January 15, 2020
SCICoC Board Meeting

Present: Cathy Feltner, Kevin Bushur, Kelly Hardy, Dana Tell, Roselene Quick, Gerry Schlechte, Chris Davis, Barb Waymire, Larry Sullivan, Fred Spannaus, Susie Beaumont, Cindy Mayer, Jess Pauley, Teresa Loy, Kelly Denton, Stephanie Stahlhut (via phone).

Board Members were welcomed, introductions were made and President, Kevin Bushur, called the meeting to order at 10:03am. Roll Call occurred.

Organizational Spotlight:

- None was provided.

Board Application Training:

- Susie covered questions 2-B-6, 2B-7, 3A-1, and 3A-1A, which relate to the PIT count and system of performance. Discussion was held into the process of answering grant questions and how the CoC does that.

Old Business:

- Gerry motioned to approve the minutes from the October 9, 2019 Board Meeting, Cathy seconded, motion carried.

Committee Reporting:

- Executive Committee – Kevin reported that the Executive Committee did not meet during the quarter. Chris Davis was appointed to the HMIS Committee and Mike Kelly was appointed to the Membership and Marketing Committee. Teresa motioned to approve the appointment of Chris and Mike, Roselene seconded. Motion carries.

- HMIS Committee - Larry reported that the HMIS Committee did not meet during the quarter.

- Membership & Marketing Committee - Gerry reported that the Membership & Marketing Committee met at 9am prior to the board meeting. There was a discussion into the Attendance Report. The Committee would like to request an updated list of their committee members for the Committee Chairs. Susie was asked to assist in finding a replacement for Emy Nelson's open board position. Filling this position would create an odd number of members, which lead Kevin to approach someone from Child Welfare. A slate of Officers was presented: Kevin Bushu – President, Cathy Feltner – Vice President, Kelly Hardy – Secretary. Chris motioned to approve the Membership and Marketing Committee Report. Roselene seconded. Motion Carried. The committee reported the next meeting was scheduled for 9am on April 8, 2020.

- Planning and Assessment – Barb reported that the committee met and set priorities for 1-2 years. Some of the items discussed included board structure, including someone on the board from a Housing Authority, By-law review, developing a report of what the CoC does to present to the public, performance measure review, and disparity summary. The next meeting is scheduled for 10am on January 16, 2020 at CEFS. Gerry motioned to approve the Planning and Assessment Report. Cathy seconded. Motion carried.

- Monitoring and Ranking – Gerry reported that the committee met and reviewed the 3rd Quarter Monitoring. Roselene joined the committee. They reviewed feedback from the board meeting and committee recommendations were discussed. There was discussion held into the process and questions as they related to thresholds. After the discussion, the consensus was that the Monitoring and Ranking Committee will bring threshold criteria and proposed ranking system back to the board. The next meeting is scheduled for Thursday at 1pm at the Workforce Development Center. Theresa motioned to approve the Monitoring and Ranking Committee Report. Cathy seconded. Motion carried.

- Veterans – Dana reported that the committee met in December. SSVF is now in Cumberland, Clark and Effingham and they are looking for referrals.

- SOAR – Stephanie reported that there hasn't been much change. IVEDC has two new staff that are currently taking the SOAR training.

- HIC/PIT – Larry reported that January 30th is the date. Two trainings have been scheduled for volunteers. Discussion was held into the forms for the count and copies were passed out at the meeting. February 10th will be the last day to get paperwork turned in for the count. Gerry motioned to approve the updated form. Roselene seconded the motion. Motion carried.

- Coordinated Entry – Susie reported that the group met on January 3rd and discussed tracking tools, data, 2020 trainings, and a Domestic Violence Training. Susie mentioned there are 5 separate Domestic Violence Service providers within the CoC and the training will be aimed at how we can work to protect the safety of victims and provide the maximum housing options for them. A date of March 24, 2020 at the Visitors Center in Shelbyville was discussed. Discussion was also held into other areas as it relates to the 2020 Annual Evaluation, Coordinated Entry Training in the fall, updates to Policies and Procedures and a proposed amendment changing the number of days waitlists must be maintained from 90 days to 45 days. Cathy made a motion to adopt the proposed amendment to the policy as it relates to maintenance of waitlists. Roselene seconded the motion. Motion carried.

New Business:
- FY19 Competition Results – Jess discussed Tier 1 funding which has been announced while Tier 2 will come out later.
- Reallocation Discussion and Review – The reallocation process was discussed by Jess. After the discussion, it was decided that the policy will be given to the Planning and Assessment Committee to bring back to the board with a recommendation.
- 2020 Proxy Forms – The Proxy Forms were included in the board packet. Jess will also send them out via email. She encouraged that the board reply to her email regarding the 2020 Proxy Forms.
- Gaps Report – Fred discussed the purpose of the report as being a way to prioritize new projects and as a tool to communicate the need to the community. Data will come from the PIT and Coordinated Entry. The report will come from the Planning and Assessment Committee. Discussion was held into how to disseminate the report. It was decided that the committee will discuss that further.
- New CE Waiting List – Jess discussed the new report what it is capable of and the categories. Discussion was held into the security of sending names via email. It was decided that the waitlist would not be included in the board packet that will be made public for security reasons.
- Occupancy charges for PSH residents – Fred discussed the fact that HUD is encouraging PSH clients who are capable of moving into other forms of housing support services move on. Rental Calculations Policy was brought up. Discussion will continue on this topic at a later date.

- CoC Spending Report – Jess discussed the report that was included in the packet. Discussion was held into how the report could be used to monitor programs.

Other:

- Nothing to report.

The meeting adjourned at 12:09pm on a motion from Roselene, which was seconded by Gerry. Motion carried.

Respectfully Submitted by:
Kelly Hardy, Secretary