS**

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Award” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Budget” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Catalog of State Financial Assistance” or “CSFA” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Close-out Report” means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Cooperative Research and Development Agreement" has the same meaning as in 15 USC 3710a.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Financial Assistance” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“GATU” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Agreement” has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grantee Compliance Enforcement System" has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Grantee Portal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Obligations” has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

**ARTICLE II
AWARD INFORMATION**

2.1 Term. This Agreement shall be effective on Jul 1, 2024 and expires on Jun 30, 2025 (the TERM), unless terminated pursuant to this Agreement.

2.2 Amount of Agreement. Grant Funds (check one) must not exceed or are estimated to be \$465,281.00, of which \$0.00 are federal funds. Grantee accepts Grantor’s payment as specified in this ARTICLE.

2.3 Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):

Refer to "Exhibit F - Payment" for your organization's payment terms for this award

2.4 Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is See ExhibitA, the Federal awarding agency is See ExhibitA, and the Federal Award date is See ExhibitA. If applicable, the Assistance Listing Program Title is See ExhibitA and Assistance Listing Number is See ExhibitA. The Catalog of State Financial Assistance (CSFA) Number is See ExhibitA and CSFA Name is See ExhibitA. If applicable, the State Award Identification Number (SAIN) is Not Applicable.

**ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS**

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and J14TMNAYEY7 is Grantee’s correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee’s status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 37-0890281 is Grantee’s correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

- | | |
|--|---|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Pharmacy-Non Corporate |
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Pharmacy/Funeral Home/Cemetery Corp. |
| <input type="checkbox"/> Partnership | <input checked="" type="checkbox"/> Tax Exempt |
| <input type="checkbox"/> Corporation (includes Not For Profit) | <input type="checkbox"/> Limited Liability Company (select applicable tax classification) |
| <input type="checkbox"/> Medical Corporation | <input type="checkbox"/> P = partnership |
| <input type="checkbox"/> Governmental Unit | <input type="checkbox"/> C = corporation |
| <input type="checkbox"/> Estate or Trust | |

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. **Compliance with Uniform Grant Rules.** Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. **Representations and Use of Funds.** Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. **Specific Certifications.** Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a

drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to \$30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in

the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act.** Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV PAYMENT REQUIREMENTS

4.1. **Availability of Appropriation; Sufficiency of Funds.** This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. **Pre-Award Costs.** Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A, PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. **Return of Grant Funds.** Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. **Cash Management Improvement Act of 1990.** Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. **Payments to Third Parties.** Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in

good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee will be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee must remit annually any amount due in accordance with 2 CFR 200.305(b)(9) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(8).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO, or PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V

SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee’s authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

**ARTICLE VI
BUDGET**

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee’s authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

**ARTICLE VII
ALLOWABLE COSTS**

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

- (i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,
- (iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and
- (iv) Appendix V to 2 CFR Part 200 governs state/Local Governmentwide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge the *de minimis* rate as set forth in 2 CFR 200.414(f), which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO, PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(i)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. **Management of Program Income.** Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII LOBBYING

8.1. **Improper Influence.** Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the

making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

ARTICLE IX MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including appropriate programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee due to the funding source or pursuant to specific award conditions. 2 CFR 200.208. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D, PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in **PART TWO, PART THREE, or Exhibit E** pursuant to specific award conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the period; where the accomplishments can be quantified, a computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award’s statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

**ARTICLE XII
AUDIT REQUIREMENTS**

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor’s Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee’s audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee’s CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee’s fiscal year and must be submitted within 6 months of the Grantee’s fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not “For-Profit”.

(a) This Paragraph applies to Grantees that are not “for-profit” entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least the threshold amount as set out in 2 CFR 200.501(a) in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than the threshold amount as set out in 2 CFR 200.501(a) in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least the threshold amount as set out in 44 Ill. Admin. Code 7000.90(c)(1) in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than the threshold amount as set out in 44 Ill. Admin. Code 7000.90(c)(1) in State-issued Awards, but expends at least the threshold amount as set out in 44 Ill. Admin Code 7000.90(c)(2) in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least the threshold amount as set out in 2 CFR 200.501(a) in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required

submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than the threshold amount as set out in 2 CFR 200.501(a) in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(4).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities as set forth in Exhibit A, PART TWO or PART THREE.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently . However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The

requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must notify any potential subrecipient that the subrecipient must obtain and provide to the Grantee a Unique Entity Identifier prior to receiving a subaward. 2 CFR 25.300.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b)(2).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to

terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

**ARTICLE XVII
CONFLICT OF INTEREST**

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.113; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

**ARTICLE XVIII
EQUIPMENT OR PROPERTY**

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, as appropriate and to the extent consistent with law, Grantee must, to the greatest extent practicable under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders for work or products under this Award.

