

April 13, 2022
SCILCoC Virtual Board Meeting

Present: Cathy Feltner, Kelly Hardy, Fred Spannaus, Cindy Mayer, Rebecca Sudduth, Jess Pauley, Kevin Bushur, Angie Hunt, Sandy Deters, Kelly Dudley, Kelly Denton, Dana Tell, Paige Hanks, Alexis Morton, Stephanie Stahlhut and Roselene Quick.

Members were welcomed. President Kevin Bushur called the meeting to order at 12:30pm. Roll Call was observed via the chat function on Zoom. Kevin thanked the speakers and all involved in setting up the SCILCoC training held during the semi-annual training earlier in the day.

Board Application Training:

- Fred spoke about question 1D-2 and 1D-3, which covered questions new this year that related to the CoC's response to the COVID-19 Pandemic. Answers were created from information gathered from CoC agencies.

Old Business:

- Roselene motioned to approve the minutes from the January 12, 2022 Board Meeting, Stephanie seconded, motion carried.
- Jess discussed proxy forms and reminded members that if they want to have a proxy, they need to submit the form to Jess.

Committee Reporting:

- Executive Committee – Kevin reported that the Executive Committee did not meet during the quarter.
- HMIS Committee – Jess reported that information related to the HIC/PIT and Systems Performance Measures will be discussed later in the meeting.
- Membership & Marketing Committee – Stephanie reported that the committee did meet and discussed recruiting one more board member. A need to look at committee needs in recruitment was discussed, as was the fact that the person recruited does not have to be from a specific sector.
- Planning and Assessment – Cindy reported that the committee met two times since the last board meeting.
 - Update on Employment Task Force – Sandy reported that the task force has met and talked about best practices case managers are utilizing regarding increasing employment of consumers. The committee also discussed online resources for consumers to utilize in their efforts to gain employment.
 - Risk Factors Analysis – Jess reported that the report was included in the packet. The data was collected through a survey that was provided to hotel operators and shelters (not including HOPE and HAVEN), during the PIT count this year. The report was reviewed with the board.
 - Final System Performance Measures (SPM) Results – Jess reported that they have been updated. The correct year data was pulled from HMIS and the report is included in the packet.
- Monitoring and Ranking – Fred reported that the committee met in January and again in April.
 - Quarterly Monitoring Results for the fourth quarter were looked at. The report is included in the packet. Discussion was held on the CoC policy regarding when to enroll clients in to Coordinated Entry or RRH projects. The question came up because CEFS was enrolling clients differently than

ERBA or IVEDC. They were under the impression this issue was discussed previously and the way they conducted enrollment was how others were conducting it as well. The issue with enrollment needs to be addressed because it relates to ranking scores. There was discussion into sending the questions regarding enrollment back to the Coordinated Entry Task Force.

- Preliminary CoC Ranking Tool The committee also looked at ranking ESG projects and the ranking scale for CoC projects. Fred discussed that the committee is not ready to bring the Ranking Tool to the board for a vote because the committee has made a few changes. Specifically, changes were made to areas that effect non-HMIS projects. Point scales regarding data quality from quarterly monitoring reports and questionnaires regarding HMIS client data and security measures to protect client data were discussed. Areas relating to housing stability and what constitutes a safe exit were discussed. The committee will continue its work in hopes of sending something out to the board prior to the next meeting. Ranking of new projects was also discussed. Questions were changed to match the project application in areas such as Housing First and Data Quality. A discussion into ranking projects on returns to homelessness was also held. The committee is also looking into how the CoC may rank projects that are up for renewal but have not started yet.

Sub Committees and Task Force Reports:

- Veterans – Dana reported that the committee is meeting monthly. They discuss veterans by name in an effort to provide assistance getting veterans into permanent housing. They are always looking for more members. There was also a discussion held regarding functional zero.
- SOAR – Stephanie reminded agencies to make sure staff are getting SOAR trained.
- HIC/PIT – Jess reported that the data was submitted. A report is included in the packet. Discussion was held regarding the report.
- Coordinated Entry Task Force –Cindy reported that the committee is looking at creating a training video for people who are new to the role of serving as a point of entry for coordinated entry. Jess discussed the CE Tracking Tool, which was included in the packet. Fred reported that the committee is still keeping an eye out for a replacement for the VI-SPSAT. They are also starting the annual evaluation of Coordinated Entry.

Kevin motioned to have the Coordinated Entry Task Force look at how the CoC is going to enter participants into projects. Cathy seconded, motion carried.

Kelly Dudley motioned to accept the committee, sub-committee and taskforce reports and action items. Roselene seconded, motion carried.

New Business:

- CoC Spending Report – 12/31/2021 – Jess discussed the report that was included in the packet.
- ESG-CV Update – Jess reported that the funds must be spent by September 30, 2022. On June 30, 2022, ESG will close out and re-obligate remaining grant funds into a new grant year. HUD has said they will not recapture the funds but agencies should still spend out funds prior to September 30, 2022.
- EHV Check-In – Sandy reported that Brad from the Menard County Housing Authority wanted to set up a meeting to check-in on the process. Sandy will keep agencies informed as the meeting is scheduled. Sandy also reviewed how many EHV's agencies have used and reminded agencies to invoice ERBA

monthly by the 10th when EHV's are utilized.

- ROE #11 and COC MOU – ROE #11 sent a request for an MOU with the continuum as well as a request for an MOU with each agency. Agencies were encouraged to review the MOU and reach out to Sandy with questions. For the continuum, Kevin motioned to allow the continuum to sign the MOU with ROE #11. Sandy seconded, motion carried.

Other:

- The next meeting will be held on July 13, 2022 at 10am. The meeting will be hybrid, offered both virtually, and in-person at CEFS.

The meeting adjourned at 1:45pm on a motion from Cathy, which was seconded by Kevin. Motion carried.

Respectfully Submitted by:
Kelly Hardy, Secretary