SCILCoC Board Meeting Minutes
4/12/2023 – 1pm

Attendees: Kevin Bushur, Cathy Feltner, Lyn Carlen, Jess Pauley, Fred Spannaus, Roselene Quick, Chris Davis, Alexis Morton, Jamie Corda-Hadjaoui, Ky Newsome, Stephanie Stahlhut, Kelly Denton, Kelly Hardy

I. Welcome – meeting was called to order at 1 pm by President Kevin Bushur.

II. Roll Call – no verbal roll call was taken; attendee information was recorded from webinar and in-person meeting. President Kevin Bushur stated that we did have a quorum.

III. Board Application Training – due to the large number of agenda items to discuss, Board Application Training was tabled until the next meeting.

IV. Old Business
   a. Minutes from January Board Meeting – no corrections were requested – Cathy Feltner made the motion to approve the minutes and Stephanie Stahlhut seconded it.
   b. CoC Spending Report – Jess Pauley stated that the CoC Spending report ending on 9/30/2022 was discussed at the last meeting but was not included in the previous packet. It was attached for review in this agenda packet.

V. Committee Reporting
   a. Executive Committee – Chair Kevin Bushur stated that they did not have a meeting.
   b. HMIS – HMIS Lead Jess Pauley stated that there was a HIC/PIT update but that she would discuss that during the Subcommittee section – there was no other HMIS committee report.
   c. Membership and Marketing – Committee Chair Stephanie Stahlhut stated that the committee did meet but the only thing the committee discussed was the Board Office Nominations. The committee recommended that Kevin Bushur serve as President, Cathy Feltner as Vice President and Kelly Hardy serve as Secretary. Roselene made the motion to confirm the officers and Chris Davis seconded it.
   d. Planning and Assessment
      i. Consultant Fred Spannaus reported that CE Task Force is recommending a new Prioritization Tool due to implicit bias found on the VI-SPDAT. He stated that the agencies have been using the new tool side by side with the VI-SPDAT for roughly three months, but they are not quite ready to recommend it for approval yet. The Committee is asking the Board for permission to run them side by side and then switch to the new tool by July 1, 2023. Kevin Bushur asked why there would potentially be a delay in implementing the tool, if it was due to the need for more data, etc? Jess Pauley stated that, if possible, we would like to start the new tool on July 1 due to it being a new state fiscal year. All scoring data are included in the HMIS HUD Assessment, so agencies are overall reporting that the new tool is easier to use. Jess Pauley stated that there had been some discussion about how to score disabling conditions because it can be subjective as it is self-reported. As of now, the new tool gives the same number of points regardless of the number of disabilities that a client reports. Fred Spannaus stated that at the end of the calendar year we would review the

outcomes to check for bias. Roselene Quick made a motion to authorize the CE Task Force to implement the assessment scoring tool in full by July 1 with the condition that it be studied for bias at the end of the calendar year. Ky Newsome seconded it.

   ii. Employment Task Force Update – Chair Jamie Corda Hadjaoui stated that she is recommending that the Task Force be dissolved as the original need for the task force had been met. The Asset map has been shared out throughout the CoC which provides referral information. There was also a desire for a community event as to what types of services are available throughout the region. Jamie stated that Sue Shumway is partnering with Lake Land College to bring back the Community Resource Luncheon. It will be happening on Friday, April 21st and lunch will be served. Jamie made the motion to dissolve the task force until there is additional need and Cathy Feltner seconded it.
   iii. System Performance Measures – Jess Pauley stated that the SPMs were submitted for this year. She stated that overall numbers were consistent with what they have been in the past. There was an increase in 1B in the length of time it took to get people housed. Jess also stated that we have also been focusing on Measure 4, which records income growth. Fred stated that Measure 5, which measures first-time homelessness, continues to grow. He stated that it is consistent with what he is seeing in other CoC's but that it is concerning. Fred also said that these measures are used as the largest scoring item in our annual CoC application. He doesn't believe that we will score as well as we did this year on next year's application.
   iv. Preview Planning Cycle – Fred stated that he is gathering data for multi-trends for PIT, Housing Inventory and System Performance Measures. He will be presenting to the P&A Committee and the Committee will analyze and see where we can make an impact. We will use this to create priorities that we will recommend to the Board for the next three-year plan. He guesses that this will come to the CoC Board in the fall meeting.

e. Monitoring and Ranking
   i. Quarterly Monitoring Results – Fred said there were some very good numbers system-wide. In the 4^{th} quarter of last year, we had a strong placement and retention rate into permanent housing, the return rate was less than 10% and we showed good income from employment. Fred discussed the possibility of getting clients into at least part-time employment for all clients.
   ii. Approval of Ranking Scales – The committee is recommending no change from last year. No comments were received during the comment period. Chris Davis made the motion to approve the scales and Stephanie Stahlhut seconded.
   iii. Ranking ESG projects – Fred stated that MRR would start the ESG ranking process and said that he would send out a data quality report, the Housing Assessment worksheet, and the date of their last SOAR Training. Jess brought up the idea of potentially updating the ESG and Homeless Prevention application processes to structure it more like the HUD CoC competition. It was recommended that Jess outline the potential process and timeline and submit it to the MRR committee who will then recommend it to the Board. Discussion was held about the threshold form and how that needs to be disseminated to agencies, so they know the requirements and the need for a public notice, like how we do the CoC NOFO solicitation. Fred discussed concern that we needed

to include that the agency would not discriminate and would follow HUD's Fair Housing laws.