ARTICLE XIX PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grant Funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee must obtain Prior Approval for the use of those funds (2 CFR 200.467) and must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI

LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities**. This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities**. This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXII MISCELLANEOUS

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement

will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.11. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.12. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.13. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.14. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.15. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A
PROJECT DESCRIPTION

FEDERAL PROGRAM NAME: STATE PROGRAM NAME: RAPID RE-HOUSING
PURPOSE OF GRANT

ACCOUNT_LINE(s) SUMMARY:

Acct.Line#: 1
CSFA Number: 444-80-3153
Appropriation FY: 2025
Appropriation Code: 0001.44480.4900.002600NE
WBS Element: 444MHMIL25-HMILRPRH-SNMT
Spomed. Prog: HMIL
Appropriation Amount: \$465,281.00
These funds are Used/Reported by the Provider as Federal Funds: No
Use by DHS as Maintenance of Effort (MOE): No
Use by DHS as Matching Funds: No
Assistance Listing Program Number: N/A
Assistance Listing Program Title: N/A
FAIN Number: N/A - FAIN Award Agency: N/A
FAIN Award Date: N/A

Rapid Re-housing (RRH) is permanent housing that provides short-term (up to three months) and medium-term (4-24 months) tenant-based rental assistance and supportive services to households experiencing homelessness.

----- END OF PROGRAM: RAPID RE-HOUSING -----

EXHIBIT B
DELIVERABLES

100% of households will be tracked in HMIS or a comparable database for domestic violence service providers

100% of households entering program will meet HUD's definition of homelessness

80% of households will have a move in date within 30 days of start date

65% of households will assume a lease or maintain other permanent, stable housing upon exit

35% of households with a source of reportable income at program entry will increase income

----- END OF PROGRAM: RAPID RE-HOUSING -----

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: Angela Campo
 Title: Program Manager
 Address: 823 E Monroe St
Springfield, IL 62701-1915

GRANTEE CONTACT

Name: Cathy Feltner
 Title: Executive Director
 Address: 400 W Pleasant St
Greenup, IL 62428-1006

GRANTEE PAYMENT ADDRESS

(If different than the address above)

Address: _____

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: Angela Campo
 Title: Program Manager
 Address: 823 E Monroe St
Springfield, IL 62701-1915

 Phone: 217-524-5975
 TTY #: _____
 E-mail Address: angela.campo@illinois.gov

GRANTEE CONTACT

Name: Cathy Feltner
 Title: Executive Director
 Address: 400 W Pleasant St
Greenup, IL 62428-1006

 Phone: 217-923-3113
 TTY #: _____
 E-mail Address: _____

EXHIBIT D
PERFORMANCE MEASURES

1. Number of persons served (by household type)
2. Number of persons served who moved into housing (by household type)
3. Number of households served (by household type)
4. Number of households who moved into housing (by household type)
5. Living situation (prior to program entry, by household type)
6. Cash income ranges by start and annual assessment/exit status
7. Client cash income change income source by start and exit
8. Length of participation for leavers and stayers
9. Length of time between project start date and housing move in date (by household type)
10. Exit destination (by household type)

----- END OF PROGRAM: RAPID RE-HOUSING -----

EXHIBIT D
PERFORMANCE STANDARDS

100% of households will be tracked in HMIS or a comparable database

100% of households entering program will meet HUD's definition of homelessness

80% of households will have a move in date within 30 days of start date

65% of households will assume a lease or maintain other permanent, stable housing upon exit

35% of households with a source of reportable income at program entry will increase income

----- END OF PROGRAM: RAPID RE-HOUSING -----

EXHIBIT E
SPECIFIC CONDITIONS

N/A

----- END OF PROGRAM: RAPID RE-HOUSING -----

EXHIBIT F
PAYMENT

Grantees will receive payment by one of the three payment methodologies (Advance Payment, Reimbursement or Working Capital Advance). Grantees will automatically be paid via Reimbursement Method unless a request for Advance Payment Method or Working Capital Advance Method is made using the IDHS Advance Payment Request Cash Budget Template (Cash Budget).

