July 10, 2019
SCICoC Board Meeting

Present: Larry Sullivan, Cindy Mayer, Kevin Bushur, Gerry Schlecthe, Rebecca Sudduth, Susie Beaumont, Kelly Hardy, Teresa Loy, Stephanie Stahlhut, Barb Waymire, Jessica Pauley, Cathy Feltner, Tom Kinley, Paige Hanks, Kelly Denton, Nikki Davidson, Thomas Nguyen, and Emy Nelson (via phone).

Board Members were welcomed and the meeting was called to order at 10:00am by President, Kevin Bushur. Roll Call occurred and introductions were made.

Organizational Spotlight:
- Gerry gave an update and passed out handouts from Lake Land College regarding the Workforce Innovation & Opportunity Act (WIOA).

Board Application Training:
- Susie gave an update on the application which included parts 2A-1, 2A-2. 2A-3, and 2A-4. There was discussion on where to locate the policies and procedures that relate to these questions. Reference was made to the SCICoC website to find the materials.

Old Business:
- Gerry motioned to approve the April 10, 2019 minutes, Kathy seconded, motion carried.
- Discussion was held into the 2019 Application and the 2019 Competition Timeline was discussed. The NOFA is now out. Fred had compiled a handout that included highlights regarding the NOFA. Jess passed that around to the group. Jess had sent an email out encouraging new applicants as of the meeting she has not received any indication that there will be new applicants. The timeline has been updated. Members are encouraged to keep an eye on the timeline due dates. It was mentioned that HOPE is working with Fred regarding the bonus Domestic Violence Funding. There are 5 new projects that the CoC will be able to apply for Bonus Funding for. There is a solicitation and ranking system. This information is included on the solicitation email that was sent out by Jess. Any questions on the process are to be emailed to Jess.

Committee Reporting:
- Executive Committee - Kevin reported that the Executive Committee did not meet during the quarter.
- HMIS Committee - Larry reported that the HMIS Committee HMIS Committee did not have a regular meeting but did meet with the Planning and Assessment Committee. There was discussion into HMIS and Coordinated Entry data as of April 2020. ERBA will begin using the new process for data collection in October in an effort to identify any bugs that need to be addressed. There will be new data elements and training into the importance of accuracy in regards to the reporting requirements. At the next board meeting there will be a new report for the board to review.
- Membership & Marketing Committee - Gerry reported that the Membership & Marketing Committee did not have a meeting during the quarter but did announce that Brandy Seacrest did submit her letter of resignation from the board. Her replacement was not announced as of the meeting but the committee is hopeful that person will join the CoC. The next meeting is a conference call scheduled for October 2, 2019.
- Planning & Assessment Committee - Barb reported that the Planning & Assessment Committee met on June 18, 2019 and discussed the strategic plan. It was noted that the CoC needs to target partnerships with Law Enforcement and increase partnerships with Public Housing Authorities. There was discussion into the NOFA. The Committee tabled discussion into an ESG Funding Assessment Tool. There is a

meeting scheduled with CoC funded shelter services to gain more insight into an appropriate assessment tool. Jess will send out an email to the Board with the information on the strategic planning tool. The FY2018 System Performance Measures were also discussed.

- Monitoring & Ranking Committee - Gerry gave an update and reported that the Monitoring & Ranking Committee met two times in April. There was discussion into the CoC ESG Ranking Procedure. On July 18, 2019 the two ESG Shelter funded agencies will meet with the Monitoring & Ranking Committee to provide input from the shelter prospective on the ranking process. It was also mentioned that rankings will be proposed to the Board after all new projects have provided their letters of intent.

- Sub Committees and Task Forces
  - Veterans Committee – Jess gave an update from Dana that there were no current homeless Veterans in Dana's service area. Rebecca stated that there was a homeless Veteran in Jersey County in need of housing. Jess will reach out to Rebecca for information on what services may be available for that individual. Jess also mentioned that there may be one Clark County Veteran in need of housing assistance but that may change. There was discussion into Functional Zero and a need to educate others around the state on the topic. Kevin and Rebecca will follow up in regards to this.
  - SOAR – Stephanie reported that the online training is still available.
  - HIC/PIT – Larry reported that HIC stands for Housing Inventory Chart and PIT stands for Point in Time. There was no new information regarding the counts. All data was submitted on-time. The next count will be in January 2020. It was suggested that the committee start planning for it prior to the October board meeting. After some discussion Larry agreed to coordinate the count. There is a need to identify points of contact and do more training for volunteers.
  - Coordinated Entry Task Force – Susie reported that the committee met on June 18, 2019 and discussed regulations for Coordinated Entry, approved minutes from the previous meeting, and discussed the tracking tool which has proven to be informative. There was also discussion into the Coordinated Entry System Evaluation document that was included in the board packet. Recommendations can be found on page 10 of the document. It was noted by Cindy that there needs to be an amendment to the document regarding waitlist clients at CEFS. The amendment should indicate that CEFS does have a policy and procedure in place for wait list clients. A motion to approve the Coordinated Entry System Evaluation with the proposed amendment was made by Kathy. Gerry seconded the motion. All were in favor. Motion passed.

New Business:

- Jess provided an update to HB3331. It has passed the House and the Senate. It is anticipated to go into effect next year. This should mean more funding for prevention for this year can be expected. Jess will pass along more information as it becomes available.
- The IL-515 CoC Spending Report was discussed. It is located in the board packet.

Other:

- System Performance Measures were included in the board packet. HUD changed the way that the data in HMIS was collected and reported. The data reflects that change and the changes were standard across all continuums.
- After the Board Meeting, The Haven hosted a tour of their facility.

The meeting adjourned at 11:05am on a motion from Gerry which was seconded by Kathy. Motion carried.