f. Subcommittees and Task Forces
    i. Veterans – Committee Chair Rebecca Sudduth stated that four veterans were identified during the PIT count in SCILCoC, one in Coles, one in Greene, one in Effingham and one in Macoupin County. Of the four veterans identified, one declined assessment, one has already been housed, one has entered a grant per diem program, and one is in emergency shelter. She also stated that the Veterans Subcommittee is meeting on the 3rd Tuesday of every month from 9 am to 9:30 am and that meeting focuses on the by-name list. On April 25th, the SSVF team led by Marissa Schultz, Healthcare Navigator for Salvation Army, is coming to the Hope Recovery Center in St. Louis to meet each other face to face to discuss any referral processes. On March 31st the VA announced their calendar 2023 goals on homelessness:
        1. Place at least 38,000 veterans into permanent housing
        2. Ensuring that 95% of those veterans housed don't return to homelessness and if they do, the goal is that 90% are rehoused or on a path to rehousing by the end of the calendar year 2023.
        3. Engage with at least 28,000 unsheltered veterans.
    ii. SOAR – Committee Chair Stephanie Stahlhut reminded everyone that agencies will need to have SOAR counselors trained in the last two years to receive the points for the ranking scales. Additionally, we do have a new SOAR Lead for Illinois, Alexis Richey, and they are beginning to work on refresher courses. Stephanie has reached out to Alexis to see if these courses would count for the HUD SOAR certification requirement.
    iii. HIC and PIT – HMIS Lead Jess Pauley presented the HIC and PIT summary reports that were submitted at the beginning of the month. She stated that she will provide an in-depth report with trends at the next meeting. More individuals were showing up as housed during this PIT count. The Risk Analysis Report was also discussed. This data was collected by providers during the PIT count.
    iv. Coordinated Entry Task Force – Consultant Fred Spannaus discussed the need presented by clients that felt like they had not been treated with empathy during their time in CE. We will be doing a Customer Experience Training on May 15th at Lake Shelbyville Visitor Center. Mindy Browning will be providing hands-on training that includes group work and role-playing. Fred said that we will be able to evaluate the training during the next CE evaluation based on the customer responses.
    v. Cathy Feltner made a motion to accept all the subcommittee and task force actions and reports. Kelly Hardy seconded the motion.

VI. New Business
    a. Introduction of Lyn Carlen – Cathy Feltner introduced Lyn Carlen, the new CoC Lead who is replacing Sandy Deters.
    b. CoC Spending Report – Jess Pauley presented the 12/31/2022 CoC spending report. She requested that each agency double check their information in the report.
    c. Update on FY2022 Awards and Debrief – Consultant Fred Spannaus presented the report – our CoC did great this year and scored very well. We scored a total of 177.5 points compared to the highest score in the country of 188.75. The median score was 154.5.

Our ranking system got the maximum number of points. Because of the high CoC score, ERBA's Expansion RRH project received funding. We did not get the DV expansion project, due to how we scored on the Need section of the DV application. Fred also discussed the Special NOFO awards from the Unsheltered and Rural Competition. While we did not receive any funding on the unsheltered side, ERBA received a PSH project through the Rural competition. This project is in conjunction with Yost Management who was awarded a grant through IHDA to develop the new units.

d. EHV Check In – CoC Lead Lyn Carlen reminded agencies to submit their invoices to her by the 10th of the month. To date, there are 28 individuals on the waitlist, ERBA has housed 9, CEFS has housed 5, and HOPE and IVEDC have housed one each. She stated that they have pulled six more names to house.
e. Emergency Transfer Policy Proposed Change – Fred Spannaus presented on the proposed changes. The changes would remove the 90-day limit to report their assault that was in HUD's model policy. It also would streamline the process for clients. This was proposed by the Planning and Assessment committee. Stephanie Stahlhut made the motion to approve the changes and Chris Davis seconded it.
f. FY2023 SCILCoC Annual Timeline Update – Jess stated that the timeline is included in the packet and just reminded everyone to review it periodically.
g. Upcoming Legislative Advocacy Meetings – Jess Pauley stated we have been working with Jim Picchetti of CCH in regards to advocacy work. Jim reached out to make us aware of two bills that are going through and to inform us of some upcoming advocacy days in Springfield. These bills are trying to increase funds for ETH, SHP, HP and Youth programs. Jess stated that she has reached out to Representative Chris Miller and Senator Chapin Rose to garner support for the increases. She stated that Representative Miller's staffer Denise Wells would be meeting at ERBA on Friday, April 21 at 11 am and she stated anyone was welcome to attend. Kevin requested that the info be sent out in an email. Cathy stated that IACAA has a new data hub that has information that may be helpful and that she would look and see what kind of information we could get.

VII. Next Meeting – July 12, 2023 virtually – Jess will send out the calendar invite.

Cathy Feltner made the motion to dismiss the meeting and Chris Davis seconded it.