I. Advance Payment Method (Advance and Reconcile)

A. An initial payment will be processed in an amount equal to the first two months' cash requirements as reflected in the Advance Payment Requirements Forecast (Cash Budget) Form submitted with the Grantee's application. The initial payment will be processed upon execution of the grantee's Uniform Grant Agreement.

B. Grantees must submit monthly invoices in the format and method prescribed in the Grantee's executed Uniform Grant Agreement. Invoices must be submitted no later than 15 days following the end of any respective monthly invoice period, or as indicated in their UGA Exhibit F - Payments. Invoices must include only allowable incurred costs that have been paid by the Grantee. For programs that have Grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.

C. Subsequent monthly payments will be based on each monthly invoice submitted to the grant program, and will be adjusted up or down, based on a comparison of actual cumulative expenditures to cumulative advance payments, to date.

D. Grantees that do not expend all advance payment amounts by the end of the grant term or that are unable to demonstrate that all incurred costs were necessary, reasonable, allowable, or allocable as approved in their respective grant budget, must return the funds or be subject to grant funds recovery.

E. Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

F. Failure to abide by advance payment governance requirements may result in grantee losing their right to advance payments.

II. Reimbursement Method

A. IDHS will disburse payments to Grantee based on actual allowable costs incurred as reported in the monthly financial invoice submitted for the respective month, as described below.

B. Grantees must submit monthly invoices in a format prescribed by Grantor. Invoices must include all allowable incurred costs for the first and each subsequent month of operations until the end of the Award term. Invoices must be submitted no later than 15 days following the end of any respective monthly invoice period, or as indicated in their UGA Exhibit F - Payments. As practicable, Grantor shall process payment within 30 calendar days after receipt of the invoice, unless the State awarding agency reasonably believes the request to be improper.

EXHIBIT F
PAYMENT

C.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

III. Working Capital Advance Method

A.IDHS Grant Program Managers will advance working capital payments to the grantee to cover their estimated disbursement needs for an initial period not to exceed two months of grant expenses. Startup costs may be approved if determined by IDHS Grant Program Managers to be allowable.

B.Grantees must submit monthly invoices for each of the one or two months covered by the Working Capital Advance in the format and method prescribed by the Grantor. Invoices must be submitted no later than 15 days following the end of any respective monthly invoice period, or as indicated in their UGA Exhibit F - Payments. Invoices must include only allowable incurred costs that have been paid by the grantee. For grant programs that have grantee matching requirements, allowable costs are only reimbursable when matching costs have also been incurred.

C.Grantees may be required to submit supporting documentation for their requests at the request of and in a manner prescribed by the Grantor.

D.Working Capital Advance Payments are limited to a single occurrence per grant term.

E.Following the initial working capital advance payment, grantees will be paid via reimbursement method unless an IDHS Advance Payment Request Cash Budget Template is submitted for Advanced Payment Method.

----- END OF PROGRAM: RAPID RE-HOUSING -----

PART TWO –GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in PART ONE, Grantor has the following additional requirements for its Grantee:

ARTICLE XXIII ADDITIONAL CERTIFICATIONS

23.1 Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications legally apply to Grantee:

(a) **Adult Protective Services Act.** Grantee certifies that it is in compliance with the Adult Protective Services Act to protect people with disabilities who are abused, neglected or financially exploited and who, because of their disability, cannot seek assistance on their own behalf. Anyone who believes a person with a disability living in a domestic setting is being abused, neglected or financially exploited must file a complaint with the Illinois Department on Aging. Grantee has an obligation to report suspected fraud or irregularities committed by individuals or other entities with whom it interacts on Grantor's behalf and should make a report to the appropriate program office (320 ILCS 20/1 *et seq.*).

(b) **Grant Award Requirements.** Grantee certifies that it is in compliance with 45 CFR Part 93 and 45 CFR Part 94.

