

January 12, 2022
SCICoC Virtual Board Meeting

Present: Cathy Feltner, Kelly Hardy, Fred Spannaus, Cindy Mayer, Chris Davis, Rebecca Sudduth, Jess Pauley, Kevin Bushur, Angie Hunt, Jamie Corda Hadjaoui, Sandy Deters, Kelly Dudley, Kelly Denton, Dana Tell, Rebecca Bannister, and Roselene Quick.

Board Members were welcomed. The meeting was called to order at 10:02pm by President Kevin Bushur. Roll Call was observed. Rebecca Bannister was welcomed to the board.

Board Application Training:

- Fred spoke about question 1D-1 which discussed how the continuum handled the COVID-19 Pandemic.

Old Business:

- Jamie motioned to approve the minutes from the October 13, 2021 Board Meeting, Cathy seconded, motion carried.
- Update on FY2021 Application Process – Fred shared that the application was submitted. Sandy, Fred and Jess have been making progress on creating lists and following up on items from the application to ensure that progress is being made on items included in the application. There is uncertainty regarding when we may hear back regarding the overall score of the application but hopefully we will hear something in the next four weeks or so.

Committee Reporting:

- Executive Committee – Kevin reported that the Executive Committee did not meet during the quarter.
- HMIS Committee – Jess reported that the PIT Count is coming up. The committee has been working on the LSA Report and System Performance Measures Report. Both reports are in the process of being submitted. The committee is still holding monthly HMIS calls which have been helpful.
- Membership & Marketing Committee – Jess noted the election of board officers.
- Planning and Assessment – Cindy reported that the committee did not meet in October but has scheduled a meeting for January 24th.
 - Update on Employment Task Force – Jamie reported that the committee has met and has established goals and a mission. They are working at gathering best practices to present to the board and disseminate to community partners. More to come at the next board meeting.
 - Kevin noted that CEFS and The Workforce Development Center has funding available to assist 16-24 year olds with upgrading employment skills or providing assistance in locating employment. If agencies come into contact with clients who may benefit, contact CEFS or the Workforce Development Center for more information.
- Monitoring and Ranking – Fred reported that the Quarterly Monitoring Results Q3 2021 are located on page 6 of the packet. The results were discussed. The committee is meeting in late January. There was discussion into an email Fred sent out in December requesting comments regarding the ranking system. Comments are due this week. There was also discussion into the need to submit the Draw and Spending Reports on a timely basis. Finally, discussion was held regarding the ranking criteria related to a return to homelessness from permanent housing. Discussion on this topic will continue.

Sub Committees and Task Force Reports:

- Veterans – Dana reported that the committee is meeting and continues to look for veterans to assist especially on the west side of the continuum. Our local SSVF Program continues to cover 18 counties however, the SSVF program as a whole now provides coverage for all counties in the State on a permanent basis.
- SOAR – No update provided.
- HIC/PIT – Jess reported that the PIT will be held on January 26, 2022. The committee has been holding trainings on a regional basis. There is also a recording available of the training for staff who may be unable to attend.
- Coordinated Entry – Fred reported that they have been meeting and working on a tracking tool and a power point training for new staff in county field offices. Fred also discussed there may be a need to replace the VI-SPDAT at some point this year. Discussion to continue on this topic.

Roselene motioned to accept the committee, sub-committee and taskforce reports and action items. Jamie seconded, motion carried.

New Business:

- CoC Spending Report – 9/30/2021 – Jess discussed the report that was included in the packet. The report comes from HUD. Jess pointed out that the Total Balance column is grant money that is left over or has yet to be spent. The Tech Change or Recaptured column is funding that may be recaptured by HUD if left unspent at the end of the grant cycle. Fred mentioned that recaptured funds are utilized in the ranking process.
- CoC Board Officer Elections – Jess discussed Kevin Bushur sent in a self-nomination for President, Cathy Feltner sent in a self-nomination for Vice-President and Kelly Hardy sent in a self-nomination for Secretary.
 - Kelly Dudley motioned to accept the slate of officers as presented. Dana seconded the motion. Motion carried.
- 2022 CoC Proxy Forms – Jess reminded the board that proxy forms are included in the packet and they are to be filled out yearly for members who have someone that they would like to act as their proxy.
- ESG-CV Update – Jess discussed the spend down date. 80% of the grant funds must be spent by March 31, 2022 and 100% spent by September 30, 2022.
- EHV Check-In – Sandy reported that CEFS invoiced for one of their EHV Vouchers and it was submitted to Menard County. ERBA still has their vouchers available. HOPE has two vouchers one which may be invoiced next month and another who is still in the application process. Invoices are due to ERBA on the 10th of the month and are to be filled as soon as possible.

Other:

- The next meeting will be held on April 13, 2022. The location will most likely be via Zoom.

The meeting adjourned at 10:39 pm on a motion from Roselene which was seconded by Dana. Motion carried.

Respectfully Submitted by:
Kelly Hardy, Secretary