

April 10, 2024
SCICoC Board Meeting

Present: Cathy Feltner, Roselene Quick, Kelly Hardy, Fred Spannaus, Cindy Mayer, Rebecca Sudduth, Jess Pauley, Stephanie Stahlhut, Lyn Carlen, Kim White, Chris Davis and Jamie Corda Hadjaoui.

Board Members were welcomed by Vice President, Cathy Feltner who called the meeting to order at 12:45pm.

Board Application Training and Input:

- Question 2C-1 was discussed. Question 2C-1 is regarding System Performance and the CoC determines the risk factors to determine the risk factors to persons experiencing homelessness for the first time. Discussion was held regarding this question and explanation was given regarding the topic.

Previous Meeting Minutes:

- The minutes from the January 10, 2024 board meeting were in the packet. The minutes were discussed. Stephanie motioned to approve the minutes as presented. Roselene seconded the motion. All in favor, motion carried.

Old Business:

- FY2023 COC Update, Debrief and Bonus Scoring – Fred discussed the scoring summary from the CoC application last year. The application scored well. There is a need to look into the system performance section to look at how we may improve our score in that section. The Employment and Cash Income section may also be an area that the CoC can improve upon. Jess emailed HUD to ask why the application scored well but the bonus expansion projects were not awarded. HUD replied with information about expansion projects. Those projects were missed by less than one point.
- YHSI Update – Jess discussed that the grant was submitted on time but we have yet to hear back from HUD, but expect to hear from them anytime.

Committee Reporting:

- Executive Committee – Cathy reported that the committee met on April 2, 2024. The executive committee would like to suggest that the board make the Coordinated Entry Committee a permanent committee and included information in the packet to make an amendment to the Governance Charter to accommodate this change. The executive committee will also be looking at the current requirement for an odd number of board members and will report on this topic at the next meeting.
- HMIS – Jess provided information on the FY23 LSA Update. It was submitted on time. An update on FY23 System Performance Measures was provided by Jess and information was included in the packet. The SPM information has been submitted. Discussion was held into leavers, stayers and data quality. Jess reported that the CoC has been coordinating monthly calls with the HAVEN to discuss the goals of their guests and how there may be better coordination of services to assist those experiencing homelessness in working towards their goals for housing. Chris said that this has been helpful in opening lines of communication and has benefited the guests of the HAVEN.
- Membership and Marketing – Stephanie reported that the committee has met and discussed inactive CoC board members. Currently the board is composed of 15 people. There are five people who have not been active. They have been contacted and the committee will continue to follow up. Stephanie also discussed that Rebecca Banister, a formerly homeless member is no longer able to attend. Kim White was approached and expressed interest about joining the CoC Board. Further discussion was held into a need to talk with Kim White and Ky Newsome to ensure that although they both work for Prevail Illinois,

they have differentiating roles on the CoC Board. That discussion will be held later. The committee is requesting the board approve the removal of Rebecca Banister to the CoC Board and approve the membership of Kim White.

- Planning and Assessment – Cindy reported that the group met on January 22, 2024 and looked at gaps and priorities within the CoC. The group referred a priority over to Coordinated Entry as it fell to their expertise. The group also looked at growth and income data and from that, came up with potential ideas for training. The group discussed the Red Book that contains SSDI information. Discussion was held into the relationship between the CoC and WIOA (Workforce Innovation and Opportunity Act) and the group looked at ways to build that relationship. The group also looked at strengthening the relationship with those with lived experience and strengthening the relationship with new housing providers.
- Monitoring, Review and Ranking – Fred reported that the Monitoring Report was included in the packet and reviewed the information contained within the report. The report did show that there were data errors and clarified that those errors were related to the HMIS vendor. Fred discussed income data on the report and discussed spending reports. Discussion was held regarding individual providers and their data and spending reports as well as remedies to any concerns the committee presented. Fred then discussed the FY24 CoC Ranking Scale, which was included in the packet. The scoring will be used next year for the CoC Rankings. Discussion was held into the changes and it was noted that the FY24 CoC Ranking Scale is ready for board approval. Fred discussed the ESG Rankings, which were included in the packet, completed by the committee and distributed. The ESG Rankings as presented in the packet are ready to be approved by the board.

Sub Committees and Task Force Reports:

- Veterans – Rebecca discussed the goals that were released by the VA for the fiscal year and discussion was held into the goals for the region.
- SOAR – No updates.
- HIC and PIT – Jess reported that the PIT was completed in January and we are working to get the data submitted in the system. This is a new system this year. The HIC was also completed in January. There is an issue with the ability to enter the data into the new system. HUD has been notified of the issue. Depending on when the issue is resolved, we may have to ask for an extension unless HUD extends the date on their own. Jess also discussed risk factor results. During the PIT, people were surveyed as to what trends are being seen in the communities the CoC serves. The data has been analyzed and questions were reviewed in an effort to improve next year. The information was discussed and will be used to support narratives in upcoming grant applications.
- Coordinated Entry – Jess reported that a training was scheduled for May 8, 2024, however the presenter has had to cancel. Discussion was held into options moving forwards. It was recommended to postpone the training until the fall when the presenter is able to reschedule.
- Lived Experience Work Group – Kim reported that the group has not met but is still looking for BIPOC members. Anyone interested may reach out to Kim for more information.
- Youth Action Board – No updates.

Roselene motioned to accept all committee, sub-committee and task force reports and actions. Chris seconded the motion. All in favor, motion carried.

New Business:

- EHV (Emergency Housing Voucher) Check-In – No updates. Information will be presented at the next meeting.

- New DHS PSH, RRH and Shelter Diversion Check-in – Discussion was held to ensure that all providers have received their contracts and that all are aware that the FY25 applications are due by April 12, 2024. Providers should utilize the award amount from the previous year for budgeting purposes.
- FY24 CoC NOFO Update – HUD has opened and closed the registration process. The CoC is still waiting for the application process to begin.
- CoC Spending Report ending 12.31.23 – Information was included in the packet. Jess asked that providers double check totals and letter her and Fred know if there are any errors in the report.
- CoC Performance Profile IL-515 – Jess discussed the report that was contained in the packet. It is a new report that she and Fred will need to spend some time analyzing before reporting on. It appears to show trends that the CoC has seen over time. Discussion on the specifics will be held later.
- YHSI Update – No updates.
- SHIPA/Supportive Housing Projects – Contact Jess if you did not get the email regarding a sign on letter regarding an increase in funding.
- HOME Illinois Grant Opportunity – Cathy discussed a grant opportunity from DECO Illinois (Department of Commerce and Economic Opportunity). This potential grant would be applying for HOME funds, which could be used to provide job readiness services. Discussions have been held regarding the grant and the CoC. At this point, the CoC needs to know from HAVEN and HOPE regarding their perceived need for these job readiness services. Discussion was held with input from the HAVEN and HOPE. It was concluded that the CoC will continue to look at next steps and the feasibility of the grant.

Other:

- The next meeting will be held virtually on July 10, 2024.

Meeting adjourned at 1:57pm on a motion from Rosalene, seconded by Chris. All in favor, motion carried.

Respectfully Submitted by: Kelly Hardy