(c) **Business Entity Registration.** Grantee certifies that it is not required to register as a business entity with the State Board of Elections pursuant to the Procurement Code (30 ILCS 500/20-160 and 30 ILCS 500/50-37). Further, Grantee acknowledges that all contracts between State agencies and a business entity that do not comply with this Paragraph shall be voidable under Section 50-60 of the Procurement Code (30 ILCS 500/50-60).

ARTICLE XXIV ADDITIONAL TERMS

24.1 Renewal. This Agreement may be renewed for additional periods by mutual consent of the Parties, expressed in writing and signed by the Parties. Grantee acknowledges that this Agreement does not create any expectation of renewal.

24.2 Multiple Locations. In the event that Grantee has more than one location, Grantee shall include in EXHIBIT C either (1) the address, phone number and hours of operation of each location, or (2) the address, phone number and hours of operation of Grantee's primary location.

24.3 Changes in Key Grant Personnel. When it is specifically required as a condition of an Award, the replacement of the Program director or a key person or a substantial reduction in the level of their effort, e.g., their unanticipated absence for more than three (3) months, or a twenty-five percent (25%) reduction in the time devoted to the Award purposes, requires Prior Approval from Grantor. When it is specifically required as a condition of an Award, Prior Approval will be required for the replacement or the substantial reduction in the level of effort of other personnel whose work is deemed by Grantor to be critical to the Award's successful completion. All requests for approval of changes in key Grant personnel shall be signed by Grantee's authorized representative

and submitted to the appropriate Grantor program personnel. Evidence of the qualifications for replacement personnel (such as a résumé) shall be included. 2 CFR 200.308.

24.4 Grant Funds Recovery. The provisions of 89 Ill. Admin. Code 511 shall apply to any funds awarded that are subject to the Illinois Grant Funds Recovery Act.

24.5 Employee and Subcontractor Background Checks. Grantee certifies that neither Grantee, nor any employee or subcontractor who works on Grantor's premises, has a felony conviction. Any request for an exception to this rule must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction. Grantee will also supply Grantor with a list of individuals assigned to work on DHS' premises at least ten (10) working days prior to the start of their employment, unless circumstances prevent Grantee from giving a list within that time. If Grantee cannot provide a list, or the name of an individual, at least ten (10) working days prior to his/her employment, it shall do so as soon as possible. Grantor may conduct, at its expense, criminal background checks on Grantee's employees and subcontractors assigned to work on Grantor's premises. To the extent permitted by Illinois law, Grantee agrees to indemnify and hold harmless Grantor and its employees for any liability accruing from said background checks.

24.6 Gifts. In addition to the Gift ban described in Paragraph 22.1, Grantee will provide Grantor with advance notice of Grantee's provision of gifts, excluding charitable donations, given as incentives to community-based organizations in Illinois and clients in Illinois to assist Grantee in carrying out its responsibilities under this Agreement.

24.7 Current Contact Information and Notices. Grantee shall update its contact information, including email address, phone number and job title, in the Community Services Agreement (CSA) Tracking System under the My Info tab, when any such information changes. In addition, Grantee shall contact the DHS Office of Contract Administration when its mailing address changes to update that information. Grantee acknowledges and agrees that any notices from Grantor may be made to its mailing address, electronic mail (email) address, or facsimile (fax) telephone number, at Grantor's choosing. Such notice shall be effective upon dispatch.

24.8 Supplies Disposition. Grantee must obtain disposition instructions from Grantor when supplies, purchased in whole or in part with Grant Funds, are no longer needed for their intended purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any supplies to Grantor or a third party for any reason, including, without limitation, an Award is terminated or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the supplies according to applicable best practices, manufacturer's guidelines, federal and State laws or rules, including without limitation those contained at 2 CFR 200.310 to 2 CFR 200.326, and Department requirements stated herein. All obligations regarding use and ownership of supplies, purchased in whole or in part with Grant Funds, shall survive the termination of this Agreement.

24.9 Reporting Requirements. The reporting timeframes described in Paragraphs 10.1, 10.2, 11.1 and 11.2 are specified in **EXHIBIT B**.

