South Central Continuum of Care
Board Meeting
January 24, 2018

Present: Gerry Schlechte, Kevin Bushur, Jeannie Johnson, Barb Waymire, Cathy Feltner, Tracey Kreipe, Susie Beaumont, Brandy Sechrest, Fred Spannaus, Larry Sullivan, Jarrick Honn, Cindy Mayer & Michael Stopka
Phoned in: Stephanie Stahlhut, Emy Nelson, & Angie Hunt

1. Roll call/attendance sheet: Kevin
2. Spotlight: Susie gave a brief presentation on the VA in St. Louis (from an email from Leslie Scott.) The VA is on board with Coordinated Assessment Systems. They cover 9 CoCs and would like to be more involved with ours. They will have a new Outreach Coordinator starting in the next couple of weeks.
3. Brandy is also taking minutes in the event the Secretary (Angie Hunt) has to leave.

4. **Board Application training.** Tracking sectors from Semi Annual trainings. Needs help getting sectors to attend so our percentages go up. Fred talked about remote voting. Working on application soon and comments are put on file. Fred explained that 1B-1a talk about focus groups. Tracey is on local or statewide boards like head start and senior care. Email Susie your list of boards you are on so she can come up with a list. Susie also discussed the need to look at board election improvements and adding the committees to the application.

5. **Old Business Oct Minutes:** Cathy commented that on Tracey's last name was spelled incorrectly should be Kreipe. Gerry motioned to approve with the correction and Michael seconded. All approved, motion carried.

6. **Planning grant 2016:** Susie included info to show that these things were accomplished in Dec. And asked for a 90 day extension. All projects will continue through 2017 planning grant. Ends June of 2018

7. **Point in time training:** Jarrick did the point in time training went over basic surveys and expectations. Organization needs to fill out surveys not individuals. Expecting numbers to go up. Should have a clear view for the CoC of numbers. Fill it out then can check for validation. Assume that homeless and then he can toss later. Stats by mid Feb. Collect them from main offices keep until March/April. Jarrick can build spreadsheet by info that is asked for. Angie asked if need to send forms or stats. Jarrick wants forms. After action to show the stats and talk at board meeting.

8. **ESG Program Funding:** Still no money

9. **Housing First Tool Testing:** Fred explained that it was done as part of 3rd quarter monitoring. Housing first assessment was helpful.

10. **Committee Reports**
    Executive Committee-Kevin Bushur-Have not met

Lead Resignation-Cathy says Susie announced her retirement for June. ERBA would like to stay as the lead agency and would like to hire someone new. Susie may do some consulting work with Fred for the CoC. Executive committee makes a proposal at next board meeting. Deb Little is also interested in consulting. ERBA has to look at their policies. Set an executive meeting after set new committee.

Board Elections- Gerry brought up nominations for board seats. 2 self-nominations: Kevin as president and Kathy as Vice president and a nomination for Brandy as Secretary. Tracey motioned and Jeannie seconded the motion. Kevin, Kathy & Brandy abstained from vote.

HMIS-Susie & Larry-No meeting HMIS needs to be redone. New version of service point is in process. Larry brought up that the committee needs to meet more maybe have conference calls.

Membership & Marketing Gerry: Committee met before the board meeting. We are looking for a homeless position for the board. Angie may have someone and is going to check into it. Attendance report will be included with the board packets. Each agency put something on their website/Facebook to invite members. Annual board elections. Governance charter states that after 3 years for nomination needs to vote back in. These five were voted back in, Michael, Angie, Gerry, Jeannie & Brandy. Jarrick motions to approve the nominations and Cathy seconded. All approved, motion carried. Calendar on website has to be updated on website. Thought the calendar should include minutes from meetings. Brandy had volunteered to update brochure. Have a conference call in April instead of meeting before semi-annual. This conference call will be the week before semi annual. Set an executive committee meeting for Feb 12th.

Planning & Assessment-Angie
-Strategic Plan Progress (Gaps Analysis) Fred-conducted focus groups and no updates. Need to put together a gap analysis.
-Gender & Sexual Minority (Angie) 6 people different age groups and life experiences. Set up and direct training in April. April semi-annual meeting have some experts. Great discussion
-Schools (Brandy) 4 other homeless liaisons attended great discussion
-Mental Health (Jeannie)-Did not have
-DCFS (Kevin)

Sub Committees & Task Forces

Veterans-Jarrick Honn-Functional Zero-Last meeting reviewed memorandum from ICSH & VA. Declared for Coles Co., and waiting for approval. Next sub committee meeting is January 26, 2018. To declare in a county 1 mayor has to agree.
SOAR-Stephanie Stahlhut-Nothing has changed. In December she attended a fundamentals meeting. A list of contacts that will help.
Monitoring & Ranking-Fred Spannaus-Completed 2 rounds of monitoring. Need to set up a ranking meeting. Set for February 21st.
Coordinated Entry System/HUD deadline- on track
-Tracking Tool Implementation-Have a report on how the tool is working. Larry would like to have client info from Jan 1-Mar 31 sent to him by April 6th. Then he will report out at Semi-Annual. Maybe include it into monitoring process. Larry will correct the form with changes that were brought up and send out to everyone.
-Priority Policy Approval/Discussion
-Suggested changes and Approval-Jarrick motions to approve the Coordinated Entry & Priority policy and Cathy second. All approved, motion carried
-Implementation Schedule-Schedule a training session March 2018

11. New Business

2018 Timeline
Homeless Program Standards Manual-Addition of termination/approval-Jarrick approved the Income paragraph Gerry seconded. All approved, motion carried. Look over by agencies and look at next meeting.

12. **Other**

Brandy handed out McKinney-Vento numbers for referred homeless students.

Michael motioned to adjure and Gerry seconded. All approved, motion carried.