ARTICLE XXV MONITORING AND INFORMATION

25.1 Monitoring of Conduct. In addition to ARTICLE IX of **PART ONE**, Grantor shall monitor Grantee's conduct under this Agreement which may include, but shall not be limited to, reviewing records of performance in accordance with administrative rules, license status review, fiscal and audit review, Agreement compliance and compliance with the affirmative action requirements of this Agreement. Grantor shall have the authority to

conduct announced and unannounced monitoring visits and Grantee shall cooperate with Grantor in connection with all such monitoring visits. Failure of Grantee to cooperate with Grantor in connection with announced and unannounced monitoring visits is grounds for Grantor's termination of this Agreement.

25.2 Requests for Information. Grantor may request, and Grantee shall supply, upon request, necessary information and documentation regarding transactions constituting contractual (whether a written contract exists or not) or other relationships, paid for with funds received hereunder. Documentation may include, but is not limited to, information regarding Grantee's contractual agreements, identity of employees, shareholders and directors of Grantee and any party providing services which will or may be paid for with funds received hereunder, including, but not limited to, management and consulting services rendered to Grantee.

25.3 Rights of Review. This ARTICLE XXV does not give Grantor the right to review a license that is not directly related to the Award being audited nor does it allow Grantor to unilaterally revoke a license without complying with all due process rights to which Grantee is entitled under Federal, State or local law or applicable rules promulgated by Grantor.

ARTICLE XXVI WORK PRODUCT

26.1 Assignment of Work Product. "Work Product" means all the tangible materials, regardless of format, delivered by Provider to DHS under this Agreement. Grantee assigns to Grantor all right, title and interest in and to Work Product. However, nothing in this Agreement shall be interpreted to grant Grantor any right, title or interest in Grantee's intellectual property that has been or will later be developed outside this Award.

26.2 License to Grantor. To the extent Grantee-owned works are incorporated into Work Product, Grantee grants to Grantor a perpetual, non-exclusive, paid-up, world-wide license in the use, reproduction, publication and distribution of such Grantee-owned works when included within the Work Product. Grantee shall not copyright Work Product without Grantor's prior written consent.

26.3 License to Grantee; Objections. Grantor grants to Grantee a perpetual, non-exclusive, paid-up license to publish academic and scholarly articles based upon the services rendered under this Agreement. All materials to be published shall first be submitted to Grantor at least forty-five (45) days prior to publication or other disclosure. Upon written objection from Grantor, Grantee shall excise any confidential information, as that term is defined in applicable State and Federal statutes, federal regulations and Grantor administrative rules, from materials before publication. Grantor may also object to the publication on grounds other than confidentiality. As to the latter objections, Grantee and Grantor will attempt to resolve Grantor's concerns within the forty-five (45) day review period, or as otherwise agreed between the Parties. Grantor waives any objections not made to Grantee in writing before expiration of the review period.

26.4 Unresolved Objections; Disclaimer. If Grantor's objections on grounds other than confidentiality are not resolved within the review period or other such time as agreed by the Parties, then Grantee may publish the materials but shall include therein the following disclaimer: "Although the research or services underlying this article were funded in whole or in part by the [Grantor], the [Grantor] does not endorse or adopt the opinions or conclusions presented in the article." Notwithstanding the above, Grantor shall not have the right to control or censor the contents of Grantee publications.

ARTICLE XXVII

POST-TERMINATION/NON-RENEWAL

27.1 Duties. Upon notice by Grantor to Grantee of the termination of this Agreement or notice that Grantor will not renew, extend or exercise any options to extend the term of this Agreement, or that Grantor will not be contracting with Grantee beyond the term of this Agreement, Grantee shall, upon demand:

(a) Cooperate with Grantor in assuring the transition of recipients of services hereunder for whom Grantee will no longer be providing the same or similar services or who choose to receive services through another Grantee.

(b) To the extent permitted by law, provide copies of all records related to recipient services funded by Grantor under this Agreement.

(c) Grant reasonable access to Grantor to any and all Program sites serving recipients hereunder to facilitate interviews of recipients to assure a choice process by which recipients may indicate provider preference.

(d) Provide detailed accounting of all service recipients' funds held in trust by Grantee, as well as the identity of any recipients for whom Grantee is acting as a representative payee of last resort.

27.2 Survival. The promises and covenants of this Article shall survive the Term of this Agreement for the purposes of the necessary transition of recipients of services hereunder.

**ARTICLE XXVIII
LINGUISTIC AND CULTURAL COMPETENCY GUIDELINES AND ASSURANCE**

28.1 Applicability. This Article does not apply to governmental bodies or institutions of higher education.

28.2 Plan Creation. For Grantees that do not have a Linguistic and Cultural Competency (LCC) Plan, the Grantee shall create its LCC Plan within one year following execution of this Agreement. The LCC Plan, including creation guidelines, is described on the Internet at <http://www.dhs.state.il.us/page.aspx?item=66602>.

28.3 Plan Implementation. For Grantees that have an LCC Plan, the Grantee certifies that it is updated annually to identify all goals met and to describe any efforts made toward meeting additional goals still in progress.

28.4 Plan Submission. Upon request, Grantee shall submit to the Grantor its LCC Plan, including any updates.

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PART THREE –PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

**ARTICLE XXIX
ADDITIONAL REQUIREMENTS**

29.1 Program Manual. The related Program Manual, if applicable, can be found via the following DHS website: <http://www.dhs.state.il.us/page.aspx?item=29741> and is hereby incorporated into this Agreement.

29.2 Program Attachment. The related Program Attachment, if applicable, is H . It can be found via the following DHS website: <http://www.dhs.state.il.us/page.aspx?item=29741> and is hereby incorporated into this Agreement.

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**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

Agreement Numbers. **FCSDH07857**

State Agency Illinois Department of Human Services
Grantee EMBARRAS RIVER BASIN AGENCY, INC.
Data Universal Number System (DUNS) Number 046685681
Catalog of State Financial Assistance (CSFA) Number 444-80-3153
Catalog of Federal Domestic Assistance (CFDA) Number N/A

FY. 2025
Notice of Funding Opportunity (NOFO) Number. N/A
FEIN 370890281
CSFA Short Description. RAPID RE-HOUSING
CFDA Short Description. N/A

Section A: State of Illinois Funds

REVENUES	Total
State of Illinois Requested:	\$465,281.00
Budget Expenditure Categories	
1. Personnel (200.430)	\$74,201.64
2. Fringe Benefits (200.431)	\$25,798.36
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	\$3,000.00
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	\$362,281.00
16. Total Direct Costs (add lines 1-15) (200.413)	\$465,281.00
17. Indirect Cost (200.414)	N/A
Rate %: N/A	
Base: N/A	
18. Total Costs State Grant Funds Lines 16 and 17 MUST EQUAL REVENUE TOTALS ABOVE	\$465,281.00

Contract Published Date Time: 2024.07.02.06.30.20 102



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

Agreement Numbers. **FCSDH07857**

State Agency Illinois Department of Human Services

FY. 2025

Grantee EMBARRAS RIVER BASIN AGENCY, INC.

Notice of Funding Opportunity (NOFO) Number. N/A

Data Universal Number System (DUNS) Number 046685681

FEIN 370890281

Catalog of State Financial Assistance (CSFA) Number 444-80-3153

CSFA Short Description. RAPID RE-HOUSING

Catalog of Federal Domestic Assistance (CFDA) Number N/A

CFDA Short Description. N/A

Section B: Non-State of Illinois Funds

REVENUES	Total
Grantee Match Requirement %: N/A	
b) Cash	N/A
c) Non-Cash	N/A
d) other Funding and Contributions	N/A
Total Non-State Funds (lined b through d)	N/A
Budget Expenditure Categories	
1. Personnel (200.430)	N/A
2. Fringe Benefits (200.431)	N/A
3. Travel (200.475)	N/A
4. Equipment (200.439 and 200.436(a))	N/A
5. Supplies (200.1 and 200.453)	N/A
6. Contractual Services/Subawards (200.318 and 200.1)	N/A
7. Consultant (200.459)	N/A
8. Construction	N/A
9. Occupancy - Rent and Utilities (200.465 and 200.436(a))	N/A
10. Research and Development (R & D) (200.1)	N/A
11. Telecommunications	N/A
12. Training and Education (200.473)	N/A
13. Direct Administrative Costs (200.413)	N/A
14. Other or Miscellaneous Costs	N/A
15. Grant Exclusive Line Item(s)	N/A
16. Total Direct Costs (add lines 1-15) (200.413)	N/A
17. Indirect Cost (200.414)	N/A
Rate %: N/A	
Base: N/A	
18. Total Costs Non-State Grant Funds Lines 16 and 17 MUST EQUAL REVENUE TOTALS ABOVE	N/A

Contract Published Date Time: 2024.07.02.06.30.20 102



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

Agreement Numbers. **FCSDH07857**

State Agency Illinois Department of Human Services

FY. 2025

Grantee EMBARRAS RIVER BASIN AGENCY, INC.

Notice of Funding Opportunity (NOFO) Number. N/A

Data Universal Number System (DUNS) Number 046685681

FEIN 370890281

Catalog of State Financial Assistance (CSFA) Number 444-80-3153

CSFA Short Description. RAPID RE-HOUSING

Catalog of Federal Domestic Assistance (CFDA) Number N/A

CFDA Short Description. N/A

Budget Narrative Summary

When you have completed the budget Category pages, the totals for each category should appear in the corresponding rows below. Additionally, the amount of State requested funds and non-State funds that will support the project are also listed. Verify the amounts and the Total Project Costs.

Budget Category	State	Non-State	Total
1. Personnel	\$74,201.64	N/A	\$74,201.64
2. Fringe Benefits	\$25,798.36	N/A	\$25,798.36
3. Travel	N/A	N/A	N/A
4. Equipment	N/A	N/A	N/A
5. Supplies	N/A	N/A	N/A
6. Contractual Services	N/A	N/A	N/A
7. Consultant (Professional Services)	N/A	N/A	N/A
8. Construction	N/A	N/A	N/A
9. Occupancy (Rent and Utilities)	N/A	N/A	N/A
10. Research and Development (R & D)	N/A	N/A	N/A
11. Telecommunications	N/A	N/A	N/A
12. Training and Education	N/A	N/A	N/A
13. Direct Administrative Costs	\$3,000.00	N/A	\$3,000.00
14. Other or Miscellaneous Costs	N/A	N/A	N/A
15. GRANT EXCLUSIVE LINE ITEM(S)	\$362,281.00	N/A	\$362,281.00
16. Total Direct Costs (add lines 1-15) (200.413)	\$465,281.00	N/A	\$465,281.00
17. Indirect Cost	N/A	N/A	N/A
State Request	\$465,281.00		
Non-State Amount		N/A	
TOTAL PROJECT COSTS			\$465,281.00

Contract Published Date Time: 2024.07.02.06.30.20 102

New PH-RRH Project – Leveraging Healthcare Resources

Attachment 3A-2 – Healthcare Formal Agreement

South Central Illinois CoC

IL-515

LIFE LINKS

... your connection to mental health and wellness

South Central Illinois Continuum of Care
Ms. Lyn Carlen
Embarras River Basin Agency, Inc.
400 W. Pleasant St.
P.O. Box 307
Greenup, IL 62428

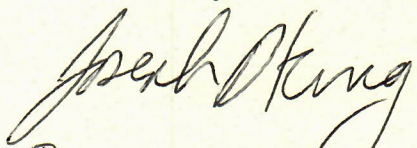
Dear Ms. Carlen:

This is a letter of commitment for healthcare services to program participants in the **ERBA Rapid Rehousing Expansion February 1, 2025** project, funded under the FY24-FY25 CoC Competition, issued by the U.S. Department of Housing and Urban Development (HUD). Project eligibility for program participants in the expansion project will be based on CoC Program fair housing requirements and will not be restricted by the healthcare provider.

A non-profit agency, LifeLinks designs and delivers an array of high-quality, cost-effective, outpatient behavioral health services oriented toward consumer recovery and is responsive to the needs of the consumers, their families, and the community. If the project proposed by ERBA and the South Central Illinois Continuum of Care is approved by HUD, LifeLinks will provide behavioral health treatment and recovery services to all project participants who qualify and choose to accept such services. Our services will be tailored to the individual needs of the participants.

These services will be provided consistent with the new project's period of performance, with estimated dates from February 1, 2025 through January 31, 2026. If we follow the national statistics that 1 of 4 individuals experience a mental illness and considering a 50% turnover rate, we estimate that 10 individuals would be served per year with counseling and/or community support services. We estimate the value of these services at \$48,000, computed at 32 hours of care per consumer, at our rate of \$150 per hour. The value of assistance provided is equivalent to roughly 25% of the funding being requested for the project, which will be covered by the healthcare organization.

Sincerely,


Executive Director